

ARROWHEAD UNION HIGH SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
JANUARY 13, 2010  
MINUTES

The meeting was called to order by President LeBlanc at 7:02 p.m. in the District Office Board Room.

Everyone rose for the Pledge of Allegiance.

Members present: Joe LeBlanc, Bob Rosch, Sue Schultz, Craig Thompson, Jack Gutschenritter, Mike Kusch, Kent Rice,  
Al Zietlow

Unable to attend: Judie Ristow

Administration present: Craig Jefson, Steve Kopecky, Bonnie Laugerman, Gregg Wiczorek

Staff present: Jeremy Schlitt, Mary Ann Beckman

Students present: Liz Schmitt, Jeanne Anton, Sean Baumgartner, Alec Mortensen

Others present: Dan Gitzlaff, Sodexo Food Service Director  
Mary Beth Eckels and Donna Vrakas, School Board Candidates (Hartland/Lakeside Seat)

The meeting was properly posted.

Moved by Zietlow, seconded by Rice to approve the minutes of the November 11, 2009, Special Board meeting, the November 11, 2009, Regular Board meeting, the November 18, 2009, Special Board meeting, the November 24, 2009, Special Board meeting, and the December 17, 2009, Special Board meeting as presented. Motion Carried.

Moved by Zietlow, seconded by Kusch to approve the operating bill list and pay vouchers 125428, 125470, 125512-125727, 125729-125852, 200900166-200900167, 200900169-200900170, and 200900172 in the amount of \$1,316,296.37. Motion Carried.

CITIZEN COMMUNICATIONS AND COMMENTS – None.

SUPERINTENDENT'S REPORT – Mr. Jeremy Schlitt, Technology and Engineering Education instructor, introduced several students in his Principles of Engineering (Project Lead the Way) class. The students, Liz Schmitt, Jeanne Anton, Sean Baumgartner, and Alec Mortensen, demonstrated marble sorters they built as a course project in which they utilized math, science and technology in an engineering problem-solving process.

Dr. Laugerman distributed a document entitled, "At Arrowhead Good Things Are Happening," to the Board of Education for their review. The document contained a sample of various community service projects students have been involved in during this school year.

Dr. Laugerman presented the 2020 Task Force Report to the Board of Education and reviewed the 2020 Vision for Arrowhead Area School Districts. Dr. Laugerman also noted that she, Craig Jefson, and Mary Stowasser from the Hartland/Lakeside School District will be presenting at the Wisconsin State Education Convention on January 20, 2010, at 1:00 p.m. The topic of their presentation is, "A Sense of Urgency: The 2020 Initiative."

Dr. Laugerman distributed a book to the Board of Education that she co-authored entitled, "Beyond School Improvement: Leading for Innovation."

Dr. Laugerman presented the Arrowhead Area School Districts Education for Employment Plan 2009-2010 to the Board of Education for their review.

Mr. Jefson noted that the Arrowhead area school districts, including school board members and administration, have been invited by the Arrowhead United Teachers Organization (AUTO) to attend an informational meeting in regard to school district reorganizations. AUTO has also made arrangements for Liz Kane, a DPI consultant, to attend. The meeting is scheduled for February 18, 2010, at 7:00 p.m., at the Country Springs Hotel in Waukesha. Any Board member interested in attending should notify Mr. Jefson.

Mr. Jefson informed the Board of Education that Ms. Celine Robertson, Chinese language teacher, and students in the Chinese program have prepared a showcase, "Chinese Kaleidoscope," for Arrowhead High School's first Chinese New Year celebration, which is scheduled for February 14, 2010. Board members are invited to attend.

CURRICULUM – Chairperson Schultz reported on the December 1, 2009, meeting.

Moved by Schultz, seconded by Zietlow to approve the 2010/2011 Curriculum Guide as presented. Motion Carried.

The next Curriculum Committee meeting is scheduled for January 28, 2010, at 7:00 a.m.

FINANCE & LEGISLATION – Mr. Kopecky updated the Board of Education regarding the status of the 2010/2011 budget which is being developed with a projected decrease of \$700,000. Enrollment has stabilized, and we are projecting a future upward trend. Mr. Kopecky also noted that food service program bids are due on January 20, 2010. A committee will review the bids on January 26, 2010. Future meetings have also been scheduled for vendor presentations.

Mr. Kopecky also updated the Board of Education regarding the status of the bookkeeper/payroll clerk and accounts payable clerk positions in the business office that are open due to pending retirements on February 26, 2010.

BUILDINGS & GROUNDS – Chairperson Zietlow reported on the December 2, 2009, meeting. The committee approved moving forward with the building automation system proposal with a target date of March 2010 for completion of the project. The cost of the project was previously approved in the 2009/2010 Capital Expansion budget.

The committee was updated regarding swimming pool operations. Pool modifications required to bring the pool into compliance with the Virginia Graham Baker Pool and Spa Safety Act are scheduled to begin on March 22, 2010.

The committee reviewed the preliminary departmental facility needs report in conjunction with their continued discussion of the Land and Facility Use Plan. They also received information that test results of paint samples from the stadium bleachers indicated the presence of lead and any work done on the bleachers would require that OSHA regulations be followed for limiting lead exposure.

Mr. Zietlow also reported on the January 6, 2010, meeting. The committee reviewed the Village of Hartland specifications for the cross country trail relocation, which was approved by the electorate in the land exchange. Modifications have been made and forwarded to the Village of Hartland. If agreed to by the Village of Hartland, the district's attorney will draft a letter of acceptance.

Mr. Zietlow distributed a donation form prepared by the stadium fundraising committee entitled, "Building an Arrowhead Stadium of Dreams," to the Board of Education for their review and discussion. The intention of the committee is to provide potential donors the option to designate specific items or naming rights opportunities based on the level of the donation.

The committee was provided with an update on the card access control system installed on key exterior doors. Approximately 75% of the access doors have card readers in place. The intent is to address additional portions of this project in the future.

The committee continued their discussion of the Land and Facility Use Plan and suggested a target date of May 2010 to narrow the scope and define a direction relative to the land and facility needs of the district.

The next Buildings and Grounds Committee meeting is scheduled for February 3, 2010, at 7:00 a.m.

PERSONNEL – Chairperson Rosch reported that the committee met with AUTO regarding contract negotiations. Specific discussions included health insurance and the OPEB liability. Their next meeting is scheduled for February 22, 2010, at 3:00 p.m.

POLICY – Committee member Kusch reported on the November 19, 2009, meeting. The committee continued their discussion of the Sunshine policy and procedure. They also began the annual review of the District's Policies and Procedures Manual.

The next Policy Committee meeting is scheduled for January 21, 2010, which conflicts with the State Education Convention. It was the consensus of the Policy Committee to schedule their next meeting for February 18, 2010, at 7:00 a.m.

WASB – Mr. Zietlow reviewed the WASB Report to the Membership on 2010 Recommended Resolutions. Mr. Zietlow will attend the WASB Delegate Assembly on January 20, 2010, and vote on the 2010 Recommended Resolutions on behalf of the Arrowhead School District.

CESA – Mr. Zietlow reported on the Response to Intervention (RTI) Conference he attended on December 17 and 18, 2009.

Mr. Zietlow also noted that the CESA #1 PAC (Professional Advisory Committee), which represents the 45 school districts in CESA #1, has presented a model they developed similar to our 2020 Vision. It was designed for the DPI to be a model for southeastern Wisconsin, as well as other areas of the state.

ADSEC – The Board of Education was updated regarding the status of the ADSEC Agreement and transition. Staffing needs will be reviewed and addressed as the 2010/2011 budget is developed.

ENDOWMENT FUND – Minutes from the December 22, 2009, Endowment Fund annual meeting were distributed to the Board of Education for their review, including the Endowment Fund Performance Report, as of December 17, 2009.

MULLETT ICE CENTER COMMUNITY BOARD – Mr. LeBlanc reported on the January 5, 2010, meeting. The Ice Center Board reviewed the Recap Report/Fiscal Year-to-Date (July–December 2009) report. The Ice Center budget is on target for the current year. It is anticipated that an increase of 5% to 10% in the Ice Center rates will be recommended for 2010/2011. The Ice Center Board was also provided with an update on the Arrowhead Youth Hockey Association (AYHA) program and reviewed the Proposed AYHA Skater Development Process. They were also provided with an update on the Hockey program. The Ice Center Board approved the recommendation that Bryan Mullett be added to the Ice Center Board.

Mr. Gutschenritter reported on the Wisconsin Juvenile Officer's Association (WJOA) Juvenile Justice Conference, which he attended on September 16-18, 2009.

#### NEW BUSINESS:

Moved by Zietlow, seconded by Rosch to accept the retirement of David Williams, effective at the conclusion of the 2009/2010 school year (34.5 years of service); Claudia Kelm, effective June 24, 2010 (32 years of service); Sue Sharp, effective July 23, 2010 (30 years of service); Janine Hunter, effective July 23, 2010 (31 years of service); Rosalie Riewer, effective at the conclusion of the 2009/2010 school year (26 years of service); Gregory Budzien, effective June 11, 2010 (28 years of service); Cheryl Dietz, effective at the conclusion of the 2009/2010 school year (28 years of service); Diane Sobehrad, effective at the conclusion of the 2009/2010 school year (25 years of service); David Conway, effective at the conclusion of the 2009/2010 school year (32 years of service); Michael Ward, effective July 23, 2010 (22 years of service); Mary Menzel, effective at the conclusion of the 2009/2010 school year (25.5 years of service); and Mary Lou Haas, effective June 10, 2010 (21 years of service). Motion Carried.

Moved by Rice, seconded by Zietlow to approve the following cocurricular contracts: Boys Golf: Head Coach – Tom Tallmudge, Asst. Coaches – Roger Kuckkan, Greg Budzien, and Mike Breaker; Boys Tennis: Head Coach – Jeremy Schlitt, Asst. Coaches – Gina Resch and Aravind Aravindan; Boys Track: Head Coach – Chris Herriot, Asst. Coaches – Mike Mulrooney, Mike Ray, Mike Gnewuch, Neil Smedema, Geoff Steinbach, and Anthony Pizzo; Girls Soccer: Head Coach – Kevin Martin, Asst. Coaches – Scott Asher, Dave Richman, and Trina Bower; Girls Softball: Head Coach – Emily Martin, Asst. Coaches – Jim Albers, Tim Tower, and Mike Hall; Girls Track: Head Coach – Steve Kostka, Asst. Coaches – James Ziech (75%), Tony Dai (25%), Julie Marrazzo, and Curt Kaczor. Motion Carried.

Moved by Zietlow, seconded by Rice to accept a total donation of \$3,500 to DECA's "Marketing Night" fundraiser. Motion Carried.

Moved by Zietlow, seconded by Rice to accept the donation of \$4,266.41 from Jonah's Journey for materials/services for students in the autism spectrum program. Motion Carried.

Moved by Zietlow, seconded by Kusch to approve the School District of Elmbrook 66.03 Contractual Agreement for 2010/2011 as presented. Motion Carried.

Moved by Rice, seconded by Gutschenritter to approve the Education for Employment Plan 2009-2010 as presented. Motion Carried.

Moved by Zietlow, seconded by Gutschenritter to approve the Arrowhead Union High School District Combined Information and Technology Plan, July 1, 2010 to June 30, 2013, as presented. Motion Carried.

Moved by Zietlow, seconded by Rosch that pursuant to State Statute 19.85(1)(c)(e), the Board will move into closed session and reconvene to address public business matters:

- Personnel Negotiations
- OCR Update

Roll Call Vote: Gutschenritter – aye, Thompson – aye, Zietlow – aye, LeBlanc – aye, Rosch – aye, Schultz – aye, Kusch – aye, Rice – aye. Motion Carried.

Moved by Gutschenritter, seconded by Kusch to move into open session.

Roll Call Vote: Gutschenritter – aye, Kusch – aye, LeBlanc – aye, Rice – aye, Rosch – aye, Schultz – aye, Thompson – aye, Zietlow – aye. Motion Carried.

FUTURE AGENDA ITEMS – None presented.

Moved by Zietlow, seconded by Kusch to adjourn. Motion Carried.

The meeting adjourned at 11:55 p.m.

Respectfully submitted,

Diane Hoag  
Recording Secretary

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Susan M. Schultz, Clerk