

ARROWHEAD UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
APRIL 8, 2009
MINUTES

The meeting was called to order by President LeBlanc at 7:01 p.m. in the District Office Board Room.

Everyone rose for the Pledge of Allegiance.

Members present: Joe LeBlanc, Bob Rosch, Sue Schultz, Craig Thompson, Jack Gutschenritter, Kent Rice, Judie Ristow,
Al Zietlow

Unable to attend: Mike Kusch

Administration present: Craig Jefson, Steve Kopecky, Bonnie Laugerman, Gregg Wiczorek
Staff present: Tom Whelan, Terry Neumann-Hayes, Jeanne Psket
Also present: Dan Gitzlaff, Sodexo Food Service Director; Erin Lamb, Lake Country Reporter

The meeting was properly posted.

Moved by Zietlow, seconded by Rice to approve the minutes of the March 11, 2009, Regular Board meeting as presented.
Motion Carried.

Moved by Rosch, seconded by Zietlow to approve the operating bill list and pay vouchers 121635, 121836, 121893, 121895, 121897-121899, 121903-121908, 121911, 121916-121918, 121922, 121928, 121933, 121939, 121942, 121945-121946, 121951, 121954, 121956, 121958-122027, 122029-122133, 122135-122302, 122304-122305, 122307-122368, and 200800401-200800406 in the amount of \$1,019,408.46. Motion Carried.

CITIZEN COMMUNICATIONS AND COMMENTS – None.

SUPERINTENDENT'S REPORT – Tom Whelan, Technology and Engineering Education Department Coordinator and teacher, presented background information and distributed a handout regarding our Project Lead the Way (PLTW) Program and certification. There are 120 high schools in the state that are in the PLTW program, of which 60 are certified. Of the six courses offered in the national PLTW High School Pre-Engineering Program, Arrowhead High School currently offers three and plans to offer all six courses by 2011. In 2008/2009, the Principles of Engineering course was introduced, and in 2009/2010, the Digital Electronics course will be offered. There are currently 108 students involved in the PLTW program. Students who complete the course and pass an exam can earn college credits.

Terry Neumann-Hayes (Department Chair) and Jeanne Psket, World Languages teachers, presented information and distributed a handout to explain how the standards and assessments have been incorporated within the World Languages curriculum.

Craig Jefson provided an update on professional collaboration time. Once the proposal has been finalized, it will be presented to the Board of Education for approval. Bonnie Laugerman provided an update on the writing task force.

Mr. Jefson and Dr. Laugerman reported on the 2020 Initiative. An Executive Summary Report is being prepared that will be presented to each district's Board of Education in April for their consideration and commitment to continue moving forward.

President LeBlanc announced that an ad hoc committee will be formed to decide whether to reinstitute the Board of Education practice of recognizing students and staff for their accomplishments, and if so, to establish the criteria for doing so.

Mr. Zietlow, Mr. Gutschenritter, and Mr. Rosch reported on their recent visit to observe Mr. Reichle's classes, wherein he arranged to have our foreign exchange students contact individuals they knew from their homeland via video-conferencing to discuss global issues and share information about their lives and cultures.

CURRICULUM – Chairperson Schultz reported on the March 26, 2009, meeting.

Moved by Zietlow, seconded by Gutschenritter that the Arrowhead Union High School District does not wish to be an affiliate of the North Central Accreditation (NCA) at this time. Aye – 7 and No – 1 (Ristow). Motion Carried.

Moved by Schultz, seconded by Rice to approve the Business/Marketing Education: Advanced Placement Microeconomics curriculum proposal as recommended by the Curriculum Committee. Motion Carried.

FINANCE & LEGISLATION – Chairperson Thompson reported on the April 2, 2009, meeting. The committee reviewed the 2008/2009 food service budget status and discussed the projected deficit of \$25,643. Sodexo is contracted to guarantee a return of the deficit in an amount not to exceed \$18,718, and they are willing to split the final projected deficit of \$6,925. The committee also discussed the possible implementation of a Point of Sale (POS) system.

Mr. Kopecky presented the 2009/2010 Preliminary Budget, which was developed within the state imposed revenue limit. The 2009/2010 fiscal year will mark the first year of the State of Wisconsin's 2009-11 biennium budget. The Department of Public Instruction has not released preliminary 2009/2010 state equalization aid figures. The budget assumptions associated with the revenue limit formula and state equalization aid are based on current law. With this in mind, the budget presented reflects the most up-to-date fiscal information received from the State of Wisconsin and the best estimates available to the district.

The 2009/2010 Preliminary Budget being presented is \$714 under the maximum allowable tax levy. The actual maximum allowable tax levy will not be known until the September 2009 enrollment count is completed. The total general fund and capital expansion fund expenditures are projected to decrease \$357,325, or -1.42%. The proposed capital expansion fund budget for 2009/2010 is \$402,000, an increase of 27.62%. Arrowhead's net portion of the ADSEC (Arrowhead Special Education Cooperative) budget is projected to decrease 4.67%. Total non-property tax revenues are projected to decrease \$1,258,832, or -13.84%. Student enrollment is projected to increase 41 students, from 2,235 students in 2008/2009 to 2,276 students in 2009/2010. Proposed 2009/2010 budget adjustments include a reduction of 4.33 FTE teaching staff. State equalization aid is projected to decrease \$1,006,361, or -15.00%, which is the maximum aid loss possible under the current state statutes. The property tax levy is projected to be \$18,964,312, an increase of \$1,088,590, or 6.09%, (of which -0.87% is associated with the expenditure increase and 7.04% is associated with the loss of state equalization aid). Based on a 0.25% increase in the district's equalized value, the mill rate is projected to increase from \$3.04 in 2008/2009 to \$3.21, an increase of 5.83%.

Actual enrollment will be certified on the third Friday in September 2009. The Department of Public Instruction will provide final state equalization aid certification in October 2009. The actual apportionment of equalized values will also be certified in October 2009. Due to these current budget uncertainties, including the possible affect of federal stimulus funds, adjustments to the 2009/2010 Preliminary Budget will be made as necessary. The recommended tax levy for the 2009/2010 school year will be presented to the electorate for approval at the Annual Meeting scheduled for August 19, 2009.

The Finance Committee recommends approval of the 2009/2010 Preliminary Budget as presented.

Moved by Zietlow, seconded by Thompson to approve the 2009/2010 Preliminary Budget (Preliminary Tax Levy Calculation dated March 20, 2009, attached). Motion Carried.

The committee discussed the \$946,302.17 payment from the Village of Hartland as a result of Tax Incremental Financing (TIF) Districts 2 and 3 closing on December 31, 2008. The district has a window of opportunity, prior to June 30, 2009, to incur costs without losing additional negative tertiary aid. The committee will continue their discussion of the most prudent use of these funds at their next meeting scheduled for May 7, 2009.

The committee also discussed ADSEC batched costing vs. actual costing of expenses. The committee recommends that a more equitable funding formula be explored that equates the actual cost to batched costs.

Moved by Schultz, seconded by Ristow to approve the July 1, 2009 through June 30, 2012, Flexible Benefit Plan Agreement with Diversified Benefit Services at a cost of \$16,848. Motion Carried.

Moved by Ristow, seconded by Rosch to change of order of the agenda and move the Policy Committee Report ahead of the Buildings and Grounds Committee Report. Motion Carried.

POLICY – It was the consensus of the Policy Committee to reschedule their next meeting for April 20, 2009, following the Special Board meeting scheduled for 7:00 a.m.

BUILDINGS & GROUNDS – Chairperson Zietlow reported on the April 1, 2009, meeting. The committee continued their review of the 2009/2010 Buildings and Grounds Supplemental and Capital Expansion Budget.

Moved by Rosch, seconded by Ristow to approve accepting the bid of \$4,960 from Eppstein Uhen Architects to conduct a comprehensive review and inspection of the bleacher system at Pfeiffer Field Stadium, as recommended by the Buildings and Grounds Committee. Motion Carried.

Moved by Schultz, seconded by Ristow to accept the WASB Insurance Plan 2008 Safety Grant in the amount of \$5,000 for the Theater/Stage Safety Program, as recommended by the Buildings and Grounds Committee. Motion Carried.

Mrs. Ristow left the meeting at 9:56 p.m.

The committee reviewed six bids for the 2009 roof remodel project, which is part of the ongoing roof maintenance plan. The committee accepted the lowest bid, in the amount of \$220,075, from Langer Roofing and Sheet Metal, Inc. Funds for this project were included in the Capital Expansion Fund budget previously approved at the Annual Meeting.

The next Buildings and Grounds Committee meeting is scheduled for May 6, 2009, at 7:00 a.m.

PERSONNEL – No report.

WASB – Mr. Zietlow noted that the WASB Spring Academy is scheduled for May 9, 2009, in Stevens Point. He also reported that Governor Doyle is expected to reveal his school reform plan before the end of the month.

The WASB Delegate and Alternate to the 2009 WASB Delegate Assembly will be appointed at the May 13, 2009, regular Board of Education meeting.

CESA – Mr. Zietlow expressed his willingness to again serve as the district's representative and attend the CESA #1 Annual Convention scheduled for May 26, 2009. He also noted that he currently serves as a member of the 2008/2009 CESA #1 Board of Control. Their next meeting is scheduled for April 28, 2009.

ADSEC – Mr. Thompson reported on the March 18, 2009, Coordinating Council meeting. The council approved staffing adjustments for 2008/2009 at an increased cost of approximately \$18,000 for emotional behavioral disabilities (EBD) services at Richmond Elementary School. They also approved the preliminary 2009/2010 ADSEC budget, which includes a net decrease of 3.15%.

ENDOWMENT FUND – No report.

NEW BUSINESS:

Moved by Rosch, seconded by Rice to approve the preliminary layoff notices for Anoush Cowles (Art-reduction of 5/12 FTE), Kyle Patoka (Science-reduction of 11/12 FTE), Julie Marrazzo (Physical Education/Health-reduction of 8/12 FTE), Christie Klun (Business/Marketing Education-reduction of 2/12 FTE), Sheryl Beres (ADSEC-reduction of 12/12 FTE), and Carolyn Neureuther (ADSEC-reduction of 12/12 FTE), effective at the end of the 2008/2009 contract year, in accordance with the provisions of the collective bargaining agreement. Motion Carried.

Moved by Zietlow, seconded by Rosch to accept the resignation of Tami Thompson, effective at the conclusion of the 2008/2009 school year. Motion Carried.

Moved by Rosch, seconded by Schultz to approve the contract for Anthony Pizzo (Asst. Boys Track Coach). Motion Carried.

Moved by Zietlow, seconded by Rosch to approve the Pool Wage Schedule, effective June 1, 2009, through May 31, 2011, as presented. After further discussion, Al Zietlow called for the question. Motion Carried.

Moved by Zietlow, seconded by Schultz to approve the Amendment to the CESA #1 Services Contract for 2008/2009, as proposed. Motion Carried.

Moved by Gutschenritter, seconded by Thompson to select Board members Bob Rosch, Sue Schultz, and Al Zietlow to participate in the Commencement Ceremony on June 7, 2009. Motion Carried.

Moved by Rice, seconded by Gutschenritter that pursuant to State Statute 19.85(1)(c)(f), the Board will move into closed session and reconvene to address public business matters:

- Unpaid Medical Leave of Absence Request

Roll Call Vote: Gutschenritter – aye, Thompson – aye, Zietlow – aye, LeBlanc – aye, Rosch – aye, Schultz – aye, Rice – aye. Motion Carried.

Moved by Zietlow, seconded by Rice to move into open session.

Roll Call Vote: Gutschenritter – aye, LeBlanc – aye, Rice – aye, Rosch – aye, Schultz – aye, Thompson – aye, Zietlow – aye. Motion Carried.

Moved by Rosch, seconded by Rice to deny the request of Ms. Margaret Klecker for an unpaid medical leave of absence, as presented. Motion Carried.

FUTURE AGENDA ITEMS – None presented.

Moved by Rice, seconded by Zietlow to adjourn. Motion Carried.

The meeting adjourned at 10:30 p.m.

Respectfully submitted,

Diane Hoag
Recording Secretary

Susan M. Schultz, Clerk