

ARROWHEAD UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
APRIL 9, 2014
MINUTES

The meeting was called to order by President LeBlanc at 7:41 p.m. in the District Office Board Room.

Everyone rose for the Pledge of Allegiance.

Members present: Joe LeBlanc, Bob Rosch, Sue Schultz, Craig Thompson, Donna Beringer, Dave Dean, Tim Langer, Kent Rice, Al Zietlow

Administration present: Craig Jefson, Steve Kopecky, Mary Ann Beckman, Gregg Wieczorek, Kevin Flegner
Staff present: Greg Malling, Adam Boldt

The meeting was properly posted.

Newly elected board members, Joe LeBlanc (Merton seat), Craig Thompson (Stone Bank seat), and Dave Dean (At Large seat), were reminded that they must take the official oath on or before April 28, 2014.

Board members were requested to submit their committee appointment preferences for 2014/2015 to Diane Hoag as soon as possible. Committee appointments will be made by the Board President subsequent to the annual election of Board officers in May.

Moved by Zietlow, seconded by Rice to approve the minutes of the March 12, 2014, Special Board meeting, the March 12, 2014, Regular Board meeting, and the March 26, 2014, Special Board meeting as presented. Motion Carried.

Moved by Rosch, seconded by Zietlow to approve the operating bill list and pay vouchers 314, 139903-140103 and 201300330-201300361 in the amount of \$1,328,510.79 and to approve credit card expenditure transactions as presented in the amounts of \$681.48 and \$84,511.24. Motion Carried.

CITIZEN COMMUNICATIONS AND COMMENTS – None.

SUPERINTENDENT'S REPORT –

Mr. Greg Malling, head football coach and English language arts teacher, shared information regarding Arrowhead's athletic conditioning/performance training program, which emphasizes a consistent, systematic approach to athletic development. He also noted that the number of participants in the summer athletic conditioning camp has increased from 38 in 2011, to 305 in 2013, of which 127 were females.

Mr. Adam Boldt, school psychologist, provided an update regarding the Student Support and Outreach Services pilot program, which was approved by the Board of Education in September 2013. In this program, the Focus School students and families (students with disabilities and/or socio-economic disadvantaged) are identified and provided with appropriate supports/interventions. Another goal of the program is to work towards closing graduation gaps.

Dr. Beckman reported that plans for the 2014/2015 school year include having Mr. Robert Stutman, a former special agent with the U.S. Drug Enforcement Administration, present a full-day substance abuse education and prevention program, which begins by meeting with students and then with administration, faculty, and parents. Based on Mr. Stutman's assessment, he will also provide a suggested course of action to be implemented within a 3-12 month period.

Mr. Wieczorek reported on changes to the Academic Recognition program. In an effort to increase participation, the suggestion from the majority of students was to have the program during the school day. To that end, the Academic Recognition program will be held on May 28, 2014. The freshmen/sophomore program will take place in the South Campus cafeteria and gym during first and second hours; the junior/senior program will be held in the football stadium during fifth and sixth hours. Although the program is for students, parents will be asked to volunteer with some of the planned activities.

CURRICULUM – Chairperson Schultz reported on the March 27, 2014, meeting.

Moved by Zietlow, seconded by Rice to approve the World Language Department French program extended field trip to France on April 2-11, 2015, as recommended by the Curriculum Committee. Motion Carried.

The next Curriculum Committee meeting is scheduled for April 15, 2014, at 7:00 a.m.

FINANCE & LEGISLATION –

Mr. Kopecky presented the 2014/2015 Preliminary Budget. Budget assumptions associated with the revenue limit formula and state equalization aid are based on the 2013-15 state biennial budget. The Department of Public Instruction has not released preliminary 2014-15 state equalization aid figures. With this in mind, the budget presented reflects the most up-to-date fiscal information received from the State of Wisconsin and the best estimates available to the district. The budget is being developed within the state imposed revenue limit. The revenue limit reflects a 2014/2015 maximum allowable tax levy using the 2013/2014 tax levy and state general aids received as a base and adjusting it based on a three-year average enrollment increase, a .76% (\$75) per student increase, and on the 2014/2015 state equalization aid projection. The actual student enrollment count will not be certified until September 2014.

The total general fund and capital expansion fund expenditures are projected to increase 2.17%. The Capital Expansion Fund budget is projected to be \$400,000. The Buildings and Grounds Projects budget is projected to be \$799,500. The district is projecting to use \$512,100 of general fund balance to offset the Capital Expansion and Buildings and Grounds Projects budget.

Total non-property tax revenues are projected to decrease \$381,811, or -4.59%. Student enrollment is projected to increase 2 students, from 2,248 students in 2013/2014 to 2,250 students in 2014/2015. The proposed 2014/2015 budget includes a net increase of .5 FTE teaching staff and a net decrease of .71 FTE support staff. State equalization aid is projected to decrease \$521,252, or -9.16%. The property tax levy is projected to be \$18,444,830, an increase of \$621,027, or 3.48%. Based on a 0% increase in the district's equalized value, the mill rate is projected to increase 3.48%, from \$3.50 in 2013/2014 to \$3.62 in 2014/2015. The actual state equalization aid will be certified in October 2014.

Due to current budget uncertainties, adjustments to the 2014/2015 Preliminary Budget will be made as necessary. The recommended tax levy for the 2014/2015 school year will be presented to the electorate for approval at the Annual Meeting scheduled for August 20, 2014.

The Finance Committee recommends approval of the 2014/2015 Preliminary Budget as presented.

Moved by Zietlow, seconded by Thompson to approve the 2014/2015 Preliminary Budget (see Preliminary Tax Levy Calculation dated April 3, 2014). Motion Carried.

BUILDINGS & GROUNDS – Chairperson Zietlow reported on the April 2, 2014, meeting.

Representatives from Kapur and Associates, Inc. presented information to the committee regarding their evaluation of storm water management facilities within the campus and made recommendations to address identified drainage issues.

The committee was updated on the status of the 2014/2015 supplemental/capital expansion budget plan and proposed projects.

The next Buildings and Grounds Committee meeting is scheduled for May 7, 2014, at 7:00 a.m.

PERSONNEL – Chairperson Rosch reported on the April 4, 2014, meeting.

Moved by Rice, seconded by Zietlow to approve the 2014/2015 Employee Handbook as recommended by the Personnel Committee. Motion Carried.

Moved by Zietlow, seconded by Langer to approve the 2014/2015 health insurance plan design as recommended by the Personnel Committee. Motion Carried.

The committee also met in closed session to discuss personnel matters.

POLICY – The next Policy Committee meeting is scheduled for April 17, 2014, at 7:00 a.m.

WASB – Mr. Zietlow noted that the WASB Spring Academy is scheduled for May 3, 2014, at the Chula Vista Resort in Wisconsin Dells. The Delegate and Alternate to the 2015 WASB Delegate Assembly will be appointed at the May 14, 2014, Board of Education meeting.

CESA – The district’s representative for 2014/2015 and the CESA #1 Annual Convention will be appointed at the May 14, 2014, Board of Education meeting. Mr. Zietlow reported that the next CESA #1 Board of Control meeting is scheduled for April 15, 2014, and that he has one year remaining of his 3-year term.

NEW BUSINESS:

Moved by Rosch, seconded by Zietlow to accept the resignation of Naomi Fulton, effective June 13, 2014. Motion Carried.

Moved by Rice, seconded by Rosch to approve the 2014/2015 administrative staff contract for Jeanne Psket (World Language Department Chair) and to approve the 2013/2014 cocurricular contract for Elizabeth Eaves (Asst. Girls Track Coach). Motion Carried.

Moved by Zietlow, seconded by Rosch to issue a final staff contract notice of non-renewal to: Kurt Kenas (2/12 FTE layoff), Carl Anderson (6/12 FTE layoff), Kazuko Scherer (2/12 FTE full layoff), and Lisa Tiefenthaler (6/12 FTE layoff), effective at the end of the 2013/2014 contract year. Motion Carried.

Moved by Zietlow, seconded by Rosch to approve the Mullett Ice Center contracted ice time hourly rates and Mullett Ice Center fees as presented, effective September 1, 2014. Motion Carried.

Moved by Rosch, seconded by Rice to select Board members Dave Dean, Tim Langer, and Sue Schultz to participate in the Commencement Ceremony on June 7/8, 2014. Motion Carried.

FUTURE AGENDA ITEMS – Report on the Learning Never Ends community outreach program

Mr. Dean commended everyone involved in today’s assembly for students to address the problem of distracted driving, noting that the cooperation exemplified by staff in accommodating schedule changes emphasized the importance of this very worthwhile program.

Mr. Rice stated that he attended a recent M&M meeting and commended staff on what they are doing, the extra time they commit, and the collaboration between departments to meet the changing needs of the learner.

FYI – The 16th annual Lobster Boil is scheduled for April 11, 2014; the second annual Arrowhead Athletic Hall of Fame banquet is scheduled for May 3, 2014, at the Seven Seas in Hartland; and the Arrowhead High School Pill Drop is scheduled for May 16, 2014, at the Mullett Ice Center.

Moved by Rosch, seconded by Rice to adjourn. Motion Carried.

The meeting adjourned at 10:20 p.m.

Respectfully submitted,

Diane Hoag
Recording Secretary

Susan M. Schultz, Clerk