

ARROWHEAD UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
APRIL 10, 2013
MINUTES

The meeting was called to order by President LeBlanc at 7:01 p.m. in the District Office Board Room.

Everyone rose for the Pledge of Allegiance.

Members present: Joe LeBlanc, Bob Rosch, Craig Thompson, Mike Kusch, Tim Langer, Kent Rice, Donna Vrakas, Al Zietlow

Unable to attend: Sue Schultz

Administration present: Craig Jefson, Steve Kopecky, Mary Ann Beckman, Gregg Wiczorek

Staff present: Michelle Altenberger, Adam Boldt, Michelle McKenna, Brianne Mehlos, Thomas Stuber, Barb Whyte, Chet Tischer

Others present: Thor Backus, AFSCME

The meeting was properly posted.

NEW BOARD MEMBERS OATH OF OFFICE – Kent Rice (Richmond Seat) and Donna Vrakas (Hartland-Lakeside Seat) took the Oath of Office. Sue Schultz (North Lake Seat) will take the Oath of Office on or before April 22, 2013.

Board members were requested to submit their committee appointment preferences for 2013/2014 to Diane Hoag as soon as possible. Committee appointments will be made by the Board President subsequent to the election of Board officers in May.

Moved by Zietlow, seconded by Rice to approve the minutes of the March 4, 2013, Special Board meeting and the March 13, 2013, Regular Board meeting as presented. Motion Carried.

Moved by Kusch, seconded by Langer to approve the operating bill list and pay vouchers 3, 137720-137910, and 201200343-201200385 in the amount of \$1,284,890.72. Motion Carried.

CITIZEN COMMUNICATIONS AND COMMENTS – None.

SUPERINTENDENT'S REPORT –

Several members of the Student Services Department team, including school counselors Michelle McKenna, Thomas Stuber, Barb Whyte, and Brianne Mehlos, along with school psychologists Adam Boldt and Michelle Altenberger, shared information regarding the services they provide to students using the Integrated Comprehensive Services (ICS) model, which is guided by three principles: 1) provide services based on student needs and not labels; 2) ensure that eligibility for services and post-school transition goals lead services in order to graduate students with the highest level of independence/interdependence possible, and 3) to accomplish this through a collaborative Student Services team supplemented by classroom teachers.

Mr. Zietlow and Mr. Thompson reported on the Arrowhead Scholarship Fund Dinner Auction, which they attended on March 22, 2013, at the Red Circle Inn in Nashotah.

Mr. Jefson noted that the district received a letter from Vincent Mancuso indicating that he will be returning to his teaching position for the 2013/2014 school year. On July 11, 2012, the Board of Education approved an unpaid leave of absence request from Mr. Mancuso for the 2012/2013 school year.

Mr. Jefson also noted various correspondence the district received, including a letter from AFS-USA (formerly the American Field Service) international student exchange program congratulating Arrowhead High School for becoming a "2013 Top AFS School."

Mr. Jefson reported that the Arrowhead "Pill Drop 2013" is scheduled for April 19, 2013, from 6:30 a.m. to 6:30 p.m., at the Mullett Ice Center.

Mr. Rosch noted that the Arrowhead Athletic Hall of Fame banquet is scheduled for May 4, 2013, at 5:30 p.m., at The Legend at Bristlecone in Hartland. The inaugural Class of 2013 includes 14 inductees. RSVP by April 22, 2013.

Mr. Jefson introduced Thor Backus, the new representative from AFSCME (support staff representative), who was here this evening with Chet Tischer.

The Board of Education reviewed additional information regarding replacement options for their netbooks and decided on the Chromebook.

CURRICULUM – The next Curriculum Committee meeting is scheduled for April 29, 2013, at 3:00 p.m. All Board members are encouraged to attend.

FINANCE & LEGISLATION – Mr. Kopecky reported on the April 10, 2013, meeting, at which time the 2013/2014 Preliminary Budget was presented.

Moved by Thompson, seconded by Zietlow to approve the 2013/2014 Preliminary Budget (see Preliminary Tax Levy Calculation dated April 10, 2013). Motion Carried.

BUILDINGS & GROUNDS – Chairperson Zietlow reported on the March 20, 2013, meeting. The committee continued their discussion of current programming and facility needs of the district in light of the Governor's biennial budget proposal and current environment of public education in Wisconsin. The Board of Education agreed that a potential project to construct a new arts facility was not the appropriate next step for the district at this time, and that an approach to remodel or live within our existing facilities would be the direction the Board of Education will pursue.

The Board of Education also signed a letter written to Mr. Andy Matter, Arrowhead Center for the Arts (ACA) chairperson, in response to an e-mail he sent to Mr. Jefson.

Mr. Zietlow also reported on the April 10, 2013, meeting. The committee was presented information regarding potential donors from the community interested in becoming involved in the development of the district's land and facilities. The committee directed administration to obtain cost estimates for developing a master plan for the district's property north of Hwy. K, including a breakdown for the development of the property, and to complete a site survey of district property, for further discussion and consideration at their next meeting.

PERSONNEL – Chairperson Rosch reported on the March 26, 2013, meeting.

Moved by Zietlow, seconded by Rice to approve the 2013/2014 Employee Handbook, as recommended by the Personnel Committee. Motion Carried.

The committee also discussed options regarding 2013/2014 staff compensation and benefits, along with other staffing and budget considerations.

POLICY – Chairperson Kusch reported on the March 21, 2013, meeting.

The committee reviewed current Board policies and information/concerns presented by community members regarding the use of school district facilities by driving schools, which are providing instruction to Arrowhead students. The committee recommends that the practice of renting school facilities to driver's education businesses be discontinued.

Moved by Rosch, seconded by Rice to approve discontinuing the practice of renting school facilities to driver's education businesses, as recommended by the Policy Committee, effective June 15, 2013. Motion Carried.

Moved by Zietlow, seconded by Thompson to approve new Policy 815. Electronic Information Security, as recommended by the Policy Committee. Motion Carried.

The committee was also presented information regarding school crisis planning and response. The Board of Education concurred with the Policy Committee and agreed with the plan to implement training and preparedness.

The next Policy Committee meeting is scheduled for May 16, 2013, at 7:00 a.m.

WASB – Mr. Zietlow noted that the WASB Spring Academy is scheduled for May 4, 2013, at the Country Springs Hotel in Waukesha. The Delegate and Alternate to the 2014 WASB Delegate Assembly will be appointed at the May 8, 2013, Board of Education meeting.

CESA – The district’s representative for 2013/2014 and the CESA #1 Annual Convention will be appointed at the May 8, 2013, Board of Education meeting. Mr. Zietlow reported that the CESA #1 Board of Control is still in the process of hiring a new executive director.

NEW BUSINESS:

Moved by Rice, seconded by Zietlow to approve the contract for Brian Corry (Science Department Chairperson). Motion Carried.

Moved by Zietlow, seconded by Rosch to issue a final staff contract notice of non-renewal to: Jill Bohrman (full layoff), Meri Christensen (full layoff), Amy Coraggio (2/12 FTE layoff), John Hoch (full layoff), Kurt Kenas (1/12 FTE layoff), Ann Krueger (full layoff), Dean Ledzian (full layoff), Stephanie Rohr (full layoff), Kazuko Scherer (full layoff), Virginia Thorsen (full layoff), Steve Urban (full layoff), Wei Yao (2/12 layoff), and Paul Zelinger (4/12 layoff), effective at the end of the 2012/2013 contract year. Motion Carried.

Moved by Rosch, seconded by Kusch to approve the 2013/2014 Occupational Therapy Services 66.0301 Cooperative Agreement as presented. Motion Carried.

Moved by Rosch, seconded by Langer to select Board members Al Zietlow, Joe LeBlanc, and Bob Rosch to participate in the Commencement Ceremony on June 8/9, 2013. Motion Carried.

FUTURE AGENDA ITEMS – None presented.

Moved by Rice, seconded by Zietlow to adjourn. Motion Carried.

The meeting adjourned at 9:35 p.m.

Respectfully submitted,

Diane Hoag
Recording Secretary

Susan M. Schultz, Clerk