

ARROWHEAD UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
APRIL 13, 2011
MINUTES

The meeting was called to order by President LeBlanc at 7:07 p.m. in the District Office Board Room.

Everyone rose for the Pledge of Allegiance.

Members present: Joe LeBlanc, Bob Rosch, Sue Schultz, Craig Thompson, Mike Kusch, Kent Rice, Donna Vrakas,
Al Zietlow

Unable to attend: Jack Gutschenritter

Administration present: Craig Jefson, Steve Kopecky, Bonnie Laugerman, Mary Ann Beckman, Gregg Wieczorek

Staff present: Annette Lemieux

Others present: Mike Owen and Jerry Plocinski, Chartwells Food Services

The meeting was properly posted.

NEW BOARD MEMBERS OATH OF OFFICE – Mike Kusch (At-Large Seat), Craig Thompson (Stone Bank Seat), and Joe LeBlanc (Merton Seat) took the Oath of Office.

Board members were requested to submit their committee appointment preferences for 2011/2012 to Diane Hoag as soon as possible. Committee appointments will be made by the Board President subsequent to the election of Board officers in May.

Moved by Zietlow, seconded by Rice to approve the minutes of the March 9, 2011, Regular Board meeting and the March 29, 2011, Special Board meeting as presented. Motion Carried.

Moved by Rosch, seconded by Kusch to approve the operating bill list and pay vouchers 130168, 130171, 130174-130175, 130178-130184, 130191, 130194-130195, 130197-130199, 130202-130203, 130205, 130207, 130213, 130216-130217, 130220-130222, 130224-130225, 130228-130230, 130232, 130234-130235, 130238-130243, 130248, 130250, 130252-130253, 130257-130258, 130262-130265, 130270, 130273, 130275, 130277-130279, 130281-130283, 130285-130286, 130288-130289, 130291-130296, 130298-130302, and 130304-130306 in the amount of \$36,559.99, and to approve the operating bill list and pay vouchers 130602-130667, 130669-130680, 130682-130841, 130843-131012, and 201000514-201000543 in the amount of \$1,511,857.08. Motion Carried.

CITIZEN COMMUNICATIONS AND COMMENTS – None.

SUPERINTENDENT'S REPORT –

Ms. Annette Lemieux, business and marketing education teacher, introduced several of her students who are involved in the Warhawk Wellness Center. The students shared information regarding the Arrowhead Pill Drop they have planned for May 13, 2011, at the Mullett Ice Center. The Pill Drop will provide the community with an opportunity to dispose of their old, unused or expired prescription and over-the-counter drugs in a safe manner that protects the environment and helps to prevent substance abuse by teens that otherwise would have access to these drugs in their homes. This is a collaborative effort that includes the Hartland Police Department and WEA Trust.

The students also shared information regarding the NuGenesis organic farm and the presentations they made to K-8 students in our feeder schools to promote healthy eating habits and lifestyles.

Mr. Wieczorek announced that the recipients of the Arrowhead High School 2011 Teacher of the Year award are Annette Lemieux (North and South Campus) and Ty Breitlow (South Campus) social studies teacher. They will be recognized at the Academic Recognition Evening scheduled for April 18, 2011.

Mr. Mike Owen, food service director, and Mr. Jerry Plocinski, district manager, from Chartwells Food Services, provided a review of the food service program for 2010/2011, which is the first year of their contract with Arrowhead High School.

Mr. Wieczorek reported on the plans for the first annual Academic Recognition Evening and the National Honor Society Induction Ceremony scheduled for April 18, 2011. The keynote speaker for the Academic Recognition Evening is Tricia Hein Wilson, a 2001 Arrowhead alumnus and chief financial officer for Citizens Bank of Mukwonago.

The Board of Education reviewed the staff/student recognition list and determined the Board representative(s) for each event.

It was the consensus of the Board of Education to expand the teacher of the year recognition program and develop a program to recognize our teachers for lifetime achievements.

CURRICULUM – Chairperson Schultz reported on the March 24, 2011, meeting.

Moved by Zietlow, seconded by Rosch to approve the extended field trip proposal from John Hough, special education teacher, to travel to Atlanta, Georgia, to allow an Arrowhead student to participate in the National USA Gymnastics Special Olympics on May 6-8, 2011, at no cost to the district, as recommended by the Curriculum Committee. After further discussion, Al Zietlow called for the question. Motion Carried.

Moved by Schultz, seconded by Zietlow to approve the Special Education Department (CD/Café Arrowhead) extended field trip to Disney World in Orlando, Florida in October 2011 during the week of teachers convention, as recommended by the Curriculum Committee. Motion Carried.

The committee reviewed a preliminary proposal to integrate the 9th grade social studies and English curriculum and approved the departments move forward with developing the integrated program with the goal of presenting a formal proposal to the committee in the fall of 2011.

The committee approved moving forward with writing and submitting the STEP Grant (Services, Training, Education and Policies to reduce domestic violence, dating violence, sexual assault, and stalking in secondary schools grant program).

It was the consensus of the Curriculum Committee to schedule their next meetings for May 11 and May 25, 2011, at 7:00 a.m.

FINANCE & LEGISLATION –

Mr. Kopecky presented the 2011/2012 Preliminary Budget. Budget assumptions associated with the 2011/2012 Preliminary Budget are based on the State of Wisconsin's proposed 2011-12 biennial budget and the 2011 state emergency budget repair bill. The Department of Public Instruction has not released preliminary 2011/2012 state equalization aid figures. However, the district is projecting a 10% loss in state equalization aid in 2011/2012, the maximum amount allowed as proposed in the 2011-13 state biennial budget. With this in mind, the budget presented reflects the most up-to-date fiscal information received from the State of Wisconsin and the best estimates available to the district. The budget is being developed within the state imposed revenue limit. The revenue limit reflects a 2011/2012 maximum allowable tax levy using the 2010/2011 tax levy and the 2010/2011 state general aids received as a base and adjusting it based on a three-year average enrollment increase, a 5.5% per student decrease (-\$565), and on the 2011/2012 state equalization aid projection. The actual student enrollment count will not be certified until September 2011.

The total general fund and capital expansion fund expenditures are projected to decrease 5.74%. Total non-property tax revenues are projected to decrease \$587,049, or -8.29%. Student enrollment is projected to increase 33 students, from 2,278 students in 2010/2011 to 2,311 students in 2011/2012. Proposed 2011/2012 budget adjustments include a net reduction of 6.25 FTE teaching staff and a net increase of .60 FTE support staff. The net cost of Arrowhead's 2011/2012 special education budget is projected to decrease \$18,286, or -1.14%. State equalization aid is projected to decrease \$482,683, or -10.00%. The property tax levy is projected to be \$18,777,366, a decrease of \$879,033, or -4.47%, (of which -7.22% is associated with the expenditure decrease and 2.99% is associated with the loss of state equalization aid). Based on a 0% increase in the district's equalized value, the mill rate is projected to decrease 4.47%, from \$3.55 in 2010/2011 to \$3.40. The actual state equalization aid will be certified in October 2011. Due to current budget uncertainties, adjustments to the 2011/2012 Preliminary Budget will be made as necessary. The recommended tax levy for the 2011/2012 school year will be presented to the electorate for approval at the Annual Meeting scheduled for August 17, 2011.

The Finance Committee recommends approval of the 2011/2012 Preliminary Budget as presented.

Moved by Zietlow, seconded by Thompson to approve the 2011/2012 Preliminary Budget (see Preliminary Tax Levy Calculation dated April 5, 2011). Motion Carried.

The committee also reviewed the 2011/2012 athletic fee and recommended increasing the fee from \$125 to \$150 to offset athletic expenses.

Moved by Thompson, seconded by Rosch to approve the 2011/2012 athletic fee adjustment, as recommended by the Finance Committee. Motion Carried.

Chairperson Thompson reviewed the renewal Contract for Transportation of Children between the Arrowhead Union High School District and Dousman Transport Co., Inc., and noted that one bus route has been eliminated.

Moved by Zietlow, seconded by Rosch to approve the renewal of the Contract for Transportation of Children with Dousman Transport Co., Inc., dated March 8, 2011, as presented. After further discussion, Bob Rosch called for the question. Motion Carried.

Moved by Zietlow, seconded by Rosch to approve the 2011-12 and 2012-13 Rate Increase Memorandum of Understanding with Dousman Transport Co., Inc., as presented. Motion Carried.

BUILDINGS & GROUNDS – Chairperson Zietlow reported on the April 6, 2011, meeting.

The committee reviewed a proposal to install a telescoping bleacher system in the North Campus east gym at a cost of \$17,100, which would be provided through fundraising and donations. The proposed system would add 178 additional seats.

Moved by Rice, seconded by Rosch to approve the proposed plan to add additional bleacher seating on the south end of the North Campus east gym, as recommended by the Buildings and Grounds Committee. Motion Carried.

The committee also reviewed a proposal to replace the current bleacher system in the North Campus east gym with a telescoping bleacher system at a cost of \$89,401 for a 1,200 seat system, or \$46,675 for a one-side system with seating for 602. The existing bleacher system lacks access aisles and limits the court space during events. It is significantly difficult for elderly people or those with physical limitations to be able to access seating in the current system.

Moved by Rosch, seconded by Zietlow to approve the proposal to replace the current bleacher system on both sides of the North Campus east gym, as recommended by the Buildings and Grounds Committee. Motion Carried.

Moved by Zietlow, seconded by Kusch to approve the 2010/2011 budget adjustment associated with Buildings and Grounds projects as presented. Motion Carried.

The committee approved the athletic field signage designs presented by Mr. Rosch in honor of Tim O’Driscoll, retired baseball coach, and the 1979 and 2009 baseball state championships. Mr. Rosch will coordinate an event to recognize Mr. O’Driscoll and the state championships.

Mr. Jefson provided an update on the Facilities Community Task Force (FCT). The task force is in the process of developing a report for the Board of Education providing an overview of the progress made by the FCT and their recommendations on the district’s facility needs. A Special Board meeting is tentatively scheduled for June 1, 2011, for the FCT to present their recommendations to the Board of Education.

The next Buildings and Grounds Committee meeting is scheduled for May 4, 2011, at 7:00 a.m.

PERSONNEL – Closed session report.

POLICY – Chairperson Kusch reported on the March 17, 2011, meeting.

Moved by Rosch, seconded by Zietlow to approve new Policy 653. Health and Wellness and to reorder Policy Section 600 – Students, Subsection 650 – Student Health and Welfare, as recommended by the Policy Committee and presented this evening for a first reading. Motion Carried.

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Moved by Rice, seconded by Rosch to adopt as Policy 930. Wisconsin Records Retention Schedule for School Districts, dated May 2010, from the Wisconsin Department of Public Instruction, as recommended by the Policy Committee and presented this evening for a first reading. Motion Carried.

It was the consensus of the Policy Committee to cancel their meeting scheduled for April 21, 2011. The next Policy Committee meeting is scheduled for May 19, 2011, at 7:00 a.m.

WASB – Mr. Zietlow noted that the WASB Spring Academy is scheduled for May 7, 2011, in Wisconsin Dells. The Delegate and Alternate to the 2012 WASB Delegate Assembly will be appointed at the May 11, 2011, Board of Education meeting.

CESA – The next CESA #1 Board of Control meeting is scheduled for April 19, 2011. The district's representative for 2011/2012 and the CESA #1 Annual Convention will be appointed at the May 11, 2011, Board of Education meeting.

NEW BUSINESS:

Moved by Rosch, seconded by Rice to accept the retirement of Steve Urban, effective June 10, 2011, as presented. Motion Carried.

Moved by Rice, seconded by Kusch to deny the retirement requests of Franklin Wood and Gretchen Augustin, which would be effective upon completion of the first semester of the 2011/2012 school year, under Article 21.00 of the 2009-2011 collective bargaining agreement. Motion Carried.

Moved by Rosch, seconded by Zietlow to approve the prorated contract for Deb Mahuta (Asst. Girls Lacrosse Coach). Motion Carried.

Moved by Kusch, seconded by Rice to approve the Second Chance Partners for Education Agreement as presented. Motion Carried.

Moved by Zietlow, seconded by Rosch to approve the five-year contract with Orthopaedic Associates of Wisconsin as presented. Motion Carried.

Moved by Rosch, seconded by Rice to select Board members Bob Rosch, Al Zietlow, and Donna Vrakas (Sue Schultz – alternate) to participate in the Commencement Ceremony on June 5, 2011. Motion Carried.

FUTURE AGENDA ITEMS – None presented.

Moved by Rosch, seconded by Rice to adjourn. Motion Carried.

The meeting adjourned at 10:12 p.m.

Respectfully submitted,

Diane Hoag
Recording Secretary

Susan M. Schultz, Clerk