

ARROWHEAD UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
APRIL 13, 2016
MINUTES

The meeting was called to order by President Rosch at 7:02 p.m. in the District Office Board Room.

Everyone rose for the Pledge of Allegiance.

Members present: Bob Rosch, Kent Rice, Sue Schultz, Craig Thompson, Donna Beringer, Dave Dean, Tim Langer, Joe LeBlanc, Al Zietlow

Administration present: Laura Myrah, Steve Kopecky, Adam Boldt, Sue Casetta, Gregg Wieczorek, Kevin Lipscomb
Staff present: Rayen Singletary, Maralynn Markano, Steven Schmid, Paula Nordwig

Student present: Julia Schiller

The meeting was properly posted.

NEW BOARD MEMBERS OATH OF OFFICE – Donna Beringer (Hartland Lakeside seat) and Kent Rice (Richmond seat) took the Oath of Office. Sue Schultz (North Lake seat) may take the official oath after the deadline to request a recount has passed.

Board members were requested to submit their committee appointment preferences for 2016/2017 to Diane Hoag as soon as possible. Committee appointments will be made by the Board President subsequent to the annual election of Board officers in May.

Moved by Dean, seconded by LeBlanc to approve the minutes of the March 9, 2016, Special Board meeting, the March 9, 2016, Regular Board meeting, and the March 23, 2016, Special Board meeting, as presented. Motion Carried.

Moved by LeBlanc, seconded by Dean to approve the operating bill list and pay vouchers 316, 141866, 141891, 141987, 141998, 144471-144695, 201500394-201500433, and 201500436-201500438 in the amount of \$1,489,000.13 and to approve credit card expenditure transactions as presented in the amount of \$160,140.11. Motion Carried.

CITIZEN COMMUNICATIONS AND COMMENTS – None.

SUPERINTENDENT'S REPORT –

A senior student, Julia Schiller, who is a member of Arrowhead's Forensics Team, recently qualified for the national tournament, which will be held in Sacramento, California, in May. She gave her original oratory speech about the constant overuse of statistics before the Board of Education. Julia was congratulated for her achievements and wished success at nationals.

Mr. Lipscomb, director of buildings and grounds, presented the Buildings and Grounds Department end of year report and answered questions.

CURRICULUM – Ms. Casetta, director of learning, reported on the March 17, 2016, meeting. The committee was updated on the work of the Innovation Lab design team and the concept of "design thinking" to create a unique thinking space that will be beneficial to staff and students. She also provided an update in regard to state assessments, including ACT testing, Wisconsin Forward Exam, and the Aspire assessment.

The next meeting of the Curriculum Committee is to be determined.

FINANCE & LEGISLATION –

Mr. Kopecky reviewed the 2016/2017 Preliminary Budget, which was presented to the Finance Committee at their April 7, 2016, meeting and subsequently revised to reflect the most up-to-date health insurance renewal rates. The budget has been developed within the guidelines of the 2015-17 biennial budget revenue limit formula. Budget variables yet to be certified include the actual September membership count, actual state aid (certified in October) and the actual apportionment of equalized values (October). With this in mind, the budget presented reflects the most up-to-date fiscal information received

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from the State of Wisconsin and the best state equalization aid estimates prepared by the district. Student enrollment is projected to decrease 49 students, from 2,217 students in 2015/2016 to 2,168 students in 2016/2017. The proposed 2016/2017 budget includes a net decrease of 2.17 FTE teaching staff and a net increase of 0.5 FTE support staff. The revenue limit formula uses \$0 as the per student increase. Total non-property tax revenues are projected to decrease \$672,580, or -8.11%. State equalization aid is projected to decrease \$793,867, or -15.07%. The property tax levy is projected to be \$19,087,141, an increase of \$479,641, or 2.58%. Based on a 1% increase in the district's equalized value, the mill rate is projected to increase 1.56%, from \$3.43 in 2015/2016 to \$3.48 in 2016/2017.

Due to current budget uncertainties, adjustments to the 2016/2017 Preliminary Budget will be made as necessary. The recommended tax levy for the 2016/2017 school year will be presented to the electorate for approval at the Annual Meeting scheduled for August 17, 2016.

The Finance Committee recommends approval of the 2016/2017 Preliminary Budget as presented.

Moved by Rice, seconded by Thompson to approve the 2016/2017 Preliminary Budget (see Preliminary Tax Levy Calculation dated April 8, 2016). Motion Carried.

BUILDINGS & GROUNDS – Chairperson Zietlow reported on the April 6, 2016, meeting.

The committee reviewed the Fund 46 information prepared by the Department of Public Instruction financial services team and recommends establishing the Fund 46 Long-Term Capital Improvement Trust Fund in the 2015/2016 fiscal year. This item will be presented to the Board of Education for approval at their May 11, 2016, meeting.

The committee also reviewed information on preliminary budgets and plans associated with potential infrastructure updates, educational improvement projects, and possible building addition projects, and made recommendations on the preliminary projects and budgets to be included in the community survey. The drafted community survey was presented for discussion at the Special Board meeting held earlier this evening.

The next Buildings and Grounds Committee meeting is scheduled for May 4, 2016, at 7:00 a.m.

PERSONNEL – Chairperson Rosch reported on the March 23, 2016, meeting. The committee met in closed session to discuss personnel matters.

It was the consensus of the Personnel Committee that the criteria, process, and nomination form for the Arrowhead Teacher(s) of the Year, as well as The Arrowhead Award, remain the same. The deadline to submit nominations is May 13, 2016. The Personnel Committee is scheduled to meet on May 20, 2016, at 7:00 a.m., to review the nominations and select award recipients.

Moved by Dean, seconded by Langer to approve the 2016/2017 Employee Handbook, as recommended by the Personnel Committee. Motion Carried.

The next Personnel Committee meeting is scheduled for May 20, 2016, at 7:00 a.m.

POLICY – Chairperson Beringer reported on the April 11, 2016, meeting.

Moved by LeBlanc, seconded by Thompson to approve the Parent/Athlete & Co-Curricular Code of Conduct 2016/2017, as recommended by the Policy Committee. Motion Carried.

The next Policy Committee meeting has been scheduled for May 25, 2016, at 7:00 a.m.

WASB – The Delegate and Alternate to the 2017 WASB Delegate Assembly will be appointed at the May 11, 2016, Board of Education meeting.

CESA – The district's representative for 2016/2017 and the CESA #1 Annual Delegate Convention will be appointed at the May 11, 2016, Board of Education meeting. The CESA #1 Annual Convention is scheduled for May 17, 2016.

NEW BUSINESS:

Moved by Dean, seconded by Zietlow to accept the resignation of Paula Nicholson, effective April 4, 2016, and the resignation of Michael Feuerstahler, effective at the end of the 2015/2016 contract year, as presented. Motion Carried.

Moved by Zietlow, seconded by Rice to approve the 2015/2016 cocurricular contract for Dale Destache (Asst. Girls Track Coach), and to approve the 2016/2017 administrative staff contracts for Brenda King (Program Leader) and Sherry Moseler (Program Leader), as presented. Motion Carried.

Moved by Zietlow, seconded by Langer to approve the 2016/2017 Occupational Therapy Services 66.0301 Cooperative Agreement as presented. Motion Carried.

Moved by Rice, seconded by LeBlanc to accept the donation of \$11,035.08 from the Mullett Family for the Mullett Ice Center sound system upgrade/installation, as presented. Motion Carried.

It was the consensus of the Board of Education to select Sue Schultz, Bob Rosch, Kent Rice, and Al Zietlow to participate in the Commencement Ceremony on June 4/5, 2016. All Board members are welcome to attend.

FUTURE AGENDA ITEMS – None presented.

A Special Board of Education meeting has been scheduled for May 11, 2016, at 6:00 p.m., to conduct a private conference as requested by an employee.

Moved by Zietlow, seconded by Langer to adjourn. Motion Carried.

The meeting adjourned at 8:56 p.m.

Respectfully submitted,

Diane Hoag
Recording Secretary

Susan M. Schultz, Clerk