

ARROWHEAD UNION HIGH SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
APRIL 14, 2010  
MINUTES

The meeting was called to order by President LeBlanc at 7:00 p.m. in the District Office Board Room.

Everyone rose for the Pledge of Allegiance.

Members present: Joe LeBlanc, Bob Rosch, Jack Gutschenritter, Mike Kusch, Kent Rice (arrived at 7:11 p.m.),  
Judie Ristow, Al Zietlow

Member Elect present: Donna Vrakas

Unable to attend: Sue Schultz, Craig Thompson

Administration present: Craig Jefson, Steve Kopecky, Bonnie Laugerman, Gregg Wieczorek, Mary Ann Beckman

Others present: Pam Weinhammer; Dr. Kevin Arnold; Erin Lamb, Lake Country Reporter

The meeting was properly posted.

NEW BOARD MEMBERS OATH OF OFFICE – Donna Vrakas (Hartland/Lakeside Seat), Sue Schultz (North Lake Seat), and Kent Rice (Richmond Seat) took the Oath of Office or will arrange to take the Oath of Office before April 26, 2010.

Board members were requested to submit their committee appointment preferences for 2010/2011 to Diane Hoag as soon as possible. Committee appointments will be made by the Board President subsequent to the election of Board officers in May.

Moved by Zietlow, seconded by Rosch to approve the minutes of the March 10, 2010, Special Board meeting, the March 10, 2010, Regular Board meeting, and the March 30, 2010, Special Board meeting as presented. Motion Carried.

Moved by Kusch, seconded by Zietlow to approve the operating bill list and pay vouchers 126387, 126640, 126684, 126691, 126694-126720, 126722-126904, 126918-126928, 126930-127108, 200900212-200900216, 200900218-200900223, 200900227-200900230, 200900241-200900246, 200900248-200900249, 200900252, and 200900254 in the amount of \$1,439,181.24. Motion Carried.

CITIZEN COMMUNICATIONS AND COMMENTS – Ms. Pam Weinhammer addressed the Board of Education in regard to Hartland's Hometown Celebration Parade. She encouraged the Board of Education to support student participation in the parade, which is scheduled for Sunday, June 27, 2010.

SUPERINTENDENT'S REPORT – Mr. Wieczorek distributed information regarding the 2009 WKCE (Wisconsin Knowledge and Comprehension Exam) results. This exam was taken by 542 of 543 sophomores in the subject areas of reading, language arts, math, science, and social studies. The percentage of our students who are Proficient or Advanced in these subject areas are as follows: Reading – 94.8%, Language Arts – 94.5%, Math – 92.5%, Science – 94.8%, and Social Studies – 95.0%. These results are the highest in our school's history. Arrowhead also had the highest percentage of students in the Advanced category when compared to 11 of our peer districts (similar geographically and demographically) in the state. Arrowhead ranked #5 in the state on the composite of all five exams. Mr. Wieczorek also compared the results of this same group of students (Class of 2012) with the results from 2007, when these students were in 8<sup>th</sup> grade. While all of our peer districts saw a decline in reading scores from 8<sup>th</sup> to 10<sup>th</sup> grade, our reading scores have remained stable the past two years, which reflects the success of our focus on reading initiatives.

Mr. Rice arrived at this time.

Mr. Jefson shared that two of our winter sports received sportsmanship awards, and Arrowhead High School also received honorable mention for the sportsmanship award at the boys state basketball tournament.

CURRICULUM – Committee member Ristow reported on the March 26, 2010, meeting.

Moved by Zietlow, seconded by Ristow to approve the World Languages Department's field trip to Quebec on October 27-31, 2010, as recommended by the Curriculum Committee. Motion Carried.

The committee reviewed information regarding several requests for students from foreign countries to attend Arrowhead High School. These students would be attending Arrowhead High School outside of the Board-approved exchange programs and require the district to enter into an I-20 Certificate of Eligibility for Nonimmigrant Student Status, requiring unknown obligations and requirements for the district. Mr. Jefson also distributed information from the district's legal counsel regarding this issue. It was the consensus of the Board of Education to refer the matter to the Policy Committee for further review and consideration.

The next Curriculum Committee meeting is scheduled for April 29, 2010, at 7:00 a.m.

#### FINANCE & LEGISLATION –

Mr. Kopecky presented the 2010/2011 Preliminary Budget, which was developed within the state imposed revenue limit. The 2010/2011 fiscal year will mark the second year of the State of Wisconsin's 2009-11 biennium budget. The Department of Public Instruction has not released preliminary 2010/2011 state equalization aid figures. The budget assumptions associated with the revenue limit formula and state equalization aid are based on current law. With this in mind, the budget presented reflects the most up-to-date fiscal information received from the State of Wisconsin and the best estimates available to the district.

The 2010/2011 Preliminary Budget being presented is \$812 under the maximum allowable tax levy. The actual maximum allowable tax levy will not be known until the September 2010 enrollment count is completed. The total general fund and capital expansion fund expenditures are projected to decrease \$336,432, or -1.35%. The proposed capital expansion fund and buildings and grounds projects budget for 2010/2011 is \$410,375, a decrease of 32%. In 2006/2007, this budget totaled \$957,477. With the disbanding of the Arrowhead Special Education Cooperative (ADSEC) at the conclusion of the 2009/2010 school year, Arrowhead's 2010/2011 special education budget is projected to decrease \$125,572, or -7.68%. Total non-property tax revenues are projected to decrease \$890,749, or -11.29%. Student enrollment is projected to increase 29 students, from 2,251 students in 2009/2010 to 2,280 students in 2010/2011. Proposed 2010/2011 budget adjustments include a net reduction of 1.42 FTE teaching staff, a net reduction of .75 FTE support staff, an increase of .5 FTE Student Services/Special Education Director, and the addition of one period of release time at each campus for the Dean of Students positions at each campus. State equalization aid is projected to decrease \$853,548, or -15.00%, which is the maximum aid loss possible under the current state statutes. The property tax levy is projected to be \$19,659,502, an increase of \$902,558, or 4.81%, (of which 0.07% is associated with the expenditure decrease and 4.75% is associated with the loss of state equalization aid). Based on a 0% increase in the district's equalized value, the mill rate is projected to increase from \$3.30 in 2009/2010 to \$3.45, an increase of 4.81%.

Actual enrollment will be certified on the third Friday in September 2010. The Department of Public Instruction will not provide a 2010/2011 state equalization aid estimate until June 2010. The actual state equalization aid will be certified in October 2010. Due to these current budget uncertainties, adjustments to the 2010/2011 Preliminary Budget will be made as necessary. The recommended tax levy for the 2010/2011 school year will be presented to the electorate for approval at the Annual Meeting scheduled for August 18, 2010.

The Finance Committee recommends approval of the 2010/2011 Preliminary Budget as presented.

Moved by Zietlow, seconded by Rosch to approve the 2010/2011 Preliminary Budget (Preliminary Tax Levy Calculation dated March 1, 2010, attached). Motion Carried.

Moved by Ristow, seconded by Zietlow to approve the 2010 non-resident summer school tuition fee of \$477 for a one-credit summer school course and \$318 for a one-credit recovery summer school course, as recommended by the Finance Committee. Motion Carried.

**BUILDINGS & GROUNDS** – Chairperson Zietlow reported on the March 24, 2010, meeting. He also provided an update on the status of the stadium bleacher project and referendum project following the March 30, 2010, Special Board meeting.

The committee reviewed the Activities Department's proposed plan to generate funds to support the department by installing scrolling advertising signs that could be placed in our gymnasiums, soccer stadium, and football/track stadium, which would be tied to existing scoreboards. The district would contract with a company who would sell the ads, do the artwork, put the boards together, and install them. The district would own the equipment, with minor issues being covered by the company and major problems being a 50/50 split of the associated cost. Projected revenue is approximately \$9,000 a year, with the district receiving 50% of the profit.

Moved by Gutschenritter, seconded by Rosch to approve the proposed Activities Department plan to contract with Score Tables by Design to generate advertising revenue during athletic contests, as recommended by the Buildings and Grounds Committee. Aye – 6 and No – 1 (Ristow). Motion Carried.

Moved by Gutschenritter, seconded by Rosch to approve the proposed plan to place a plaque on the North Campus challenge course in recognition of Claudia Kelm, physical education instructor, for her years of service and her leadership in obtaining and implementing the PEP grant. Motion Carried.

Moved by Kusch, seconded by Rice to approve the proposed plan to name the cross-country course after Mike Mulrooney, Arrowhead's cross-country coach. Motion Carried. A plaque, which will include a course map, will be installed after the connector road has been built and the cross-country trail subsequently relocated.

Chairperson Zietlow also reported on the April 12, 2010, meeting. Mr. Gutschenritter presented to the committee on energy savings options for the district to consider, specifically solar energy to heat the pool. The committee approved of Mr. Gutschenritter conducting a site assessment at no cost to the district.

The next Buildings and Grounds Committee meeting is scheduled for May 5, 2010, at 7:00 a.m.

PERSONNEL – Chairperson Rosch reported on the March 18, 2010, meeting. The committee reviewed the Administrative Review, Assessment, and Restructuring Proposal, which was a Board-developed superintendent goal for 2009/2010. The administrative restructuring proposal would result in there being one Principal for both campuses, a Director of Learning, and a Director of Student Services. The restructuring plan, including the proposed administrative duty reassignments, would be implemented at the start of the 2010/2011 school year. The Personnel Committee recommends approval of the administrative restructuring proposal.

Moved by Gutschenritter, seconded by Rosch to approve the Administrative Review, Assessment and Restructuring Proposal, dated March 18, 2010, as recommended by the Personnel Committee. Aye – 6 and Abstain – 1 (Ristow). Motion Carried.

POLICY – The next Policy Committee meeting is scheduled for April 22, 2010, at 7:00 a.m.

WASB – Mr. Zietlow noted that the WASB Spring Academy is scheduled for May 8, 2010, in Wisconsin Dells. The WASB Region 11 New Board Member Gathering is scheduled for April 21, 2010, at 7:00 p.m., at the Greendale School District Administration Building Board Room.

Moved by Ristow, seconded by Rosch to appoint Al Zietlow as the Delegate and Donna Vrakas as the Alternate to the 2011 WASB Delegate Assembly. Motion Carried.

CESA – Mr. Zietlow reported that the CESA #1 symposium, "Our Defining Moment: Moving from Deconstruction to Transformation of Public Education," is scheduled for April 20-21, 2010. Mr. Zietlow and Dr. Laugerman will attend the symposium on behalf of the district.

Moved by Rice, seconded by Kusch to appoint Al Zietlow as the district's representative to the CESA #1 Annual Convention scheduled for May 25, 2010. Motion Carried.

NEW BUSINESS:

Moved by Ristow, seconded by Kusch to accept the resignations of Maria Anderson (science instructor), Cynthia Husting (ADSEC aide), Jennifer Dvorak (ADSEC aide), and Jill Storm (North Campus switchboard), effective at the conclusion of the 2009/2010 school year, and to accept the retirement of Kathleen Ferschinger-Budzien, effective at the conclusion of the 2009/2010 school year (31.5 years of service). Motion Carried.

Moved by Zietlow, seconded by Rosch to approve the contracts for Allison Schnelle (Asst. Boys Track Coach) and Kayne Kowis (Asst. Boys Tennis Coach). Motion Carried.

Moved by Kusch, seconded by Rosch to approve the 2009/2010 budget adjustment associated with the stadium bleacher project as presented. Aye – 6 and No – 1 (Ristow). Motion Carried.

Moved by Ristow, seconded by Zietlow to approve a 66.0301 Agreement between the Arrowhead Union High School District, Lake Country School District, Merton School District, North Lake School District, Richmond School District, and Stone Bank School District to enter into a Shared Services Contract for the operation of Occupational Therapy/Physical Therapy for the 2010/2011 school year, as presented. Motion Carried.

Moved by Rosch, seconded by Kusch to select Board members Sue Schultz, Craig Thompson, and Joe LeBlanc to participate in the Commencement Ceremony on June 6, 2010. Motion Carried.

It was the consensus of the Board of Education to invite Board member elect Donna Vrakas into closed session.

President LeBlanc again requested that Board of Education members notify him of any individuals they would recommend for appointment to the Endowment Fund Board of Directors due to the resignation of Mr. Bronson Haase.

Moved by Ristow, seconded by Rosch that pursuant to State Statute 19.85(1)(c)(e), the Board of Education will move into closed session and reconvene to address public business matters:

- Personnel Negotiations

Roll Call Vote: Gutschenritter – aye, Zietlow – aye, Ristow – aye, LeBlanc – aye, Rosch – aye, Kusch – aye, Rice – aye. Motion Carried.

Moved by Rice, seconded by Gutschenritter to move into open session.

Roll Call Vote: Gutschenritter – aye, Kusch – aye, LeBlanc – aye, Rice – aye, Ristow – aye, Rosch – aye, Zietlow – aye. Motion Carried.

FUTURE AGENDA ITEMS – None presented.

Moved by Zietlow, seconded by Rosch to adjourn. Motion Carried.

The meeting adjourned at 11:02 p.m.

Respectfully submitted,

Diane Hoag  
Recording Secretary

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Susan M. Schultz, Clerk