

ARROWHEAD UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
MAY 12, 2010
MINUTES

The meeting was called to order by President LeBlanc at 7:00 p.m. in the District Office Board Room.

Everyone rose for the Pledge of Allegiance.

Members present: Joe LeBlanc, Bob Rosch, Jack Gutschenritter, Mike Kusch, Kent Rice, Craig Thompson, Donna Vrakas,
Al Zietlow

Unable to attend: Sue Schultz

Administration present: Craig Jefson, Steve Kopecky, Bonnie Laugerman, Gregg Wieczorek, Mary Ann Beckman

Others present: Erin Lamb, Lake Country Reporter

The meeting was properly posted.

Moved by Rice, seconded by Kusch to approve the minutes of the April 14, 2010, Regular Board meeting and the April 29, 2010, Special Board meeting as presented. Motion Carried.

BOARD REORGANIZATION:

President

Moved by Rice, seconded by Thompson to nominate Joe LeBlanc for President. There were no other nominations for President. Moved by Rosch, seconded by Zietlow to close nominations for President and that a unanimous vote be cast for Joe LeBlanc for President. Motion Carried.

Vice President

Moved by Kusch, seconded by Rice to nominate Bob Rosch for Vice President. There were no other nominations for Vice President. Moved by Rice, seconded by Kusch to close nominations for Vice President and that a unanimous vote be cast for Bob Rosch for Vice President. Motion Carried.

Clerk

Moved by Thompson, seconded by Rice to nominate Sue Schultz for Clerk. There were no other nominations for Clerk. Moved by Kusch, seconded by Rice to close nominations for Clerk and that a unanimous vote be cast for Sue Schultz for Clerk. Motion Carried.

Treasurer

Moved by Rosch, seconded by Zietlow to nominate Craig Thompson for Treasurer. There were no other nominations for Treasurer. Motion Carried.

Moved by Zietlow, seconded by Rice to approve the operating bill list and pay vouchers 126935, 126996, 127022, 127063, 127105, 127109-127171, 127173-127238, 127240-127339, 200900259-200900263, 200900265-200900267, 200900269-200900277, and 200900279-200900295 in the amount of \$1,437,712.40. Motion Carried.

CITIZEN COMMUNICATIONS AND COMMENTS – None.

SUPERINTENDENT’S REPORT – Mr. Jefson announced that Vince Mancuso, boys baseball assistant coach, has been named the interim head coach as a result of the resignation of the current boys baseball head coach, Tim O’Driscoll, due to health reasons.

The staffing process for the 2010/2011 school year is underway. Several positions need to be filled as a result of attrition. The district now accepts applications online through WECAN (Wisconsin Education Career Access Network). Due to the administrative restructuring, Dr. Beckman led the interview team to fill the guidance position; Mr. Wieczorek and department chairs led the interview process to fill the teacher positions. The final candidates were brought back for a tour and informal interview with Dr. Laugerman and Mr. Jefson. Contracts for the selected individuals will be presented to the Board later this evening with a recommendation for approval.

Mr. Jefson noted that the “liberty tree” commemorative plaque dedication ceremony was held this afternoon in recognition of Mr. Laurence Desotell, social studies teacher, who is retiring at the end of this school year after 33 years of service.

The field trip to Quebec, which was approved by the Board on April 14, 2010, has been canceled due to lack of student interest. This is most likely due to the current economy. The World Languages Department hopes to plan the trip again for next year.

Mr. Jefson provided an update regarding the district's bandwidth, noting that in 2008 our bandwidth was 10Mb. Our current bandwidth is 40Mb. As our use of bandwidth continues to increase, we have had to ration how much bandwidth is allotted to Internet video due to the cost of additional bandwidth. The state will now allow school districts to increase their bandwidth up to 100Mb at no additional cost if they can demonstrate the need for increased bandwidth. By removing the restrictions we had placed on the use of bandwidth, we maxed out our bandwidth at times, thereby proving the need for additional bandwidth. This documentation will be submitted to the state for consideration as we move forward with our request to increase our bandwidth to 100Mb.

Dr. Laugerman reported that the class of 2010 is gifting a mural to the school which will replace the mural from 2000, located in front of the North Campus commons area. Students were concerned about replacing this mural; however, a mural made with the same faces is located outside the office. Funding sources for this project include the senior party, proceeds from the sale of t-shirts, which were also designed by a student, and other sources. The plan is to unveil the mural at the senior party and at graduation to have the students talk about their legacy. Dr. Laugerman stated that in previous years, sometimes no class gift was given or the class gift was given or completed after graduation, and very few of the students were involved. Dr. Laugerman stated that she has challenged students in her Principal's Advisory group to become involved in deciding on their class gift as a legacy to the school and to work toward completing it before they graduate.

Mr. Jefson reported that plans are being finalized to use the soccer stadium for the outdoor graduation ceremony (weather permitting) due to the demolition of the existing football stadium bleachers, which will begin tomorrow.

Mr. Jefson provided an update regarding the Office of Civil Rights complaint. Other than the proposed athletic fee revision, which will be presented to the Board for consideration this evening, no further action will be taken at this time while we await a response from legal counsel.

The area superintendents approved the continuation of the grade 8/9 transitions meetings in 2010/2011. The superintendents will review and approve a plan of expectations and expected outcomes and accountability for the staff involved. The area superintendents also approved the continuation of the Arrowhead Area Learning Network (AALN). This group will prepare a proposal to be approved by the area superintendents for professional development and professional growth opportunities that includes the sharing of resources and collaboration of teachers in a K-12 system approach to professional growth.

Mr. Jefson provided an update regarding the football stadium bleacher project fundraising events scheduled for this weekend. Duchow's Boat Center will again be selling boats during this three-day event. For each boat sold this weekend and in the next two weeks, Duchow's will donate at least \$500.

Mr. Jefson noted the recent discussion of current Board policy regarding exchange students and reported that we have placed seven exchange students through AFS and Amicus (the maximum number of students allowed per Board policy) for the 2010/2011 school year.

CURRICULUM – Committee member Thompson reported on the April 29, 2010, meeting. The committee reviewed two innovative learning proposals which were developed to meet the needs of the 21st Century learner. One proposal was for a student designed and operated medical clinic; the second proposal was for the development of an organic farm at Arrowhead.

The committee also reviewed the i3 (Investing in Innovation) grant application to assist in implementing innovative learning opportunities for our students. The grant proposal writing is a collaborative effort of the Arrowhead, Hartland/Lakeside, and Merton School Districts. The application was submitted today. The awards are to be issued in the summer of 2010.

The next Curriculum Committee meeting is scheduled for May 27, 2010, at 7:00 a.m.

FINANCE & LEGISLATION – Chairperson Thompson reported on the May 4, 2010, meeting. The committee reviewed the status of the football field turf replacement account and recommended adding \$22,390 to the account in 2009/2010, bringing the 6-year total account balance to \$132,471.

The committee discussed the 2009/2010 federal stimulus revenue budget adjustment. The state will pay \$303,341 of the \$5,959,375 total 2009/2010 state equalization aid payment with federal stimulus funds. This payment is considered federal revenue, thus causing the budget adjustment.

Moved by Zietlow, seconded by Rice to approve the budget adjustment associated with the 2009/2010 federal stimulus revenue. Motion Carried.

The committee also reviewed the proposed 2010/2011 athletic fee revision. The district has considered several options to provide additional funds to the athletic budget for girls lacrosse. This is also a matter of discussion relative to the second OCR complaint. The Finance Committee recommends increasing the 2010/2011 student athletic fee from \$105 to \$125 to offset the additional athletic funding.

Moved by Gutschenritter, seconded by Kusch to approve 2010/2011 athletic fee adjustment as recommended by the Finance Committee. Motion Carried.

BUILDINGS & GROUNDS – Chairperson Zietlow reported on the May 5, 2010, meeting. The district received 11 responses from architectural firms interested in working with the district on a potential building project. The committee approved issuing a Request for Proposal (RFP) for architectural design services from the following four firms: Bray Associates Architects, Inc., Eppstein Uhen Architects, Plunkett Raysich Architects, and Zimmerman Architectural Studios, Inc. The RFPs are due on June 4, 2010. The committee has targeted November 2011 for a referendum.

The committee reviewed a proposal from members of the community to support the district with fundraising efforts and communication with the public regarding the district's plans to address the facility needs of our school, specifically the planning and development of an academic facility to support the growing needs of our fine arts programs. The group will be referred to as the "Arrowhead Center for the Arts (ACA) Task Force." The committee recommends that the Board approve the sanctioning of this task force.

Moved by Gutschenritter, seconded by Rosch to sanction the community group, "Arrowhead Center for the Arts Task Force," to begin fundraising efforts and participate in the design, development, and construction of an educational fine arts center on the Arrowhead campus. Motion Carried.

The committee reviewed the status of the stadium bleacher project, which includes new bleachers, press box, and lighting. The project includes six luxury box seats, of which five have been sold. The plan for the bleachers also includes future consideration of 280 reserved stadium bleacher seats.

The committee accepted the bid from Stoiber Electric in the amount of \$58,978 to install an additional IT generator to support the district's growing needs and demands for a backup system. The total cost of the project, including remodeling the network room, was included in the 2009/2010 budget.

The committee reviewed plans for remodeling entry doors #16/#17 and #15 at North Campus. Door #15 is proposed to have the Arrowhead logo and "We Are Arrowhead" installed on the overhead entry. Funds for this project were raised by the classes of 2008 and 2009. Panel upgrades will be done on doors #16/#17 to repair cracks that have occurred over time to the entryways.

The committee considered a request from the lacrosse program to rent a temporary storage building for equipment and supplies. Due to concerns with the aesthetics of a portable storage unit, the committee approved moving the current ticket booth structure at the football/track stadium to the soccer stadium to be used as a ticket booth and storage. Consideration will also be given to storage space for athletic programs as part of the stadium project.

The committee accepted the bid from Uihlein Electric to perform energy efficient lighting upgrades throughout the district, provided the project can be completed in the current fiscal year, and the use of General Fund balance to perform the work is approved by the Board. The total cost of the project is \$113,353; however, Focus on Energy incentives and tax deductions available to the contractor will reduce the district's cost to \$81,092. The lighting improvements have a payback term of 3.31 years and annual energy savings of \$23,083.

Moved by Gutschenritter, seconded by Rosch to approve the use of General Fund balance to perform energy efficient lighting upgrades throughout the district, as proposed. Motion Carried.

Moved by Zietlow, seconded by Rosch to approve the 2009/2010 budget adjustment associated with the use of General Fund balance to perform energy efficient lighting upgrades throughout the district, as presented. Motion Carried.

The next Buildings and Grounds Committee meeting is scheduled for June 2, 2010, at 7:00 a.m.

PERSONNEL – Mr. Jefson stated that due to the administrative restructuring plan that was recently approved by the Board, it is proposed that the contracts for High School Principal, Director of Learning, and Director of Student Services be for a term of two years rather than one year. There is no additional financial obligation associated with the two-year contracts.

Moved by Zietlow, seconded by Rice to approve two-year contracts for the High School Principal, Director of Learning, and Director of Student Services, from July 1, 2010, through June 30, 2012. Aye – 7 and Abstain – 1 (Vrakas). Motion Carried.

Chairperson Rosch informed Board members that at the June regular Board meeting, they will receive a superintendent evaluation form to be completed for 2009/2010 and also to recommend goals for 2010/2011.

POLICY – Committee member Kusch reported on the April 22, 2010, meeting. The committee reviewed Policy/Procedure 621. Exchange Students. The committee agreed, pending legal counsel review, that the existing policy, as written, should continue to guide the district in managing all requests for exchange students.

The next Policy Committee meeting is scheduled for May 20, 2010, at 7:00 a.m.

WASB – Ms. Vrakas reported on the WASB Spring Academy: Responsibilities and Relationships for Effective Boardsmanship, which she attended on May 8, 2010.

CESA – Mr. Zietlow reported on the CESA #1 symposium, “Our Defining Moment: Moving from Deconstruction to Transformation of Public Education,” which he and Dr. Laugerman attended on April 20-21, 2010.

Mr. Zietlow also reported that he will attend the CESA #1 Annual Convention scheduled for May 25, 2010, and will seek re-election to the Board of Control.

MULLETT ICE CENTER COMMUNITY BOARD – Mr. LeBlanc reported on the April 20, 2010, meeting. The Ice Center Board reviewed the status of the Ice Center budget for the fiscal year-to-date (July 2009-March 2010). They also received an update regarding the roller hockey program. Revenue from the roller hockey program has decreased significantly from last year despite an aggressive effort to market the program. The Ice Center Board will review the roller hockey program again in September 2010. The Ice Center Board also received an overview of the summer programs and activities. Ice usage is projected to increase nearly 40 hours from 2009, resulting in a projected increase in revenue. Additional activities that are currently being organized, including an Elite Camp, also have the potential to increase ice usage and revenue.

NEW BUSINESS:

Moved by Zietlow, seconded by Rice that the 2010 Arrowhead High School graduates be certified for graduation as identified by the administration as having met the graduation requirements as set forth by the Arrowhead Union High School District Board of Education and the State of Wisconsin. Motion Carried.

Moved by Gutschenritter, seconded by Kusch to approve the following support staff final layoff notices, effective at the end of the 2009/2010 school year, in accordance with the provisions of the collective bargaining agreement: Full Layoff Due to Termination of ADSEC – Jennifer Drljaca, Lori Gross, Shelly Harmeyer, Linda Hoadley, Lyndsey Hoffman, Mary Jensen, Marlaina Recknagel, and Amy Schaubel; Other Support Staff Full Layoff – Wei Yao; Partial Layoff Due to Termination of ADSEC – Judith Klippstein (reduction of 0.3 hours/day) and Rose Lammert (reduction of 0.5 hours/day). Motion Carried.

Moved by Rosch, seconded by Kusch to accept the following ADSEC aide resignations, effective at the end of the 2009/2010 school year: Louise Greene, Sherry Hackbart, Sarah Kaulitz, Connie Plauman, Ellen Restock, Claudine Salamone, and Karen Woodson. Motion Carried.

Moved by Gutschenritter, seconded by Rosch to approve the following contracts: Teaching – Michael Feuerstahler (Language Arts), Rayen Singletary (Language Arts), Alicia Brinkman (Math), Michele Berry (Science), Micah Adams (Social Studies), Michelle McKenna (Guidance Counselor), and Mary Kocour (Special Education LD); Cocurricular – Michael Feuerstahler (Asst. Boys Football Coach), Rayen Singletary (Stage Crew Asst. Advisor), and Alicia Brinkman (National Honor Society Asst. Advisor); Boys Baseball: Asst. Coaches Bryan Reuter, Nicholas Brengosz, Jordan Opalewski, Tim Tower, and Vince Mancuso; Summer School – 6 Weeks: Matt Luebke (Art Survey; Photography), Liz Holloway (Advanced Composition Online; College Strategies Online; Creative Writing Online; Journalism Online), Frank Balistreri (Grammar and Usage), Dave Gierach (Introduction to Sports Literature and Communication; Jump Start), Kathy Nelson (ACT Prep), Erling Antony (Advanced Chemical Topics), Grace Bielski and Nancy Jorgensen (Broadway Company Summer Dance), Diana Ehlers (Health), Mike Ward and Jeremy Miller (P.E.-Traditional), Tom Taraska and Jim Hessler (P.E.-Club Arrowhead), Claudia Kelm and Del Kaatz (P.E.-Adventure Education), Greg Bisbee (Field Biology), Ron Reichle (American Problems Online), Kathie Mitich and Meri Christensen (APEX Learning), and Connie Berg (APEX Learning Aide); Summer School – 4 Weeks: Steve Urban (Algebra), Trina Bower (Advanced Algebra), Jacque Jurewicz (Biology), Ken Hady (Geometry), Gretchen Augustine (Keyboarding Skill Improvement), Doug Drenzek (Science), Kathy Nelson and Maria Miller (English), Erling Antony (Chemistry), and Donna Smith (Library Labs); Summer Special Education – Mark Johnson (Autism/ Developmental Disabilities), Judy Grosch (OT/Sensory), Jill Bohrman and Amy Finn (Speech), Linda Hoadley, Mary Kelley, Anthony Kust, and Samantha Tietgen (Community Experiences Aide), Eileen Dlobik (Jump Start Tutor), Meri Christensen (APEX), and Connie Berg (APEX Aide); Summer Driver's Education – Chuck Niesen, Mike Ward, Tim Williams, and Frank Wood.

After further discussion, the motion was amended by Gutschenritter, seconded by Rosch to approve the contracts as listed in the original motion, with the exception to approve the contract for Vince Mancuso as the interim Head Boys Baseball Coach. Motion Carried.

Moved by Zietlow, seconded by Thompson to approve a 66.0301 Agreement between the Arrowhead Union High School District and Stone Bank School District to enter into a Shared Services Contract for the operation of Speech/Language Services for the 2010/2011 school year, as presented. Motion Carried.

Moved by Zietlow, seconded by Kusch to approve the CESA #1 Services Contract for 2010/2011, as presented. Motion Carried.

Moved by Gutschenritter, seconded by Rice to approve the 2010/2011 Bank Depository Resolution as presented. Motion Carried.

Moved by Thompson, seconded by Gutschenritter to approve the 2010/2011 Mullett Ice Center part-time staff pay rates as presented. Motion Carried.

No action was taken on agenda item XII. G., waiving the performance bond on the stadium bleacher project. This item was removed from the agenda, as the district has become aware of a state statute recently passed which states that performance bonds cannot be waived for projects that are the size of the stadium bleacher project.

The Board of Education reviewed the "Race to the Top" funding Memorandum of Understanding.

Moved by Gutschenritter, seconded by Thompson to approve Wisconsin's Round Two "Race to the Top" funding Memorandum of Understanding as presented.

After further discussion, Al Zietlow called for the question. Aye – 6 and No – 2 (Kusch and Rice). Motion Carried.

Moved by Gutschenritter, seconded by Rosch that pursuant to State Statute 19.85(1)(c)(e), the Board of Education will move into closed session and reconvene to address public business matters:

- Personnel Negotiations – AUTO
- Administrative Contracts
- Student Discipline Matter

ARROWHEAD UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
May 12, 2010 – MINUTES
Page 6

Roll Call Vote: Rice – aye, Kusch – aye, Rosch – aye, LeBlanc – aye, Vrakas – aye, Zietlow – aye, Thompson – aye, Gutschenritter – aye. Motion Carried.

Moved by Gutschenritter, seconded by Kusch to move into open session.

Roll Call Vote: Gutschenritter – aye, Kusch – aye, LeBlanc – aye, Rice – aye, Rosch – aye, Thompson – aye, Vrakas – aye, Zietlow – aye. Motion Carried.

FUTURE AGENDA ITEMS – None presented.

Moved by Zietlow, seconded by Gutschenritter to adjourn. Motion Carried.

The meeting adjourned at 9:50 p.m.

Respectfully submitted,

Diane Hoag
Recording Secretary

Susan M. Schultz, Clerk