

ARROWHEAD UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
MAY 13, 2009
MINUTES

The meeting was called to order by President LeBlanc at 7:02 p.m. in the District Office Board Room.

Everyone rose for the Pledge of Allegiance.

Members present: Joe LeBlanc, Bob Rosch, Sue Schultz, Craig Thompson, Jack Gutschenritter, Mike Kusch, Kent Rice, Judie Ristow, Al Zietlow

Administration present: Craig Jefson, Steve Kopecky, Bonnie Laugerman, Gregg Wieczorek
Staff present: Jake Polancich

The meeting was properly posted.

Moved by Ristow, seconded by Zietlow to approve the minutes of the April 8, 2009, Regular Board meeting and the April 20, 2009, Special Board meeting as presented. Motion Carried.

BOARD REORGANIZATION:

President

Moved by Ristow, seconded by Kusch to nominate Joe LeBlanc for President. There were no other nominations for President. Moved by Rice, seconded by Rosch to close nominations for President and that a unanimous vote be cast for Joe LeBlanc for President. Motion Carried.

Vice President

Moved by Thompson, seconded by Kusch to nominate Bob Rosch for Vice President. There were no other nominations for Vice President. Moved by Kusch, seconded by Rice to close nominations for Vice President and that a unanimous vote be cast for Bob Rosch for Vice President. Motion Carried.

Clerk

Moved by Kusch, seconded by Rosch to nominate Sue Schultz for Clerk. There were no other nominations for Clerk. Motion Carried.

Treasurer

Moved by Zietlow, seconded by Rosch to nominate Craig Thompson for Treasurer. There were no other nominations for Treasurer. Motion Carried.

Moved by Zietlow, seconded by Kusch to approve the operating bill list and pay vouchers 122241, 122364, 122369-122424, 122426, 122428-122435, 122437-122508, and 122510-122625 in the amount of \$943,657.27. Motion Carried.

CITIZEN COMMUNICATIONS AND COMMENTS – None.

SUPERINTENDENT'S REPORT – Mr. Jefson reported that the Academic Teams Recognition and Showcase are scheduled for May 19, 2009, at 7:00 p.m., in the North Campus theatre. On May 18, 2009, the Office of Civil Rights is scheduled to conduct an on-site visit pursuant to the OCR Settlement Agreement.

Jake Polancich, instrumental music director, presented information regarding the Arrowhead High School Wind Ensemble Commission. The commission is between our students and musical composer, Michael Markowski. Mr. Markowski will write a 5-8 minute musical piece on the evolution of music, incorporating old and new musical techniques. The wind ensemble will have the distinct honor of being involved in the creative process, rehearsing the piece for the first time, and performing the world premiere on December 3, 2009. Arrowhead High School will forever be associated with this work as other schools and universities perform it in years to come.

Dr. Laugerman shared information regarding the work of the Intensive Assessment Teams. In collaboration with the feeder schools, their goal is to improve student learning and assessments. The teams are composed of 17 teachers representing 6 curriculum areas: physics, physical science, English 11, Spanish, math, and social studies 9. The results of their work will be presented at the Management Team meeting scheduled for May 18, 2009.

Mr. Wiczorek distributed information regarding the 2008 WKCE (Wisconsin Knowledge and Comprehension Exam) results. This exam was given to 100% of our 10th grade students in the subject areas of reading, language arts, math, science, and social studies. In comparison to 2007, there was improvement noted in all areas, with the exception of math, which remained at 89% of our students being proficient or advanced. The most significant improvement was in the area of reading, with 88% of the students being proficient or advanced in 2007, compared to 94% of the students in 2008. Mr. Wiczorek also compared our test results to neighboring schools. Since students also take the WKCE exam as 8th graders, Mr. Wiczorek charted comparisons between 8th grade and 10th grade test results.

Dr. Laugerman reviewed a letter from the College Board and University of Wisconsin-Madison regarding Arrowhead High School's participation in the Advanced Placement (AP) program. Arrowhead High School is among the top in the state for the number of students who take AP coursework and then enroll at UW-Madison. The 58 students from Arrowhead High School who enrolled at UW-Madison in 2008 submitted 310 AP exam scores and earned a total of 876 credit hours toward their degrees. In 2004, 48 enrolling students submitted 206 AP exam scores and earned a total of 581 credit hours toward their degrees.

Mr. Jefson shared information regarding the Arrowhead area schools analysis of our delivery of special education services. With the exception of Swallow School, a consultant from UW-Milwaukee will meet with a focus group consisting of administration, staff, and parents from each district on June 3 or 5, 2009, for an open session to evaluate the program's strengths and weaknesses. There are three main questions: 1) How are services provided to students with challenges and those eligible for special education? 2) What are the benefits and concerns with such service delivery within the school and across the cooperative? and 3) What would you like to see different? The current ADSEC (Arrowhead District Special Education Cooperative) contract expires at the end of the 2009/2010 school year. The analysis should be completed by late November or early December. The results of this evaluation will assist in making determinations relative to the continuation of ADSEC and the design of programming for our special education services.

CURRICULUM – The next Curriculum Committee meeting is scheduled for May 28, 2009, at 7:00 a.m. It was the consensus of the committee to reschedule their June 25, 2009, meeting to June 23, 2009, at 7:00 a.m.

FINANCE & LEGISLATION – Chairperson Thompson reported on the May 7, 2009, meeting. The committee reviewed the status of the football field turf replacement account and recommended adding \$20,483 to the account in 2008/2009, bringing the 5-year total account balance to \$110,081. The committee also reviewed the status of the track resurfacing and replacement account and recommended adding \$6,800 to the account in 2008/2009, bringing the 4-year total account balance to \$27,200.

The committee reviewed a proposal for the potential use of the \$946,302 payment from the Village of Hartland resulting from the closing of TIF (Tax Incremental Financing) Districts 2 and 3 on December 31, 2008. The district has a window of opportunity, prior to June 30, 2009, to incur costs without losing additional negative tertiary aid. The committee is recommending the following expenditures associated with the TIF payment: \$497,246 to pay off the outstanding principal on the Vilter Farm State Trust Fund loan, \$275,000 in additional contributions to the Fund 73 OPEB (Other Post-Employment Benefits) Trust Fund, and \$174,056 to pay off a portion of the referendum-approved debt that was refinanced with a State Trust Fund loan in December 2008.

Moved by Thompson, seconded by Gutschenritter to approve the 2008/2009 budget adjustments associated with the \$946,302 TIF revenue and associated \$946,302 in expenditures, as presented. After further discussion, Al Zietlow called for the question. Motion Carried.

The committee also reviewed 2009/2010 casualty insurance bids and is recommending approval of the proposal from Fitzgerald, Clayton, James & Kasten, Inc. in the amount of \$166,491, with an anticipated worker's compensation dividend of \$45,677, for a net total of \$121,724.

Moved by Rosch, seconded by Zietlow to approve the 2009/2010 casualty insurance proposal from CIC (Community Insurance Corporation). The motion was amended with the correction to approve the 2009/2010 casualty insurance proposal from Fitzgerald, Clayton, James & Kasten, Inc., as presented. Amended Motion Carried.

BUILDINGS & GROUNDS – Chairperson Zietlow reported on the May 6, 2009, meeting. The committee reviewed a proposal for a parcourse fitness system on Arrowhead school grounds. All funding for equipment and installation would be covered by the PEP Grant. Installation of the course would be completed next week. The committee approved moving forward with the installation.

Eppstein Uhen Architects presented to the committee a draft report on the Facility and Enrollment Projection (FEP), dated April 29, 2009, for their review and discussion. The final report will be presented to all Board members in June.

The committee was updated regarding the bleacher project for Pfeiffer Field at Taraska Stadium. A report on the current bleacher system from a structural engineer will be completed in May. The committee also reviewed examples of recognition signage in honor of the stadium at Pfeiffer Field being named after Coach Tom Taraska. The committee requested additional signage examples for the scoreboard for their consideration.

The committee reviewed the Focus on Energy retrocommissioning project. The district must commit \$15,000 to implement identified retrocommissioning measures with an estimated simple payback of 1.5 years or less. Focus on Energy will provide an incentive based on facility size that covers up to 85% of the retrocommissioning service cost for a service provider to investigate and identify savings opportunities if the measures are implemented before December 1, 2009. The committee agreed to move forward with this project.

The committee was informed that the district reviewed five fire alarm bids and entered into an agreement with ATEC (Advanced Technology Electrical Contractors LLC), who was the low bidder, for \$15,450. The upgraded system will serve the Mullett Ice Center and outbuildings and be connected through a hub with the Hartland Fire Department.

The committee was updated regarding the card access system and approved moving forward with ESI to develop Request for Proposal (RFP) specifications for bids.

The committee agreed to move forward with the removal of both silos on the Vilter property. The total cost is anticipated to be under the \$7,500 budgeted for the project.

PERSONNEL – Chairperson Rosch reported that on May 19, 2009, at 6:00 p.m., in the South Campus Library, Bob Butler from WASB (Wisconsin Association of School Boards) will be meeting with all Arrowhead area school boards to discuss collective bargaining with the teachers' union (AUTO) and potential changes in the collective bargaining law.

Mr. Rosch stated that in early June each Board member will receive a superintendent evaluation form to be completed for 2008/2009 and also to recommend goals for 2009/2010.

POLICY – Chairperson Ristow reported on the April 20, 2009, meeting. The committee reviewed the Notice of No Trespassing administrative rule and was also updated regarding Policy 851. Sponsorships and advertising.

It was the consensus of the Policy Committee to cancel their meeting scheduled for May 21, 2009. The next Policy Committee meeting is scheduled for June 18, 2009, at 7:00 a.m.

WASB – It was the consensus of the Board of Education to formally invite State Representative Scott Newcomer to attend their June 10, 2009, meeting to give an update on the current status of the state budget.

Moved by Ristow, seconded by Rosch to appoint Al Zietlow as the Delegate to the 2010 WASB Delegate Assembly. Motion Carried.

Moved by Rosch, seconded by Gutschenritter to appoint Judie Ristow as the Alternate to the 2010 WASB Delegate Assembly. Motion Carried.

CESA – Mr. Zietlow reported that he will attend the CESA #1 Annual Convention scheduled for May 26, 2009, and hoped to again be elected to serve as a member of the Board of Control.

ADSEC – No report.

ENDOWMENT FUND – Mr. Jefson reported that he has a meeting scheduled with Bryan Mullett on May 15, 2009.

NEW BUSINESS:

Moved by Ristow, seconded by Schultz that the 2009 Arrowhead High School graduates be certified for graduation as identified by the administration as having met the graduation requirements as set forth by the Arrowhead Union High School District Board of Education and the State of Wisconsin. Motion Carried.

Moved by Zietlow, seconded by Rice to accept the resignation of Catherine Pfeiler, effective at the conclusion of the 2008/2009 school year. Motion Carried.

Moved by Rosch, seconded by Kusch to approve the following contracts: Teaching – Kathi Koepke (French), Celine Robertson (Chinese – 50%), Marisa Tatar (Spanish – 50%), Rick Witte (Math), and Lori Barbee (Family and Consumer Education); Cocurricular – Boys Baseball: Head Coach Tim O’Driscoll, Asst. Coaches Vince Mancuso, Tim Tower, and Chris Klink; Summer School – 6 Weeks: Matt Luebke (Art Survey; Photography), Anoush Cowles (Figure Drawing), Liz Jorgensen (Advanced Composition Online; Creative Writing Online; Language of Media), Frank Balistreri (Grammar and Usage), Sue Sharp (English 10), Dave Gierach (Introduction to Sports Literature and Communication; Jump Start), Kathy Nelson (ACT Prep), Erling Antony (Advanced Chemical Topics), Greg Bisbee (Field Biology), Claudia Kelm and Del Kaatz (P.E.-Adventure Education), Tom Taraska and Jim Hessler (P.E.-Club Arrowhead), Mike Ward and Jeremy Miller (P.E.-Traditional), Diana Ehlers (Health), Ron Reichle (American Problems Online), Tim Tower (Sociology), Eileen Dlobik (Jump Start Aide), Steve Urban (Algebra), Kathie Chvojicek (Advanced Algebra 2), Ken Hady (Geometry 2), Deb Viegut and Katrina Wesley (Reading and Math Essentials), Cathy Pfeiler and Nancy Jorgensen (Broadway Company Summer Dance), Jacob Polancich (Concert Band), Kathie Mitich and Meri Christensen (APEX Learning), and Connie Berg (APEX Learning Aide); Summer School – 4 Weeks: Tim Tower (U.S. History), Erling Antony (Chemistry), Doug Drenzek (Science), Jacque Jurewicz (Biology), Ken Hady (Geometry), Steve Urban (Algebra), Kathie Chvojicek (Advanced Algebra), Kathy Nelson, Michelle Verkler, and Nina Hunter (English), and Donna Smith (Library Labs); Summer Special Education – Judy Grosch (Preschool Options), Mark Johnson (Community Experiences), Ann Audley (Speech Options), Carol Kuehl (K-8 Options), Jenny Dvorak (K-8 Options Aide), Cindy Husting, Linda Kerr, Yancy Byrne, Jenny Dvorak, Marcia Bruno, and Pauline LaForge (Summer Special Education Tutor); Summer Driver’s Education – Chuck Niesen, Mike Ward, and Frank Wood.

After further discussion of the Broadway Company Summer Dance contracts, the original motion was rescinded.

Moved by Rosch, seconded by Rice to approve the contracts, as listed in the original motion, with the exception of the Broadway Company Summer Dance contracts, with only the contract for Nancy Jorgensen being approved at this time. Motion Carried.

President LeBlanc appointed the members of the ad hoc committee who will work with Mr. Jefson to decide whether to reinstate the past Board practice of recognizing students and staff for their accomplishments. If so, the committee is to determine the criteria for recognition and develop a policy/procedure that will be presented to the Board of Education by September for their review and consideration. The committee members are: Bob Rosch, Chairperson, Sue Schultz, Craig Thompson, and Jack Gutschenritter.

Moved by Zietlow, seconded by Ristow to approve the CESA #1 Services Contract for 2009/2010 as proposed. Motion Carried.

FUTURE AGENDA ITEMS – None presented.

Moved by Zietlow, seconded by Ristow to adjourn. Motion Carried.

The meeting adjourned at 9:58 p.m.

Respectfully submitted,

Diane Hoag
Recording Secretary

Susan M. Schultz, Clerk