

ARROWHEAD UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
JULY 8, 2009
MINUTES

The meeting was called to order by President LeBlanc at 7:00 p.m. in the District Office Board Room.

Everyone rose for the Pledge of Allegiance.

Members present: Joe LeBlanc, Bob Rosch, Sue Schultz, Craig Thompson, Jack Gutschenritter, Judie Ristow, Al Zietlow
Unable to attend: Mike Kusch, Kent Rice

Administration present: Craig Jefson, Steve Kopecky, Bonnie Laugerman, Gregg Wieczorek
Also present: Dan Gitzlaff, Sodexo Food Service Director; Erin Lamb, Lake Country Reporter

The meeting was properly posted.

Moved by Zietlow, seconded by Ristow to approve the minutes of the June 10, 2009, Regular Board meeting as presented. Motion Carried.

Moved by Rosch, seconded by Schultz to approve the operating bill list and pay vouchers 122154, 122660, 122891, 122919, 122974-123235, 123237-123264, and 123268-123567 in the amount of \$1,706,375.60. Motion Carried.

CITIZEN COMMUNICATIONS AND COMMENTS – None.

SUPERINTENDENT'S REPORT – Mr. Jefson stated that the SMART Goal Report will be presented at a future Board meeting.

The Board of Education was provided with copies of the February and March editions of *Educational Leadership*, which featured articles on How Teachers Learn and Literacy 2.0, for their review.

Mr. Wieczorek reported on the Wisconsin School Leadership Academy, which he and several staff attended on June 17-19, 2009, in Madison.

Dr. Laugerman reported on the ISTE (International Society for Technology in Education) National Conference, which she and four staff attended on June 28-July 1, 2009, in Washington, D.C.

Mr. Jefson distributed the 2009 summer school report. He noted that there was an increase in summer school enrollment of 147 students from last year. A new course offered this year, Broadway Company, had 51 students. Both online courses, Advanced Composition and Creative Writing, were full.

Mr. Kopecky introduced Mr. Dan Gitzlaff, the Sodexo food service director.

CURRICULUM – Chairperson Schultz reported on the June 23, 2009, meeting.

Moved by Zietlow, seconded by Ristow to approve the World Languages Department Concordia Language Villages Immersion "Village Weekend" field trip proposal to Bemidji, Minnesota, on November 19-22, 2009, as recommended by the Curriculum Committee. Motion Carried.

Moved by Ristow, seconded by Rosch to approve the World Languages Department extended field trip to Costa Rica on June 13-23, 2010, as recommended by the Curriculum Committee. Motion Carried.

Moved by Ristow, seconded by Rosch to approve the Instrumental Music Department extended field trip to Washington, D.C., on March 11-15, 2010, as recommended by the Curriculum Committee. Motion Carried.

Moved by Ristow, seconded by Gutschenritter to approve the Instrumental Music Department extended field trip to the University of Iowa Orchestra Invitational on February 26-28, 2010, as recommended by the Curriculum Committee. Motion Carried.

Mr. Kopecky reviewed the proposed Skyward student management system software package. It was noted that our current system, SASI, will not be available after the 2009/2010 school year. Our current Skyward financial/human resources software will integrate seamlessly with the proposed student management software. The five-year cost of the Skyward package is less than the other software package that was considered.

Moved by Ristow, seconded by Gutschenritter to approve the purchase of the Skyward student management system software package, as recommended by the Curriculum Committee. After further discussion, Al Zietlow called for the question. Motion Carried.

FINANCE & LEGISLATION – Chairperson Thompson reported on the July 2, 2009, meeting. He reviewed the proposed 2009/2010 Budget adjustments. The revenue limit has decreased \$192,644. The projected tax levy is decreasing \$192,356 from that projected in the 2009/2010 Preliminary Budget, which was approved by the Board of Education on April 8, 2009. The projected 2009/2010 tax levy is 5.01% higher than 2008/2009. The proposed mill rate of \$3.18 is 4.75% higher than 2008/2009. The Finance Committee recommends approval of the budget adjustments as presented. The recommended tax levy of \$18,771,956 for the 2009/2010 school year will be presented to the electorate for approval at the Annual Meeting scheduled for August 19, 2009. The Budget Hearing is scheduled at 7:00 p.m., followed by the Annual Meeting at 7:30 p.m.

Moved by Zietlow, seconded by Rosch to approve the 2009/2010 Budget adjustments as presented. Motion Carried.

Moved by Zietlow, seconded by Rosch to approve the 5-year lease/purchase agreement for two 19-passenger buses as recommended by the Finance Committee. Motion Carried.

It was the consensus of the Board of Education to reschedule their next monthly meeting from August 12, 2009, to August 19, 2009, prior to the Annual Meeting.

BUILDINGS & GROUNDS – Chairperson Zietlow reported on the July 8, 2009, meeting.

The committee agreed to move forward with the investigation phase of the Focus on Energy retro-commissioning program. The cost of implementation of the investigation phase is \$53,400. This will be reduced by a grant award of \$45,000. The net cost to the district is approximately \$8,400 with the anticipation of future energy cost savings potentially resulting from the work to be completed that will improve efficiency. Nine areas have already been identified with an anticipated payback of less than two years.

Mr. Zietlow provided an update on the status of the Land and Facility Use Plan and the stadium bleacher system to the Board of Education.

Mr. Rosch presented the proposed signage for Pfeiffer Memorial Field at Taraska Stadium to the Board of Education for their review. The potential donor of the funds for the signage will be contacted once the final cost has been determined. It is anticipated that the sign dedication ceremony would take place at the home football game scheduled for September 4, 2009.

Mr. Zietlow updated the Board of Education regarding the indoor pool air quality issue that was raised by the Phoenix swim program. It was reported that the swimmers were experiencing coughing during workouts. Investigation of the matter by our staff and Carrico Aquatics determined that the district is in compliance with all codes and is meeting all the guidelines for appropriate levels of chloramines. Mr. Carrico stated that the reported level of chloramines is a common issue, especially in new pool construction due to the efficiencies of the HVAC system. To reduce the level of chloramines, it was proposed to install an ultraviolet system. Mr. Flegner was directed to contact representatives of the swim program regarding the possibility of a cost sharing agreement in consideration of installing an ultraviolet system.

The next Buildings and Grounds Committee meeting was rescheduled from August 5, 2009, to August 12, 2009, at 7:00 a.m.

PERSONNEL – Closed session report.

POLICY – Chairperson Ristow reported on the July 7, 2009, meeting.

Moved by Ristow, seconded by Gutschenritter to approve Policy 649. Possession of Handheld Electronic and/or Digital Devices, as revised and presented this evening for a first reading. Motion Carried.

Moved by Ristow, seconded by Zietlow to approve Policy/Procedure 380. Communications/Data Systems as presented this evening for a first reading. Motion Carried.

Moved by Rosch, seconded by Zietlow to approve the Athletic Code of Conduct presented this evening for a first reading. Motion Carried.

Moved by Ristow, seconded by Thompson to approve Policy 461.1 Coaches Handbook with pending revisions noted and presented this evening for a first reading. Motion Carried.

The next Policy Committee meeting is scheduled for August 20, 2009.

It was the consensus of the Board of Education that Mr. Gutschenritter and Mr. Jefson would explore the possibility of utilizing notebook computers for Board members to view and discuss agenda items at Board meetings and make notes electronically in lieu of mailing paper copies.

WASB – Mr. Zietlow reported that the WASB Presidents/Leadership Conference is scheduled for July 31-August 1, 2009, in Sheboygan. Mrs. Ristow encouraged Board members to attend.

The WASB 2009 Employment and Labor Law Seminar is scheduled for September 11, 2009, in Madison.

The WASB Fall Regional Meetings are scheduled to begin on September 15, 2009.

CESA – Mr. Zietlow reported on their June meeting. The 2009/2010 CESA #1 budget was approved. Of the 78 programs CESA #1 offered in 2008/2009, four were cut due to a lack of funding from the supporting school districts. There will be no meeting in July.

ADSEC – No report.

ENDOWMENT FUND – No report.

NEW BUSINESS:

Moved by Zietlow, seconded by Rosch to accept the resignation of Kyle Patoka, effective July 2, 2009, and to accept the resignation of Claudia Kelm as the Physical Education Department Coordinator effective at the conclusion of the 2008/2009 school year. Motion Carried.

Moved by Zietlow, seconded by Thompson to approve the contracts for all returning staff for the 2009/2010 school year. Motion Carried.

Moved by Rosch, seconded by Ristow to approve the following cocurricular contracts: Boys Baseball – Asst. Coach Nicholas Brengosz (50%); Boys Cross Country – Head Coach Mike Mulrooney, Asst. Coach Mike Ray; Boys Football – Head Coach Tom Taraska, Asst. Coaches Doug Wrecke, David Gierach, Mike Gnewuch, Jim Hessler, Fred Eimmermann, Jim LaVoi (Bergman), Anthony Pizzo, Pete Kishline (33%), Jim Vento (50%), Mike Horne (50%), Ty Breitlow, Mike Ward, and Neil Smedema (66%); Boys Soccer – Head Coach Jeff Staus, Asst. Coaches Mark Leoni, Scott Asher, and Kevin Martin; Boys Volleyball – Asst. Coaches Dan Hardwick, Ryan Thompson, and Ken Hady; Cheerleading – Head Coach Andrea Merkel; Girls Cross Country – Head Coach Curt Kaczor, Asst. Coach Liz Jorgensen; Girls Diving and Swimming – Head Coach Jennifer Leider, Asst. Coaches Whitney Kohnhorst, Ruth Ahnen, and Michele Heinze; Girls Field Hockey – Head Coach Melissa Brengosz, Asst. Coaches Kristy Borkenhagen and Jamie Sefert-Schwind; Girls Golf – Head Coach Mike Breaker and Asst. Coach Cindy Kinzel; Pom Pons – Head Coach Kathy Budzien, Asst. Coach Becky Kusch; Girls Tennis – Head Coach Gina Resch, Asst. Coaches Jeremy Schlitt, Sherry Nutt, Liz Stark, and Aravind Aravindan; Girls Volleyball – Head Coach Sherry Moseler, Asst. Coaches Courtney Larson, Rich Wanta, and Kevin Hogan; and Intramurals – Advisor Liz Arsnow. Motion Carried.

Moved by Rosch, seconded by Zietlow that pursuant to State Statute 19.85(1)(c)(e)(g), the Board will move into closed session and reconvene to address public business matters:

- Superintendent Review

Roll Call Vote: Gutschenritter – aye, Thompson – aye, Zietlow – aye, Ristow – aye, LeBlanc – aye, Rosch – aye, Schultz – aye. Motion Carried.

Mrs. Ristow left the meeting at 10:20 p.m.

Moved by Gutschenritter, seconded by Rosch to move into open session.

Roll Call Vote: Gutschenritter – aye, LeBlanc – aye, Rosch – aye, Schultz – aye, Thompson – aye, Zietlow – aye. Motion Carried.

Moved by Zietlow, seconded by Rosch to approve the Memorandum of Agreement as presented and accept the resignation of Margaret Klecker, effective August 31, 2009. Motion Carried.

FUTURE AGENDA ITEMS:

- Update from the Staff and Student Recognition Ad Hoc Committee
- Possible action on Board technology

Moved by Gutschenritter, seconded by Thompson to adjourn. Motion Carried.

The meeting adjourned at 10:32 p.m.

Respectfully submitted,

Diane Hoag
Recording Secretary

Susan M. Schultz, Clerk