

ARROWHEAD UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
SEPTEMBER 10, 2008
MINUTES

The meeting was called to order by President LeBlanc at 7:01 p.m. in the District Office Board Room.

Everyone rose for the Pledge of Allegiance.

Members present: Joe LeBlanc, Bob Rosch, Sue Schultz, Craig Thompson, Jack Gutschenritter, Kent Rice, Al Zietlow
Unable to attend: Mike Kusch, Judie Ristow

Administration present: Craig Jefson, Steve Kopecky, Bonnie Laugerman, Gregg Wiczorek
Also present: Marissa Arndt, Lynn Goeden-Hough, JoAnn Bahr

The meeting was properly posted.

Moved by Rice, seconded by Rosch to approve the minutes of the August 13, 2008, Regular Board meeting and the August 20, 2008, Annual Meeting as presented. Motion Carried.

Moved by Rosch, seconded by Thompson to approve the operating bill list and pay vouchers 119244-119296, 119298-119371, 119373-119461, 200800046-200800054, 200800061-200800073, 200800075-200800079, 200800081-200800085, and 200800087-200800102 in the amount of \$1,244,664.21. Motion Carried.

CITIZEN COMMUNICATIONS AND COMMENTS – None.

SUPERINTENDENT'S REPORT – Marissa Arndt, a senior at Arrowhead High School, introduced herself and her Seeing Eye Dog, Fray, to the Board of Education. Marissa and Lynn Goeden-Hough, teacher of the visually impaired, shared information on what was required for Marissa to receive a Seeing Eye Dog, her experiences at Arrowhead High School, as well as her plans for the future.

Dr. Laugerman reviewed the results of the 2007/2008 Student Learning Smart Goal and Action Plan, which was distributed to the Board of Education. She summarized the initiatives that have been implemented to achieve our Smart Goal, which is: "Within three years, all students, including the class of 2010, low functioning, underachieving, and students with disabilities, will improve their academic performance."

Mr. Jefson reported that the School District of Kettle Moraine has extended an invitation to the Arrowhead Board of Education to attend a legislative breakfast forum on September 23, 2008, with Senator Neal Kedzie, Representative Scott Newcomer, and Representative Steve Nass. Board members interested in attending should contact Diane Hoag.

Mr. Jefson also announced that Sue Casetta, social studies teacher and department chair, has been selected to participate in the Wisconsin Educators' U.S. Holocaust Memorial Museum Trip and Educational Seminar. The program is sponsored by the Milwaukee Jewish Council for Community Relations and the Coalition for Jewish Learning Holocaust Education and Resource Center through a grant from the Helen Bader Foundation, Inc. The program includes a one-day trip to the U.S. Holocaust Memorial Museum in Washington, D.C., on September 22, 2008. Ms. Casetta is one of seventy educators from Wisconsin chosen to attend the program.

CURRICULUM – Chairperson Schultz reported on the August 28, 2008, meeting.

Moved by Rosch, seconded by Rice to approve the English: College Strategies curriculum proposal as presented. Motion Carried.

Moved by Zietlow, seconded by Thompson to approve the Spanish V curriculum proposal as presented. Motion Carried.

FINANCE & LEGISLATION – Mr. Kopecky reviewed the five bids received this morning for short-term borrowing and indicated that the administration is recommending that the short-term borrowing note be secured from Robert Baird, the lowest bidder.

Moved by Zietlow, seconded by Rosch to approve the "Resolution Authorizing Temporary Borrowing In Amount Not To Exceed \$3,550,000.00," as presented, and secure the Tax and Revenue Anticipation Promissory Note from Robert W. Baird & Co. Incorporated. Motion Carried.

BUILDINGS & GROUNDS – Chairperson Zietlow reported on the September 3, 2008, meeting.

The committee reviewed the preliminary proposal from Eppstein Uhen Architects, Inc. on the typical scope of services for school district master plan studies. The committee directed administration to narrow the scope of proposed services to the following items: 1) district enrollment projections out to 15 years; 2) conceptual design related to the projected future educational curricular needs and facility usage. The revised proposal will be presented to the committee for consideration at their next meeting.

The committee continued their discussions relevant to future land and facility use planning and suggested that a tour of the Vilter property be scheduled before winter.

The committee reviewed a preliminary bid of \$22,850 from James Fleming Carpentry, Inc. for the construction of dugouts on the softball field. The bid exceeds the funds raised for this project. The committee directed administration to make modifications to the bid specifications and obtain alternative bids for review at their next meeting.

The committee considered the request from Clark Vilter for removal of a tree and two silos on the property. Due to the risk management/safety issues associated with these circumstances, the committee directed administration to obtain bids for removal of the tree and silos.

Moved by Zietlow, seconded by Rosch to approve the removal of a tree on the Vilter property at a cost not to exceed \$1,595.00. Motion Carried.

PERSONNEL – The next Personnel Committee is scheduled for September 11, 2008, at 3:30 p.m., to continue contract negotiations with the support staff union (AFSCME).

POLICY – Committee member Rosch reported on the August 21, 2008, meeting.

Moved by Gutschenritter, seconded by Rice to approve Policy 649.1 Privacy in Locker Rooms with one noted revision and presented this evening for a first reading. Motion Carried.

Moved by Zietlow, seconded by Rice to approve Policy 461.1 Coaches' Handbook and the Parent/Athlete Handbook 2008/2009 as presented this evening for a first reading. Motion Carried.

Moved by Rice, seconded by Rosch to approve Policy 1011.1 Staff Email as presented this evening for a first reading. Motion Carried.

WASB – Mr. Zietlow noted the following WASB events and encouraged Board members to attend: Employment and Labor Law Seminar on September 19, 2008, in Madison; Fall Regional Meeting on September 25, 2008, in Franklin; School Law Seminar on October 24, 2008, in Madison; Legislative Issues Conference on November 8, 2008, in Wausau; and the State Education Convention on January 21-23, 2009, in Milwaukee.

CESA – Mr. Zietlow reported on a CESA #1 initiative in which Project Lead the Way and the 21st Century learner concept have been incorporated within the Robotics program at Washington High School in Milwaukee. The Arrowhead Robotics program will be an agenda item for the Superintendent's Report at a future Board meeting, and this may be a matter for further discussion.

Mr. Zietlow also reported that CESA #1 is working to become the certifying agent for a new category of teaching license, Learning Specialist – 21st Century.

ADSEC – No report.

ENDOWMENT FUND – The next Endowment Fund meeting is scheduled for October 8, 2008. Craig Thompson was appointed as the Board of Education representative on the Endowment Fund committee.

NEW BUSINESS:

Moved by Zietlow, seconded by Rosch to approve the contracts for Mark Johnson (In-House Substitute Teacher), Neil Smedema (Asst. Boys Football Coach – 66%), Timothy Janzen (Asst. Boys Volleyball Coach), Monica Schoen-Hermes (Asst. Cheerleading Coach), Liz Jorgensen (Asst. Girls Cross Country Coach), Courtney Larson (Asst. Girls Volleyball Coach), Joseph Hazard (Asst. Girls Volleyball Coach), and Michelle Feutz (SODA Advisor – 50%). Motion Carried.

Moved by Rice, seconded by Zietlow to move the regular monthly Board of Education meeting from November 12, 2008, to November 11, 2008. Motion Carried.

Moved by Rosch, seconded by Schultz that pursuant to State Statute 19.85(1)(c)(e)(g), the Board will move into closed session and reconvene to address public business matters:

- Personnel Negotiations
- 2008/2009 Contractual Agreement relevant to the Mullett Ice Center
- Connector Road Agreement

Roll Call Vote: Gutschenritter – aye, Thompson – aye, Zietlow – aye, LeBlanc – aye, Rosch – aye, Schultz – aye, Rice – aye. Motion Carried.

Moved by Gutschenritter, seconded by Rice to move into open session.

Roll Call Vote: Gutschenritter – aye, LeBlanc – aye, Rice – aye, Rosch – aye, Schultz – aye, Thompson – aye, Zietlow – aye. Motion Carried.

Moved by Zietlow, seconded by Rice to approve the 2008/2009 Mullett Ice Center Contractual Agreement as presented. Motion Carried.

FUTURE AGENDA ITEMS – None presented.

Moved by Rice, seconded by Rosch to adjourn. Motion Carried.

The meeting adjourned at 10:40 p.m.

Respectfully submitted,

Diane Hoag
Recording Secretary

Susan M. Schultz, Clerk