

ARROWHEAD UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
SEPTEMBER 14, 2011
MINUTES

The meeting was called to order by President LeBlanc at 7:01 p.m. in the District Office Board Room.

Everyone rose for the Pledge of Allegiance.

Members present: Joe LeBlanc, Bob Rosch, Sue Schultz, Craig Thompson, Mike Kusch, Tim Langer, Kent Rice, Donna Vrakas, Al Zietlow

Administration present: Craig Jefson, Steve Kopecky, Bonnie Laugerman, Mary Ann Beckman, Gregg Wieczorek, Deb Paradowski

Staff present: Rick Witte

The meeting was properly posted.

Moved by Zietlow, seconded by Kusch to approve the minutes of the August 17, 2011, Regular Board meeting and the August 17, 2011, Annual Meeting as presented. Motion Carried.

Moved by Thompson, seconded by Zietlow to approve the operating bill list and pay vouchers 132100-132237, 132239-132251, 132253-132472, 201100059-201100109, 201100125-201100130, and 201100141-201100142 in the amount of \$1,497,703.62. Motion Carried.

CITIZEN COMMUNICATIONS AND COMMENTS – None.

SUPERINTENDENT’S REPORT –

Ms. Deb Paradowski, associate principal, and Mr. Rick Witte, dean of students, shared information about the success of the first “Wings” freshmen orientation program, which was scheduled for three half-days from August 24-26, 2011, and included various activities. 385 freshmen students participated in the program, in addition to 40+ staff and 45 peer student mentors, who became known as the “Hawk Squad.” Student mentors were assigned to small groups of freshmen students, which were referred to as “Hawks Nests.” Several freshmen students and peer student mentors who were present also shared their positive experiences from participating in the Wings 2011 program.

Mr. Jefson stated that a report on the Integrated Learning Academy will be presented at a later date. He noted that information about the academy can be found on the district’s website under Departments.

Mr. Wieczorek distributed information regarding class sizes for the 2011/2012 school year. He noted that due to staff decreases resulting from budget reductions, class sizes have increased. The average class size has increased from 25 students to slightly more than 26 students. However, there are a few areas where class sizes currently range from 35 to 40 students. Mr. Wieczorek reported on steps that have been taken to address specific areas of concern and stated that this matter will continue to be monitored.

Mr. Jefson distributed the minutes of the September 12, 2011, Arrowhead Area District Administrators meeting and the Arrowhead District Transportation Cooperative meeting to the Board of Education for their information.

The Board of Education reviewed the 2011/2012 staff/student recognition list to-date and determined the Board representative(s) for each event.

Board members were requested to submit their suggestions for the 2011/2012 spotlight programs to be presented during the Superintendent’s Report to Mr. Jefson.

CURRICULUM – Chairperson Schultz reported on the August 25, 2011, meeting.

The committee reviewed the Youth Risk Behavior Survey proposal. This is a student on-line survey sponsored by the Department of Public Instruction that examines risk behaviors. The survey will provide the district with baseline data regarding social/emotional needs in risk behaviors categories in order to adapt to specific student needs through the provision of interventions and supports for students. Dr. Beckman distributed the 2009 Wisconsin Youth Risk Behavior Survey High School Questionnaire to the Board of Education for their review and answered questions.

Moved by Zietlow, seconded by Rosch to approve the implementation of the Youth Risk Behavior Survey, as recommended by the Curriculum Committee. Motion Carried.

Moved by Zietlow, seconded by Thompson to approve the Junior State of America (JSA) extended field trip to Washington, D.C., to attend the National Convention on February 15-19, 2012, as recommended by the Curriculum Committee. Motion Carried.

It was the consensus of the Curriculum Committee to schedule their next meetings for September 22 and September 29, 2011, at 7:00 a.m.

FINANCE & LEGISLATION – Mr. Kopecky reviewed five bids received this morning for short-term borrowing and stated that the administration is recommending that the short-term borrowing note be secured from Robert W. Baird & Co. Incorporated, the lowest bidder.

Moved by Zietlow, seconded by Rosch to approve the “Resolution Authorizing Temporary Borrowing In Amount Not To Exceed \$2,910,000.00,” as presented, and secure the Tax and Revenue Anticipation Promissory Note from Robert W. Baird & Co. Incorporated. Motion Carried.

BUILDINGS & GROUNDS – Chairperson Zietlow reported on the September 9, 2011, meeting.

Moved by Rice, seconded by Rosch to approve the Community Survey, as recommended by the Buildings and Grounds Committee. After further discussion, Mike Kusch called for the question. Motion Carried.

The next Buildings and Grounds Committee meeting is scheduled for October 5, 2011, at 7:00 a.m.

PERSONNEL – Chairperson Rosch reported on the September 7, 2011, meeting. The committee discussed a request from the Annual Meeting to review the issue of increasing the employee contribution to the district’s health insurance program and agreed to maintain the current levels for the 2011/2012 school year. This issue will be a matter of further discussion in the development of the 2012/2013 budget. The committee continued discussion of employee post employment benefits. They also recommended that the Employee Handbook be reviewed annually to make modifications as appropriate.

POLICY – It was the consensus of the Policy Committee to cancel their meeting scheduled for September 22, 2011.

WASB – Mr. Zietlow reported that the WASB Fall Regional Meeting for Region 11 is scheduled for October 6, 2011, at the Polish Center of Wisconsin in Franklin, and the Fall Regional Meeting for Region 15 is scheduled for October 20, 2011, at the Country Springs Hotel in Pewaukee. The WSAA/WASB School Law Seminar is scheduled for October 14, 2011, in Madison, and the WASB Legislative Advocacy Conference is scheduled for November 5, 2011, in Wisconsin Dells.

CESA – Mr. Zietlow reported that the 2nd Annual Public Education Transformation Convening: Getting Learning Right the First Time – Every Time, is scheduled for November 1, 2011, in Brookfield. The event is hosted by the Institute at CESA #1 and sponsored by the Wisconsin Department of Public Instruction, the Great Lakes West Comprehensive Center, and Promethean.

NEW BUSINESS:

Moved by Kusch, seconded by Rice to approve the contracts for Meri Christensen (Special Education-45%), Ann Krueger (Special Education), Deborah Hartlaub (Math; 1-year replacement position), David Watry (Instructional Coach/Mentor), Erik Johnson (Asst. Boys Volleyball Coach), Matthew Hayes (Asst. Girls Cross Country Coach), Alicia Brinkman (Asst. National Honor Society Advisor), John Dolphin (Musical Set Construction), Tim Russel (Marching Band Drumline), Katrina Leaverton (Color Guard Advisor), Rayen Singletary (School Play: Asst. Director-50%, Stage Crew Advisor-2nd Semester, Asst. Stage Crew Advisor-1st Semester), and Kimm Mann (School Play: Set Construction, Stage Manager). Motion Carried.

Due to ongoing negotiations, the Board of Education took no action on the Lake Country Chiefs Contract Extension and Gift Agreement.

Moved by Kusch, seconded by Rice to accept the unrestricted donation of \$1,500 from the Renaissance Charitable Foundation, through the Konkol Family Fund. Motion Carried. Mr. Jefson stated that the donation will be dedicated to the boys basketball program.

Moved by Zietlow, seconded by Kusch that pursuant to State Statute 19.85(1)(c)(f)(g), the Board of Education will move into closed session and reconvene to address public business matters:

- Personnel matters: performance evaluations
- Student discipline matter
- Conferring with legal counsel concerning strategy to be adopted by the body with respect to litigation in which it is likely to become involved

Roll Call Vote: Rice – aye, Kusch – aye, Schultz – aye, Rosch – aye, LeBlanc – aye, Vrakas – aye, Zietlow – aye, Thompson – aye, Langer – aye. Motion Carried.

Moved by Zietlow, seconded by Rosch to move into open session.

Roll Call Vote: Kusch – aye, Langer – aye, LeBlanc – aye, Rice – aye, Rosch – aye, Schultz – aye, Thompson – aye, Vrakas – aye, Zietlow – aye. Motion Carried.

FUTURE AGENDA ITEMS – None presented.

Moved by Zietlow, seconded by Thompson to adjourn. Motion Carried.

The meeting adjourned at 10:40 p.m.

Respectfully submitted,

Diane Hoag
Recording Secretary

Susan M. Schultz, Clerk