

ARROWHEAD UNION HIGH SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
OCTOBER 8, 2014  
MINUTES

The meeting was called to order by President LeBlanc at 7:00 p.m. in the District Office Board Room.

Everyone rose for the Pledge of Allegiance.

Members present: Joe LeBlanc, Bob Rosch, Sue Schultz, Craig Thompson, Donna Beringer, Dave Dean, Tim Langer, Al Zietlow

Unable to attend: Kent Rice

Administration present: Craig Jefson, Steve Kopecky, Mary Ann Beckman, Sue Casetta, Donna Smith

Staff present: Adam Boldt

Students present: Maya Montague, Kayla Kozlowski

The meeting was properly posted.

Moved by Langer, seconded by Dean to approve the minutes of the September 10, 2014, Regular Board meeting and the September 23, 2014, Special Board meeting as presented. Motion Carried.

Moved by Zietlow, seconded by Thompson to approve the operating bill list and pay vouchers 914, 140895-140955, 140957-140980, 140982-141059, and 201400093-201400123 in the amount of \$1,473,972.91 and to approve credit card expenditure transactions as presented in the amounts of \$111,509.66 and \$15,385.81. Motion Carried.

CITIZEN COMMUNICATIONS AND COMMENTS – None.

SUPERINTENDENT'S REPORT –

Ms. Smith, director of library media and technology, presented an update on the district's Technology-rich Learning Environments (TLE) initiative, in which students are required to "bring your own device" (BYOD) to school. Two students, Maya Montague and Kayla Kozlowski, also shared their experiences as volunteer Student Tech Leaders. Their purpose is to explain, experiment with, and effectively engage students and staff with new technologies for the benefit of education and efficiency.

Dr. Beckman, director of student services, and Mr. Boldt, school psychologist, presented an update on the Student Services Department's Integrated Comprehensive Services (ICS) plan and answered questions. The goal areas for 2014/2015 include: 1) student awareness of self as a learner; 2) year of learning – math and attendance; and 3) success in inclusive/least restrictive settings.

Ms. Casetta, director of learning, shared that the Sejong Cultural Society will be here on November 11 and 13, 2014, to create a documentary featuring Ms. Liz Jorgensen, English language arts teacher, along with Ms. Heidi Hamilton and Mr. Dave Bechtel, special education teachers. Ms. Jorgensen teaches Creative Writing, and her students enter several writing competitions, including the Sijo Writing Competition, which is a traditional form of Korean poetry. Her students have received a number of awards. The documentary will highlight the teaching methods Ms. Jorgensen uses in the classroom and may be used as a teaching tool for other teachers.

Mr. Jefson shared that eight students will assist the Village of Hartland clerk in counting absentee ballots for the November 4, 2014, election. These students are currently enrolled in the AP U.S. Government and Politics course or are members of Junior State of America (JSA).

Mr. Jefson also shared the 2014/2015 staff/student recognition list with Board members to determine their representative(s) for each event.

CURRICULUM – Chairperson Schultz reported on the September 23, 2014, meeting.

Moved by Zietlow, seconded by Rosch to approve the following Technology and Engineering Education Department course proposals, as recommended by the Curriculum Committee: Introduction to Engineering and Manufacturing, Introduction to Metal Manufacturing, Wood Manufacturing, and Introduction to Transportation. Motion Carried.

Moved by Thompson, seconded by Langer to approve the Concordia Language Villages Immersion “Village Weekend” extended field trip to Bemidji, Minnesota, on November 13-16, 2014, as recommended by the Curriculum Committee. Motion Carried.

Moved by Thompson, seconded by Zietlow to approve the Spanish student extended field trip to the Dominican Republic on July 27-August 5, 2015, as recommended by the Curriculum Committee. Motion Carried.

The next Curriculum Committee meeting is scheduled for October 21, 2014, at 7:00 a.m.

FINANCE & LEGISLATION – A Special Board of Education meeting has been scheduled for October 22, 2014, at 7:00 a.m., to review the 2014/2015 budget adjustments and to certify the 2014/2015 tax levy.

The next Finance Committee meeting will be scheduled in November 2014 to review the district’s 2013/2014 Financial Audit Report.

BUILDINGS & GROUNDS – Chairperson Zietlow reported on the October 1, 2014, meeting. The committee approved having Mr. Jim Albers, science teacher, submit an application with the State of Wisconsin Department of Natural Resources relevant to establishing a school forest on school property. Mr. Albers will also develop a multiple use plan, development, and design for the area, which he will present to the Board of Education at a later date.

The committee discussed repairing the hole in the fence located along the southeast corner of the school property and approved the installation of an S-gate to provide access to the district property.

The committee discussed concerns regarding parking space at the Mullett Ice Center and approved utilizing a parking attendant and gate during ice center events to ensure customers are provided parking.

The committee was also provided updates on the following: 1) completion of the district’s wetland delineation report; 2) field hockey/lacrosse complex fundraising; 3) locker room remodeling project final plans/notice of bids.

Moved by Zietlow, seconded by Rosch to accept the private donations of 41,460.00 and \$45,000.00 for the girls and boys basketball locker room remodel project. Motion Carried.

The next Buildings and Grounds Committee meeting is scheduled for November 5, 2014, at 7:00 a.m.

PERSONNEL – Chairperson Rosch reported on the October 2, 2014, meeting. The committee was presented with the District’s Goals and School Learning Objective (SLO) for the 2014/2015 school year.

Moved by Rosch, seconded by Zietlow to approve the Master’s Equivalency proposal, as recommended by the Personnel Committee and administration. Motion Carried.

Moved by Rosch, seconded by Zietlow to approve the Fitness Center Supervisor position, as recommended by the Personnel Committee. Motion Carried.

Moved by Zietlow, seconded by Rosch to approve the 2015/2016 school calendar, as recommended by the Personnel Committee. Motion Carried.

POLICY – Chairperson Beringer reported on the September 18, 2014, meeting.

Moved by Beringer, seconded by Langer to approve revised Policy 621. Exchange Students\*\*, as recommended by the Policy Committee. Motion Carried.

Moved by Beringer, seconded by Thompson to approve revised Policy 813. Purchasing\*\*, as recommended by the Policy Committee. Motion Carried.

Moved by Beringer, seconded by Zietlow to approve revised Procedure 913. Use of School-Owned or Leased Vehicles or Personal Vehicles by Staff, Students, and Volunteers\*\*, as recommended by the Policy Committee. Motion Carried.

The next Policy Committee meeting is scheduled for October 16, 2014, at 7:00 a.m.

WASB – Mr. Zietlow reported that the WASB Policy & Resolutions Committee met last week and determined that 16 resolutions, which were submitted by WASB member boards, will advance to the Delegate Assembly scheduled for January 21, 2015.

Mr. Zietlow noted that the 2014 WSAA/WASB Employment and School Law Seminar is scheduled for October 16 and 17, 2014, in Wisconsin Dells; the 2014 WASB Legislative Advocacy Conference is scheduled for November 8, 2014, in Stevens Point; and the 2015 Joint State Education Convention is scheduled for January 21-23, 2015, at the Wisconsin Center in Milwaukee.

Mr. Zietlow reported on the 2014 WASB Fall Regional meeting for Region 11, which he attended on September 18, 2014. Two Arrowhead school board members were acknowledged with a Member Recognition Award. On behalf of the WASB, Mr. Zietlow presented a certificate of recognition to Ms. Donna Beringer, who reached Achievement Level I of the WASB Member Recognition Program, and also to Mr. Craig Thompson, who reached Achievement Level III. Both were congratulated for their accomplishment.

CESA – Mr. Zietlow noted that The Institute @ CESA #1 will host the 5<sup>th</sup> Annual Convening: Navigating the Path to Personalized Learning, which is scheduled for November 3-4, 2014, at the Country Springs Hotel in Pewaukee. He also reported that the next CESA #1 Board of Control meeting is scheduled for October 21, 2014.

#### NEW BUSINESS:

Moved by Zietlow, seconded by Rosch to accept the resignation of Diane Kallas, effective October 15, 2014, as presented. Motion Carried.

Moved by Rosch, seconded by Zietlow to approve the 2014/2015 confidential support staff letter of appointment for Josh Engel (Director of Programming and Skill Development, Mullett Ice Center); to approve the 2014/2015 support staff letter of appointment for Amanda Hoopes (Special Education Aide); and to approve the following 2014/2015 cocurricular contracts: Boys Basketball – Asst. Coaches Dave Conway, Chris Klink, and Doug Wrecke-75%; Boys Ice Hockey – Interim Head Coach Josh Engel, Asst. Coach Jerome (JJ) Koehler; Boys Swimming – Head Coach Bob Jenkyns, Asst. Coaches Ruth Ann Ahnen and Michele Heinze; Wrestling – Asst. Coaches Nick Reed and Joseph Donovan; Alpine Skiing – Head Coach Norman Jon Sison; Girls Basketball – Asst. Coaches Vince Peterson, Stephen Beyer, and Brianna Berendes; Girls Gymnastics – Head Coach Bob Pulkowski, Asst. Coach Lindsey Day; Girls Ice Hockey – Head Coach Andrew Smith, Asst. Coach Sarah Luberd; International Student Club – Advisor Brianna Mehlos; Spanish National Honor Society – Advisor Terry Neumann-Hayes; and Percussion Ensemble – Advisor Stacey Zwirlein, as presented. Motion Carried.

FUTURE AGENDA ITEMS – None presented.

Moved by Zietlow, seconded by Rosch to adjourn. Motion Carried.

The meeting adjourned at 9:16 p.m.

Respectfully submitted,

Diane Hoag  
Recording Secretary

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Susan M. Schultz, Clerk