



## ***The Arrowhead Union High School District***

### ***Online Course Registration***

***2011-2012***

Please follow the instructions below to successfully register for courses for 2011-2012. Students must have their Skyward Family Access Login to complete this process. If you do not have your Skyward login information, contact Mrs. Downing at 262/369-3612 Ext. 4122 or [downing@ahs.k12.wi.us](mailto:downing@ahs.k12.wi.us).

1. Begin with the school website: [arrowheadschoools.org](http://arrowheadschoools.org)
2. On the right side of the screen click: Family Access
3. Click the Skyward icon
4. Enter Login information (see note above)
5. Skyward Home Page appears, on the left side of the screen, click Courses for 2011-2012
6. Each grade level will have different courses appear on the list (Examples: Grade 9 choices are different than Grade 12 options)
7. Highlight the line with the course you wish to select
8. Click Add Course at the bottom of the screen
9. Be sure to select both semesters for courses that are year-long offerings
10. Numbers on the course selection sheet will match the Skyward registration
11. Check choices careful as some courses are offered in multiple ways
12. Print out your completed Online Registration verification, stapled it to the Course Selection, and turn in by **Friday, February 4** to your English teacher or the Counseling Office