

**ARROWHEAD UNION HIGH SCHOOL DISTRICT
SERIES 600 – STUDENTS**

SUBSECTION 610 – RESIDENT STUDENTS

POLICY: 611. STUDENT SERVICES GUIDE

POLICY: 612. FULL-TIME STUDENTS

All full-time students shall carry a minimum of seven (7) credits each semester they are in school. Under extenuating circumstances, the superintendent has the right to waive the requirement. All AP classes shall be counted as 1.5 credits for the purpose of determining full-time student status.

DATE OF ADOPTION: NOVEMBER 10, 1993

POLICY: 613.

POLICY: 614. ELEMENTARY STUDENT ENROLLMENT**

The School Board, pending availability, may allow Arrowhead Union High School District elementary resident students to enroll in high school level courses based on his/her academic qualifications and teacher recommendations that would include elementary staff, gifted & talented personnel and the respective high school department chair. Students participating in the early enrollment program shall be considered students of Arrowhead High School and receive grades, credit and transcript records. The early enrollment students shall receive a student I.D. and may purchase an activity pass if they so choose.

DATE OF ADOPTION: JUNE 10, 1998

POLICY: 614.1 SPECIAL EDUCATION/AT-RISK STUDENT ENROLLMENT**

The School Board in its sole discretion, pending course/service and classroom space availability, may allow Arrowhead Union High School District elementary resident students to attend coursework, community activities, and other transition related options based upon special education and/or at-risk recommendations that would include elementary staff, special education, and at-risk personnel and the Director of Special Education. Students participating in the early enrollment for special education/at-risk needs shall be entered in the Arrowhead student computer system, including medical needs. The K-8 district of the elementary student shall be responsible for full costs and educational liability of the student. The K-8 district of the elementary student shall pre-pay the tuition and associated fees for the enrollment of the student as determined by the School Board.

DATE OF ADOPTION: MARCH 10, 2010

POLICY: 615. REINSTATEMENT OF RESIDENT STUDENTS

A resident student who has left school shall be permitted to return to Arrowhead High School to complete his/her graduation requirements as determined by the superintendent subject to Board approval.

DATE OF ADOPTION: NOVEMBER 10, 1993
DATE OF REVISION: MAY 10, 1995

**ARROWHEAD UNION HIGH SCHOOL DISTRICT
SERIES 600 – STUDENTS**

POLICY: 616. GRADE PLACEMENT**

When resident school age students who were previously enrolled in a private school or home-based education program wish to enroll in the Arrowhead Union High School, the District shall admit them. The Arrowhead Union High School maintains the authority to determine grade placement.

DATE OF ADOPTION: NOVEMBER 11, 1998

SUBSECTION 620 – NON-RESIDENT STUDENTS

POLICY: 621. EXCHANGE STUDENTS**

The Arrowhead Union High School District recognizes the value of student exchange programs and the learning experiences available to students as well as to our own student body.

The Arrowhead Union High School District recognizes AFS (American Field Service), American Councils for International Education, Amicus International Student Exchange and Rotary International Youth Exchange as the only Board approved foreign exchange programs. The number of student participants on an annual basis shall not exceed seven (7).

Exchange students shall be allowed to enroll as students at Arrowhead High School in accordance with the procedures established by the superintendent.

DATE OF ADOPTION: NOVEMBER 10, 1993

DATE OF REVISION: MAY 10, 1995

DATE OF REVISION: JUNE 13, 2001

DATE OF REVISION: OCTOBER 13, 2004

POLICY: 622. ADMISSION OF NON-RESIDENT STUDENTS**

Any student in good standing that becomes a non-resident of the District during his/her senior year shall be permitted to continue his/her attendance without a tuition charge until the end of the school year then in session, provided he/she has attended Arrowhead High School and the request is in accordance with state statutes.

Students in good standing whose residence changes to an out-of-District location prior to the senior year shall be eligible for registration as tuition students at the per student cost for the current school year. Enrollment, pending open enrollment statutes, shall be permitted only when openings exist in requested classes. Tuition shall be payable at the time of registration. Transportation and any liability involved therein shall be the responsibility of the parents of the tuition student.

DATE OF ADOPTION: NOVEMBER 10, 1993

DATE OF REVISION: FEBRUARY 13, 1996

POLICY: 622.1 NON-RESIDENT STUDENTS WITH INTENT TO RESIDE IN THE DISTRICT**

This policy applies to non-resident students whose legal guardian(s) are enrolling them in the Arrowhead Union High School District. The policy covers applications to attend on a tuition-basis, as well as applications to attend while residency is being established. The parent/guardian of a pupil who is enrolled as a non-resident pupil shall be responsible for the transportation of such pupil.

**ARROWHEAD UNION HIGH SCHOOL DISTRICT
SERIES 600 – STUDENTS**

NON-RESIDENT TUITION STUDENTS

Conditions of Enrollment:

1. The student may attend if the School Board has determined that room exists at that particular grade level and/or program, and the student meets the entrance requirements. Based on state statute, resident students and open enrollment students must be given priority over non-resident tuition students.
2. The student may attend provided all necessary paperwork has been completed and a check for 100 percent of the tuition amount as established by the Department of Public Instruction formula is paid to the District's business office.

NON-RESIDENT STUDENTS WITH INTENT TO RESIDE IN THE DISTRICT

Students whose legal guardian(s) have established intent to reside in the School District, but who have not established residency, may attend school in the Arrowhead Union High School District under the following conditions:

Intent to Reside is Established By:

1. Ownership of land in the District with anticipated residency within twelve (12) months, OR
2. Acceptance of an "Offer to Purchase" of a residence within the District, OR
3. A rental contract to live in a residence in the District.

Conditions of Enrollment:

1. The student may attend during his/her first quarter of enrollment in the Arrowhead Union High School District provided the criteria for Intent to Reside are met and a check for 25 percent of the tuition amount as established by the Department of Public Instruction formula is placed on file in the District's business office. Failure to place the check on file means that the student shall not be permitted to attend school in the District until formal residency is established. Formal residency is defined as where the person sleeps the majority of the nights.
2. If formal residency is established prior to the end of the first reporting period after the student's initial enrollment, the check for 25 percent of the established tuition cost will be returned to the parent/guardian(s) of the student. If formal residency is not established by this time, the check will be deposited and another check for the same amount must be placed on file in order for the student to continue attendance.¹ If residency is secured during the second 9-weeks, the second 9-week tuition fee will be returned to the parent/guardian(s). This process may continue for up to four (4) reporting periods or quarters. Failure to attain formal residency by the end of four reporting periods could mean that the student would not be able to attend school in the District.

¹*This procedure and timeline are required by Wisconsin State Statute 121.81.*

NOTE: This policy does not apply to Open Enrollment students.

**THE BOARD OF EDUCATION RESERVES THE RIGHT
TO DENY ENROLLMENT OF ANY NON-RESIDENT STUDENT**

DATE OF ADOPTION: OCTOBER 13, 2004

**ARROWHEAD UNION HIGH SCHOOL DISTRICT
SERIES 600 – STUDENTS**

POLICY: 623. OPEN ENROLLMENT**

The Board of Education may allow nonresident students residing within the State of Wisconsin, but whose parent(s) does not reside in the District, and who qualify, to enroll in the District through an Open Enrollment Program as per Statute, and further defined by District procedures, during the forthcoming school year.

Beginning with the school year 1998/99, the superintendent shall determine the availability of openings for nonresident students based on the established maximum number of students that can be accommodated in each school, class, and program. The District shall enroll nonresident students if there is available space in the school, class, or program. The availability of space in the schools, classes, and programs may be based on class size limits, student/teacher ratios, students attending the District for whom tuition is paid under Wisconsin state statute, or enrollment projections established by the superintendent.

The Board shall require nonresident, elementary students who are attending school in this District under the Open Enrollment Program to apply prior to entering high school.

This policy shall be reviewed annually on or before October 1st.

DATE OF ADOPTION: DECEMBER 10, 1997

SUBSECTION 630 – ATTENDANCE

POLICY: 631. STUDENT ATTENDANCE

The superintendent, subject to direction and approval of the Board, shall determine appropriate attendance guidelines that are meant to:

1. Insure that an effective educational program can be carried out.
2. Encourage good attendance.
3. Keep the lines of communication between parents/guardians open.
4. Involve all those who have a responsibility for student attendance: students, parents/guardians, and staff.

DATE OF ADOPTION: NOVEMBER 10, 1993

POLICY: 632. ABSENCES**

The superintendent, subject to direction and approval of the Board, shall set appropriate procedures and guidelines concerning class absences in the following two categories:

- a. Excused absences
- b. Unexcused absences

DATE OF ADOPTION: NOVEMBER 10, 1993

**ARROWHEAD UNION HIGH SCHOOL DISTRICT
SERIES 600 – STUDENTS**

POLICY: 633. RELEASED TIME FOR STUDENTS

The superintendent, subject to direction and approval of the Board, shall institute the appropriate procedures for release time for students in the following circumstances:

- a. Field trips
- b. Extension of class activities
- c. Cocurricular activities
- d. Religious instruction

DATE OF ADOPTION: NOVEMBER 10, 1993

DATE OF REVISION: MAY 10, 1995

POLICY: 634. TRUANCY

The superintendent, subject to direction and approval of the Board, and in compliance with state statute and regulations, shall establish appropriate truancy procedures, appeals processes and penalties.

DATE OF ADOPTION: NOVEMBER 10, 1993

DATE OF REVISION: MAY 10, 1995

DATE OF REVISION: FEBRUARY 13, 1996

SUBSECTION 640 – CONDUCT

POLICY: 641. CODE OF CLASSROOM CONDUCT**

One of the primary goals of the District is to establish and maintain a favorable academic atmosphere for students/staff. Effective learning takes place in a classroom where student behavior does not interfere with the ability of the teacher to teach effectively or the ability of other students to participate in classroom learning activities.

Students shall be expected to abide by the code of classroom conduct adopted by the board and other appropriate classroom rules established by the building principal and/or classroom teacher for the purpose of maintaining order and a favorable academic atmosphere. Any student who violates the code of classroom conduct or other classroom rules may be subject to removal from class and/or disciplinary action.

A teacher may remove a student from class if the student violates the code of classroom conduct adopted by the Board. A student with a disability may be removed from class and placed in an alternative educational setting to the extent authorized by state and federal laws and regulations.

When a student is removed from class, the teacher shall send the student to the building principal or designee and inform the principal or designee of the reasons for the student's removal from class. The student shall also be informed of the reasons for the removal from class and be given an opportunity to present his/her version of the incident. The principal or designee shall review the incident and make a placement decision regarding the student in accordance with procedures outlined in the code of classroom conduct adopted by the Board. Parents/guardians shall be notified of the student's removal from class in accordance with established procedures.

**ARROWHEAD UNION HIGH SCHOOL DISTRICT
SERIES 600 – STUDENTS**

The code of classroom conduct adopted by the Board shall be published in student and staff handbooks and distributed annually.

DATE OF ADOPTION: JULY 14, 1999

POLICY: 642. STUDENT CONDUCT**

Each student of the District shall be governed as to his/her conduct and demeanor by the rules set up by the superintendent. These rules shall be put in writing and maintained in the office of the superintendent. (The Student/Parent Information Guide and Directory is included as part of the policy manual).

DATE OF ADOPTION: NOVEMBER 10, 1993

DATE OF REVISION: DECEMBER 14, 1994

DATE OF REVISION: OCTOBER 9, 2002

POLICY: 643. STUDENT DISRUPTIONS

It shall be the policy of the Board of Education to prohibit any student, citizen, individual or groups of students, citizens or individuals to assemble or congregate in any school building or on the school property if such assemblage: (1) does not have the approval of the Board or its designated administrative officer, (2) serves as a distraction or disruption to the operation of the school's program or activities, or (3) creates an apprehension of great bodily harm to any person or damage to any public property.

Violation of this policy shall subject students and others to appropriate disciplinary action (i.e., suspension, and/or expulsion and referral to the police).

DATE OF ADOPTION: JULY 12, 2000

POLICY: 644. STUDENT DRESS CODE

The superintendent, subject to direction and approval of the Board, shall institute dress and grooming guidelines, taking into consideration the following factors:

- a. Dress and grooming which disrupts the educational process or which causes health or safety problems is prohibited.
- b. Coats, hats, and other outer garments must be stored in school lockers.

DATE OF ADOPTION: NOVEMBER 10, 1993

POLICY: 645. STUDENT USE OF WEAPONS**

No unauthorized person shall possess a chemical weapon, weapon or look alike weapon on school property, school buses, or at any school related event.

A weapon is defined as any object that is designed for or can be used to cause bodily injury.

Students violating this policy shall be subject to immediate disciplinary action including referral to police and/or recommendation for expulsion.

**ARROWHEAD UNION HIGH SCHOOL DISTRICT
SERIES 600 – STUDENTS**

A student in possession of a firearm or explosive device, while on school premises or while under the supervision of a school authority, shall incur the following:

- a. Suspension from school,
- b. Commencement of an expulsion hearing AND (unless there are extenuating circumstances determined at the sole discretion of the administration),
- c. Expulsion from school for one year.

DATE OF ADOPTION: FEBRUARY 9, 1994
DATE OF REVISION: DECEMBER 14, 1994
DATE OF REVISION: FEBRUARY 13, 1996
DATE OF REVISION: MARCH 10, 1999

POLICY: 646. STUDENT USE OF LASER POINTERS**

The Arrowhead Union High School District prohibits students from possession and usage of laser pointers at any time on school property or at any school-sponsored event either at home or away. Laser pointers may only be used for instructional purposes by teachers or lecturers and shall not be loaned to or checked out by students for their private use.

Students in possession of laser pointers shall be subject to the disciplinary rules, regulations and procedures established by the School Board.

DATE OF ADOPTION: DECEMBER 9, 1998

POLICY: 647. ANTISOCIAL OR CRIMINAL ACTIVITIES BY STUDENTS**

The District recognizes that antisocial or criminal acts by individual students or groups of students interfere with the mission of the School District. The District further recognizes that the presence of gangs, gang activities, and gang affiliations can cause a disruption or interfere with school and school activities.

As a result, student(s) antisocial or criminal activities shall not be tolerated and shall be reported to and monitored by school administrators.

Violation of this policy shall subject students to appropriate disciplinary action, which includes suspension and/or expulsion.

DATE OF ADOPTION: FEBRUARY 9, 1994
DATE OF REVISION: FEBRUARY 13, 1996

POLICY: 648. EXPULSIONS

The School Board may expel a student from school if it is satisfied that the interest of the school demands the student's expulsion because it:

1. Finds the student guilty of REPEATED refusal or neglect to obey the rules, OR
2. Finds that a student knowingly conveyed or caused to be conveyed any threat or false information concerning an attempt or alleged attempt being made or to be made to destroy any school property by means of explosives, OR

**ARROWHEAD UNION HIGH SCHOOL DISTRICT
SERIES 600 – STUDENTS**

3. Finds that the student threatened to or engaged in conduct while at school or while under the supervision of a school authority which endangered the property, health or safety of others, OR
4. Finds that a student while not at school or while not under the supervision of a school authority threatened to or engaged in conduct which endangered the property, health or safety of others at school or under the supervision of a school authority, OR
5. Finds that a student threatened to or endangered the property, health, or safety of any employee or School Board member of the School District in which the student is enrolled, OR
6. Finds that the student repeatedly engaged in conduct while at school or while under the supervision of a school authority that disrupted the ability of school authorities to maintain order or an educational atmosphere at school, or at an activity supervised by a school authority and that such conduct does not constitute grounds for expulsion under sec. 120.13(1)(c), Wis. Stats., sub. 1., but is satisfied that the interest of the school demands the student's expulsion.

DATE OF ADOPTION: DECEMBER 14, 1994
DATE OF REVISION: OCTOBER 19, 1995
DATE OF REVISION: MARCH 12, 1997
DATE OF REVISION: JANUARY 12, 2000

POLICY: 649. POSSESSION OF HANDHELD ELECTRONIC AND/OR DIGITAL DEVICES

Students may use handheld electronic and/or digital devices before or after school and during the school day in study halls, cafeteria, and hallways. However, talking on cell phones during the school day is prohibited. Because of their potential for increasing student learning, they may be used in the classroom at the discretion of the teacher. With teacher permission, these devices must be used for educational purposes only. Usage policies may vary from class to class, from teacher to teacher.

Students who possess such items do so at their own risk. Items lost, unlocked in a locker, and/or stolen items will not be the responsibility of Arrowhead High School.

Students who are found using this equipment without specific teacher and/or administrative permission shall have it taken to the principal and kept until the end of the school day when it shall be returned home. Second offense: parent must pick it up. Third offense: required meeting of parents and student with school administration.

Photographic Capabilities

Under no circumstances shall cell phones or any other devices with photographic capabilities be used in locker rooms, bathrooms, or other areas where privacy is an issue.

Cell phones with photographic capabilities shall not be used to photograph students and others without their permission and shall not be used to photograph any items that are confidential (e.g., testing materials).

A student who violates the photographic capabilities of this policy shall be disciplined, which may include suspension and/or consideration for expulsion. The device shall be immediately surrendered to a school authority or other authority as may be appropriate. The device may later be returned to the student's parent or legal guardian.

**ARROWHEAD UNION HIGH SCHOOL DISTRICT
SERIES 600 – STUDENTS**

The policy shall be included in each student's "Student Handbook," and distributed annually.

DATE OF ADOPTION: OCTOBER 11, 2006
DATE OF REVISION: AUGUST 19, 2009

POLICY: 649.1 PRIVACY IN LOCKER ROOMS

Locker rooms are provided for the use of physical education students, athletes, other activity groups, staff, and individuals authorized by the Arrowhead High School administration. Arrowhead High School recognizes the privacy rights of individuals using the locker rooms and shall take reasonable measures to protect an individual's privacy.

Under no circumstances may cameras, video recorders, or other recording devices be used in the locker rooms. Also, no person may use a cell phone to capture, record, or transfer a representation of a nude or partially nude person in the locker room or to take any other photo or video image of a person in the locker room.

At no time may media representatives or other individuals enter a locker room for the purpose of interviewing students or coaches. No media is allowed access to team or participant locker rooms before, during, or after any competition. After athletic contests, coaches and students will be available for media interviews in common public areas, such as hallways, gymnasiums, fields, lobby areas, etc.

Media representatives may enter a coach's office for the purpose of an interview of a coach only with permission of the coach, provided students are not present.

Persons violating this policy shall be subject to appropriate disciplinary action in accordance with Arrowhead High School procedures and/or penalties under state law or local ordinance.

DATE OF ADOPTION: NOVEMBER 11, 2008

SUBSECTION 650 – STUDENT HEALTH AND WELFARE

POLICY: 651. STUDENT PHYSICAL EXAMINATIONS

Each student upon enrollment shall have a physical examination by his/her family doctor. Such physical examination shall not be required of any student whose parents or legal guardians file with the Board an affidavit setting forth that: He/she depends exclusively upon prayer or spiritual means for healing in accordance with the teachings of a bona fide religious sect, denomination or organization. He/she is to the best of his/her knowledge and belief in good health.

Notwithstanding the filing of such affidavit, if there is reasonable cause to believe that such student is suffering from an illness detrimental to the health of other students, the Board may require a health examination of such student sufficient to indicate whether or not such student is suffering from such an illness.

DATE OF ADOPTION: NOVEMBER 10, 1993
DATE OF REVISION: MAY 10, 1995

**ARROWHEAD UNION HIGH SCHOOL DISTRICT
SERIES 600 – STUDENTS**

POLICY: 652. IMMUNIZATION

The superintendent shall establish appropriate procedures for student immunization in compliance with statute.

DATE OF ADOPTION: NOVEMBER 10, 1993

POLICY: 652.1 COMMUNICABLE DISEASES – STUDENT

The superintendent, pursuant to federal, state and local statutes and regulations, and in cooperation with state and local public health agencies, shall establish and maintain appropriate procedures setting health standards that promote the good health of students/staff, and to educate students and staff in disease prevention methods and sound health practices.

In recognition that an individual's health status is personal and private, the District shall handle information regarding students with suspected or confirmed communicable diseases confidentially in accord with state and federal statutes and established Board policies. At the same time, however, the District shall comply with applicable public health reporting requirements.

Students may be excluded from school and/or school-related activities if they are suspected of or diagnosed as having a communicable disease that poses a significant health risk to others or that renders them unable adequately to perform their jobs or pursue their studies. Students excluded from school pursuant to this policy may appeal their exclusion as set forth in established administrative procedures.

The superintendent shall establish appropriate procedures for handling communicable diseases in compliance with statute and subject to Board approval.

DATE OF ADOPTION: NOVEMBER 10, 1993

DATE OF REVISION: MAY 10, 1995

POLICY: 653. HEALTH AND WELLNESS

I. PURPOSE/RATIONALE FOR POLICY

At Arrowhead Union High School, health and wellness play an integral role in the academic and personal development of our students. Therefore, we will develop and support an ongoing program of education for our students that encompasses mental, physical, social, emotional, environmental, and occupational wellness. A primary focus of this endeavor will be to provide only nutritionally appropriate meals and food sources for our students. Through our combined efforts, the students will learn how to lead a healthy lifestyle that is sustainable throughout one's life.

II. DEFINE POLICY GOALS

A. Nutrition Education Goals

The Arrowhead High School District will encourage healthy nutritional consumption of food throughout the school day. As part of a comprehensive program, the Health and Family and Consumer Education departments will provide knowledge and skills that incorporate the latest research on nutrition and will be supported by other departments as appropriate, i.e.,

**ARROWHEAD UNION HIGH SCHOOL DISTRICT
SERIES 600 – STUDENTS**

Science, Marketing, Special Needs, etc. Students will be able to apply that knowledge to their daily nutritional habits. Ultimately, the goal is to have 100% of our students adopt healthy and appropriate eating habits.

B. Physical Activity Goals

- Daily movement experience instructed by certified Physical Education teachers
 - Allow students to embrace a physical routine to maintain a healthy lifestyle
 - Offer and encourage participation in after-school sports or intramurals
 - Allow after-school and evening access to school rec/gym facilities
- * This policy supports the goal to establish and maintain a healthy lifestyle for the entire student body, not only through dietary improvements, but also through a routine of physical exercise.
- * Providing healthy meal options will ensure improvement of student's eating/physical habits.
- * Physical activity requirements will be met by providing opportunities for intramurals or school sports after school daily. Also, after-school access to gym and workout facilities would improve student health.

C. Other School-Based Goals to Promote Wellness

Arrowhead's school environment promotes and protects students' health, well-being, and ability to learn by course offerings, healthy eating, and physical activity.

Arrowhead values the health of every staff member and provides activities that support health-promoting behaviors among staff members. Staff will be role models for Arrowhead students.

D. Will other district policies/practices need to be changed to be in line with these new school wellness policy goals?

No

III. SELECTING NUTRITION GUIDELINES

A. Identify locations where food is served

Main cafeterias
Café Arrowhead
Vending machines
Warhawk Trading Post
Wally Grounds Coffee House

B. Identify Nutrition Standards/Guidelines

Foods and Beverages

1. All foods and beverages made available on campus during school hours will be consistent with the current USDA Dietary Guidelines for Americans.
2. Food service personnel will provide access to foods and beverages that meet or exceed all federal, state, and local laws and guidelines.
3. Food service personnel shall adhere to all federal, state, and local food safety and security guidelines.

**ARROWHEAD UNION HIGH SCHOOL DISTRICT
SERIES 600 – STUDENTS**

C. When will the nutrition guidelines apply?

School Day Only

DATE OF ADOPTION: MAY 11, 2011

POLICY: 654. ADMINISTERING MEDICATION TO STUDENTS**

The Board recognizes that under normal conditions all student medications shall be administered by a parent or guardian at home. Any medications that must be administered during the school day shall be dispensed by authorized school personnel. School personnel shall only dispense medication upon written authorization from a physician and/or parent/guardian. Specific procedures for administration of medication by school personnel shall comply with the provisions of Wisconsin state statutes.

DATE OF ADOPTION: JULY 13, 1994

POLICY: 655. DRUG-FREE SCHOOLS

The Arrowhead Union High School District shall comply with all provisions and federal requirements as outlined in the Drug-Free Schools and Communities Act Amendments of 1989.

The program, as developed and implemented by the Arrowhead Union High School District, provides for a developmentally based drug and alcohol education and prevention program for students enrolled in the School District. The program addresses the social and health consequences of drug and alcohol use, as well as the legal ramifications of such use, and provides age-appropriate and effective techniques for resisting peer pressure to use illegal drugs and/or alcohol.

Information provided to students shall communicate that the use of illegal drugs and the unlawful possession and use of alcohol is illegal and harmful to one's health.

Students and employees of the Arrowhead Union High School District are hereby notified that the unlawful manufacture, distribution, dispensing, possession of or use of a controlled substance or the use of alcohol on School District property, including all District-owned vehicles, is prohibited at all times. These same provisions shall be in effect at all school-sponsored events or extracurricular activities while off school premises.

Students or employees who violate the provisions of the District's Drug-Free Schools policy shall be subject to disciplinary action, including suspension or expulsion for students and suspension and/or termination of employment for District employees. In addition, referral for prosecution shall be imposed on students and employees who violate the standards of the School District's policy.

Drug and alcohol counseling and rehabilitation and re-entry programs are available to students and employees of the School District. Information regarding such programs is available in the School District office or by contacting the Student Assistance Program (SAP) director.

A copy of the Drug-Free Schools policy shall be provided to parents, students, and employees through annual publication in the District's newsletter and by posting it within the school buildings. Parents, students, and employees shall be notified that compliance with the established standards of conduct is absolutely mandatory.

There shall be an annual review of the program to ensure that the required sanctions are being consistently enforced and to determine their effectiveness; changes to the program shall be implemented, if needed.

**ARROWHEAD UNION HIGH SCHOOL DISTRICT
SERIES 600 – STUDENTS**

DATE OF ADOPTION: NOVEMBER 10, 1993
DATE OF REVISION: MAY 10, 1995
DATE OF REVISION: MAY 8, 1996

POLICY: 655.1 STUDENT RANDOM DRUG TESTING**

The Arrowhead Board of Education has a strong commitment to the health, safety and welfare of all students. The District's commitment to maintaining athletics and extra-curricular programs in a healthy, safe, and secure educational environment requires a clear policy and supportive programs relating to the detection and prevention of substance use. Therefore, the Arrowhead Union High School District will conduct a program of random drug testing of student participants in athletics and extra-curricular activities at Arrowhead High School.

The District will test for the presence of certain substances which may include, but are not limited to, the following: alcohol, metabolites of nicotine, marijuana, opiates, cocaine, amphetamines, phencyclidine (PCP), or any other substance which is defined as a controlled substance by the Uniform Controlled Substance Act, Wis. Stat. § 961.001 et seq. and as subsequently amended, unless that substance has been taken pursuant to a legal prescription.

Participation in athletics and extra-curricular activities is a privilege. Students, by virtue of their voluntary decision to participate in these activities, and because of their position as school leaders and role models in the school community, have a heightened responsibility to be drug and alcohol free.

Students become eligible for random drug testing on the day their parent permission card is submitted to participate in an athletic or extra-curricular activity.

Students remain eligible for random drug testing throughout the remainder of his or her high school years whether or not the student has been previously tested or is currently participating in an athletic or extra-curricular activity at the time he or she might be selected for a drug test.

No student shall be expelled or suspended from school as a sole result of any verified positive test conducted by the school under this program. However, students with a verified positive test under this program will be subject to the conditions set forth in the Athletics/Activities Code.

The Board of Education directs the superintendent to ensure that random student drug testing procedures hold the highest regard for student privacy and confidentiality of test results. The superintendent will be responsible for submitting an anonymous, statistical status report to the Board of Education on an annual basis.

Legal Reference: Supreme Court ruling, *Board of Educ. of Ind. Sch. Dist. No. 92 of Pottawatomie Cnt'y. v. Earls et al.*, 536 U.S. 822 (2002)
State Statute: 961.001

DATE OF ADOPTION: JANUARY 9, 2008

**ARROWHEAD UNION HIGH SCHOOL DISTRICT
SERIES 600 – STUDENTS**

POLICY: 656. HEAD LICE/NITS**

Pediculosis (head lice) is a communicable disease and the Arrowhead School District practices a no lice/nit policy to facilitate lice control.

This policy calls for:

1. The exclusion of a child from school until treatment has been accomplished.
2. The removal of all lice, lice eggs (nits) and egg cases following application of a pediculicide agent prior to readmission to school.
3. Parent/guardian/legal custodian or adult student has the role and responsibility for the removal of lice/nits.
4. Student re-entry to school must be approved by the school nurse.

DATE OF ADOPTION: JANUARY 12, 2000

POLICY: 657. BLOODBORNE PATHOGENS**

The superintendent shall establish appropriate procedures for handling bloodborne pathogens in compliance with statute.

DATE OF ADOPTION: JANUARY 12, 1994

POLICY: 658. AUTOMATIC EXTERNAL DEFIBRILLATORS

The District shall maintain automatic external defibrillators (AED) on the premises of North Campus, South Campus, and the H.G. Mullett Ice Center. The automatic external defibrillator shall be used in emergency situations warranting its use by individuals specifically trained in application of the device through a program meeting the standards of the Wisconsin Department of Health and Family Services. The device shall not be administered by anyone without training.

The defibrillator shall be maintained and tested in accordance with operational guidelines of the manufacturer and monitored by the superintendent or his/her designee.

DATE OF ADOPTION: MARCH 13, 2002

POLICY: 659. EMERGENCY NURSING SERVICES**

Emergency nursing services shall be provided in the Arrowhead Union High School District in accordance with state statutes and regulations. The objective of emergency nursing services is the maintenance of the physical, mental, and emotional health of students while they are at school or participating in school activities.

DATE OF ADOPTION: SEPTEMBER 14, 1994

DATE OF REVISION: MAY 10, 1995

SUBSECTION 660 – STUDENT SCHOLARSHIPS AND AWARDS

POLICY: 660. STUDENT SCHOLARSHIPS AND AWARDS

The Board of Education encourages the acceptance and disbursement of student scholarships and awards to graduating seniors. Scholarships and awards given by non-school organizations, in which the school is directly responsible for determining the recipient and/or qualifications for receiving such scholarship or award, must be accepted and approved by the Board prior to the disbursement of the scholarship or award.

Students shall be informed by the administration of any available academic scholarships. Literature concerning available scholarships shall be posted in the school building. The High School guidance counselor shall maintain records of available scholarships and shall notify students of such scholarship opportunities.

In order to be eligible for academic scholarships in the District, a student must have completed four consecutive semesters of work at Arrowhead High School, beginning with the second semester of the sophomore year, and achieved senior status. Senior status is defined as a full-time student enrolled in his/her seventh semester.

The School District shall not discriminate in the acceptance and administration of gifts, bequests, scholarships and other aids, benefits or services to students from private agencies, organization or persons on the basis of sex, race, religion, color, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, physical, mental, emotional or learning disability or handicap. Discrimination complaints shall be processed in accordance with established procedures.

Wisconsin Academic Excellence Higher Education Scholarship (Wisconsin Schools Only)

The School District shall annually designate the appropriate number of academic scholar(s), for purposes of the Wisconsin Academic Excellence Higher Education Scholarship. The scholar(s) shall be the senior(s) with the highest grade point average (GPA). If two or more seniors have the same grade point average and are otherwise eligible for the Wisconsin Academic Excellence Higher Education Scholarship, a scholarship committee of the high school shall select the applicable scholarship designees and certify, in order of priority, any remaining seniors with the same grade point average as alternate designees.

The scholarship committee is made up of the Arrowhead counselors, an administrator, the Gifted and Talented Coordinator, a member of the School Board, and a community member. Parents of students being considered for the award(s) are not permitted to be on the committee. The committee convenes in February, as soon as the seventh semester grades are available and the students have completed their applications by a date established by the Guidance Office.

In addition to completing the application, students are asked to release their current transcript. If a tie exists for the designation of academic scholar for purposes of the Wisconsin Academic Excellence Higher Education Scholarship, the scholastic committee shall use the following criteria, in the order listed, to break the tie to name the scholar(s) and prioritize the remaining students as alternates:

- a. Top ranked scholars according to the GPA calculation (GPA calculation = 5 places to the right of the decimal)
- b. ACT score
- c. AP/College courses * Honors courses sequence
 - Types of courses
 - Level of difficulty

**ARROWHEAD UNION HIGH SCHOOL DISTRICT
SERIES 600 – STUDENTS**

- d. Average test scores on the AP exams
 - Testing out of an AP course without actually taking the course
- e. Total number of credits
 - Degree of rigor within the course of study
- f. Total number of courses repeated
- g. Number and quality of leadership activities within the school
- h. Quality of the written application

DATE OF ADOPTION: MARCH 10, 1999
DATE OF REVISION: APRIL 12, 2000
DATE OF REVISION: APRIL 20, 2004

SUBSECTION 670 – RELIGIOUS EXPRESSION IN THE SCHOOLS

POLICY: 670. RELIGIOUS EXPRESSION IN THE SCHOOLS**

With respect to religious expression, the first amendment to the U.S. Constitution provides both freedom of religion and prohibition against the establishment of religion by government. The Arrowhead School District, as a governmental agency, shall be neutral with respect to religion and shall not engage in any activity that advocates or disparages religion, religious beliefs, or nonbeliefs. At the same time, the School District recognizes that students have the important right of religious expression.

The school is a place where religion and religious beliefs or non-beliefs shall be treated with fairness, respect and neutrality. A balance shall be sought between the student's right to express religious beliefs and the rights of other students to not be subject to involuntary religious recruitment, proselytizing, indoctrination, coercion or harassment.

The school upholds the first amendment when it protects the religious liberty rights of students of all religious faiths, as well as students who profess no religious faith.

The District recognizes that a student's education would be incomplete without an understanding of the role of religion in history and culture. It is both proper and important for teachers to objectively discuss, within the context of the District's curriculum, the influences of various religions, using religious works and symbols to illustrate their relationship with society, literature, or the arts.

DATE OF ADOPTION: OCTOBER 10, 2001

SUBSECTION 680 – SAFETY

POLICY: 681. SCHOOL SAFETY PLANS

The School District is committed to providing as safe of environment as reasonably possible for students, employees and citizens while they are present on school premises or participating in school-sponsored activities. With this goal in mind, a school safety plan shall be developed and in effect in both campuses.

School safety plans shall be developed with involvement from Board members, administrators, staff, law enforcement and other community agencies, students, parents, and other interested parties as deemed appropriate and necessary.

Each school safety plan shall be developed consistent with School District policies and legal requirements, and shall include the following:

- Measures to prevent violence, disruptions and unsafe conditions;
- Intervention strategies to help maintain a safe environment, keep problems isolated and deter them from reoccurring; and
- A crisis management plan.

School safety plans shall be reviewed and updated on a regular basis. A current copy of each school safety plan shall be filed at each campus and the District office. Staff inservice training may also be provided.

The superintendent or designee shall provide regular reports to the Board of Education regarding school safety plans, needs and issues. Students, staff, parents and the public should be made aware of school safety efforts being taken in the School District so as to enhance their confidence in the safety of the schools.

DATE OF ADOPTION: FEBRUARY 9, 2000

POLICY: 682. ARROWHEAD UNION HIGH SCHOOL DISTRICT VIDEO SURVEILLANCE

The Arrowhead Union High School District Board recognizes the District's responsibility to maintain order and discipline on school property and in school vehicles. The Board also desires to afford students and staff privacy in respect to the records maintained by the District. The Board recognizes the value of electronic surveillance systems in monitoring activity on school property and in school vehicles in furtherance of protecting the health, welfare and safety of its students, staff and property.

The Board, having carefully weighed and balanced the rights of privacy of students and staff against the District's duty to maintain order and discipline, finds that it is appropriate to provide for the use of video camera surveillance in its transportation vehicles and on school grounds as follows:

1. The District shall notify its students and staff that video surveillance may occur on any school property or on any transportation vehicle. The District shall incorporate said notice in the student handbook;
2. The use of video surveillance equipment on transportation vehicles shall be supervised by the District Transportation Supervisor. School officials may utilize video surveillance in any place on school premises where staff or students lack a reasonable expectation of privacy.

**ARROWHEAD UNION HIGH SCHOOL DISTRICT
SERIES 600 – STUDENTS**

The use of video surveillance equipment on school grounds and on other District property shall be supervised and controlled by the building administrator or other responsible administrator;

3. The use of video recordings from surveillance equipment shall be subject to the other policies of the District, including policies concerning the confidentiality of student and personnel records.

DATE OF ADOPTION: AUGUST 8, 2001
DATE OF REVISION: OCTOBER 10, 2001

POLICY: 683. STUDENT LOCKER SEARCHES**

A student locker is provided by the school for the convenience of the student, to be used solely and exclusively for the storage of outer garments, footwear, and school-related materials, and no student shall use the locker for any other purpose.

The locker assigned to a student is not the student's private property or under his/her exclusive possession and may be opened and inspected by school authorities (no less than two) at any time.

Any unauthorized item found in the locker may be removed.

DATE OF ADOPTION: JANUARY 12, 1994
DATE OF REVISION: MAY 10, 1995
DATE OF REVISION: OCTOBER 9, 2002

POLICY: 684. CANINE SEARCHES

The School Board authorizes the use of specially trained dogs to detect the presence of drugs and explosive devices such as bombs on school property under the following conditions:

1. The presence of the dogs on school property is authorized in advance by the superintendent or is pursuant to a court order or warrant.
2. A law enforcement officer specifically trained to safely and competently work with the dog must handle the dog.
3. The dog is represented by the Sheriff or Chief of the law enforcement agency providing the service as capable of accurately detecting drugs and/or devices.

DATE OF ADOPTION: OCTOBER 9, 2002