

ARROWHEAD UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
APRIL 20, 2004
MINUTES

The meeting was called to order by President Goodnow at 7:15 p.m. in the South Campus Conference Room.

Everyone rose for the Pledge of Allegiance.

Members present: Jack Goodnow, John Greidanus, Jack Gutschenritter, Randy Howell, Joe LeBlanc, Judie Ristow, Bob Rosch, Sue Schultz (arrived at 7:20 p.m.), Al Zietlow

Administration present: Dave Lodes, Steve Kopecky, Bonnie Laugerman, Gregg Wiczorek
Also present: Kristi Haunfelder, Lake Country Reporter

The meeting was properly posted.

Moved by Ristow, seconded by LeBlanc to approve the minutes of the March 10, 2004, Regular Board meeting as amended.
Motion Carried.

Moved by Zietlow, seconded by LeBlanc to approve the operating bill list and pay vouchers 097668-098051 in the amount of \$736,067.75. Motion Carried.

CITIZEN COMMUNICATIONS AND COMMENTS – Larry Desotell, Jennifer Passler, and Heidi Hamilton, Arrowhead High School teachers and members of the Arrowhead United Teachers' Organization (AUTO), addressed the Board of Education on behalf of their constituents present regarding their recent contract offer.

Mrs. Schultz arrived at this time.

NEW BOARD MEMBERS OATH OF OFFICE – John Greidanus (Richmond Seat), Judie Ristow (Hartland/Lakeside Seat), and Sue Schultz (North Lake Seat) took the Oath of Office.

President Goodnow requested that Board members submit their committee appointment preferences to Diane Hoag prior to May 1, 2004. Committee appointments will subsequently be made by the Board President.

The Board of Education welcomed Steve Melzer, Arrowhead High School business education teacher and DECA advisor, who is attending the meeting this evening as part of his administrative degree program.

SUPERINTENDENT'S REPORT – Dr. Lodes reported that the fifth 6-week session of school concludes April 23, 2004. The annual Lobster Boil is scheduled for Friday, April 23, 2004, and benefits the Special Education program. Prom will be held on Saturday, April 24, 2004. Preparations are currently underway for the Advanced Placement exams, which are scheduled for May 3-14, 2004. We continue to be one of the largest testing centers in the Midwest, with 452 students signed up to take 23 different exams, for a total of approximately 820-830 exams. Dr. Lodes also stated that as part of our Citizenship Initiative, 125-150 students would be participating in the Leadership Conferences scheduled for May 21-22, 2004.

CURRICULUM – No meeting.

FINANCE & LEGISLATION – Chairperson LeBlanc reviewed the minutes of the March 31, 2004, meeting.

Mr. Kopecky explained the Capital Expansion Fund (Fund 41). He indicated that the Department of Public Instruction established the fund as part of the Wisconsin Uniform Financial Accounting Requirements (WUFAR). Expenditures from Fund 41 are restricted to capital projects associated with acquiring and remodeling buildings and sites, and maintenance or repairs that extend or enhance the service life of buildings and building components, sites, and site components; expenditures for equipment and furnishings are not a permitted Capital Expansion Fund use. The tax levy for Fund 41 must fall within the parameters of the state-imposed revenue limit and must be approved by resolution each year at the Annual Meeting. The school district benefits from the establishment of a Capital Expansion Fund because these funds can be carried over from year to year and the potential loss in state equalization aid is spread out over the life of the fund. The Finance Committee recommends approval of the establishment of a Capital Expansion Fund (Fund 41).

Moved by Greidanus, seconded by Zietlow to approve the establishment of a Capital Expansion Fund (Fund 41) pursuant to Section 120.10(10m) of the Wisconsin Statutes for the purpose of financing remodeling, maintenance, repair, and improvement projects at various district buildings and sites. After further discussion, Al Zietlow called for the question.
Motion Carried.

Mr. Kopecky reviewed the 2004/2005 Preliminary Budget, which was developed within the guidelines of the statutorily set revenue limit. At the time the budget was prepared, state equalization aid projections from the Department of Public Instruction were not available. The state equalization aid projections were released by DPI yesterday and indicate a \$300,000 increase over what was projected in the preliminary budget. Mr. Kopecky stated that the 2004/2005 Preliminary Budget would be revised to reflect DPI's state equalization aid forecast.

The 2004/2005 Preliminary Budget includes a net increase of 2.08 FTE teaching positions due to a projected increase in student enrollment of 56 students, bringing the total projected enrollment to 2,337.

The proposed Capital Expansion Fund Budget (Fund 41) includes \$708,400 for the following priority items: replace the 30 plus year old interior and exterior doors at both campuses, upgrade over-capacitated generators at both campuses, replace 45-year old piping in the tunnels at South Campus, upgrade and/or replace rooftop heating/cooling units at both campuses, replace boilers and domestic hot water heaters at North Campus, renovate the District Office and adjacent unfinished area to comply with HVAC and air quality standards and handicap accessibility, install additional lockers at both campuses to accommodate increased enrollment, upgrade the sound system in the North Campus East Gym, upgrade the bell system at both campuses, upgrade the public address system at North Campus, and upgrade the existing camera security system at both campuses. It was noted that some of these projects have been in the planning and budgeting process for the past five to seven years. It is the position of the Finance Committee that due to future uncertainties regarding state aid, along with a projected decrease in enrollment, this is the opportune time to complete these remaining projects and be able to do so within the existing revenue cap limit.

The Finance Committee recommends approval of the 2004/2005 Preliminary Budget as presented. The Board of Education continued discussion of the 2004/2005 Preliminary Budget and format.

Moved by Ristow, seconded by Zietlow to table action on the 2004/2005 Preliminary Budget, and the date and time of the 2004/2005 Preliminary Budget Hearing, and refer these items back to the Finance Committee for further discussion and review of the Capital Expansion Fund Budget (Fund 41) and the Buildings and Grounds Projects Budget (Fund 10), including the incorporation of a new format for the 2004/2005 Preliminary Budget that contains a clear, easy to understand explanation of the vision and rationale for the proposed budget requests. Motion Carried.

BUILDINGS & GROUNDS – Chairperson Zietlow reviewed the minutes of the April 7, 2004, meeting and noted that the Board of Education discussed the Buildings and Grounds Supplemental Budget earlier this evening during the Finance and Legislation Committee report. The long-range initiatives of the Buildings and Grounds Committee would be discussed further pending approval of the 2004/2005 budget.

PERSONNEL – Closed session report.

POLICY – Chairperson Ristow reviewed the minutes of the March 18, 2004, meeting.

Moved by Ristow, seconded by Howell to approve Policy 142. Board Members Financial Code of Ethics with noted revisions. After further discussion, the motion was withdrawn and the policy was referred back to the Policy Committee for further review.

Moved by Ristow, seconded by Rosch to approve Policy 660. Student Scholarships and Awards as presented. Following further discussion, the motion was revised by Ristow, seconded by Rosch to approve Policy 660. Student Scholarships and Awards as amended. Revised Motion Carried.

Moved by Ristow, seconded by LeBlanc to approve Policy 711.4 Pre-Employment Criminal Background Checks** as presented. After further discussion, the Board of Education tabled action on the policy and referred it back to the Policy Committee for legal counsel review and additional revision as noted.

Moved by Ristow, seconded by Zietlow to remove existing Policy 920. School-Owned Instruments. Motion Carried.

Moved by Zietlow, seconded by Rosch to renumber existing Policy 930. Use of School-Owned Equipment to Policy 920. Use of School-Owned Equipment. Motion Carried. Dr. Lodes noted that development of a procedure for this policy is an agenda item for the April 22, 2004, Policy Committee meeting and would subsequently be forwarded to the Board of Education for review.

WASB – Mrs. Ristow reported that the new school board member gathering is scheduled for Wednesday, April 21, 2004, at 7:00 p.m. in the South Campus Conference Room. She also shared information regarding two new state statutes that will affect school districts; one is the library disclosure to parents policy and the other is union high school district representation on tax incremental district boards.

CESA – The CESA Delegate for 2004/2005 will be appointed at the May 18, 2004, regular Board of Education meeting. Mr. Greidanus stated that he is again willing to serve as the Convention Delegate to the CESA #1 Annual Convention in 2004.

ADSEC – Mr. Howell reported on the March 16, 2004, ADSEC Budget/Personnel Committee meeting and the March 24, 2004, ADSEC Coordinating Council meeting. He noted that all member districts have approved the revised 66.0301 Agreement.

NEW BUSINESS:

Moved by Zietlow, seconded by Schultz to approve the contracts for Jennifer Kligora (Business Education), Tim O’Driscoll (Head Boys Baseball Coach), Jeff Wiese (Asst. Boys Baseball Coach), Chris Schuck (Asst. Boys Baseball Coach), Marty McGinley (Asst. Boys Baseball Coach), and Brian Lussier (Asst. Boys Baseball Coach). Motion Carried.

Moved by Ristow, seconded by Zietlow to approve the extension of the Arrowhead District Transportation Cooperative (ADTC) 66.0301 Agreement to the 2008/2009 school year. It was noted that all seven elementary districts have approved the extension of the Agreement. Following further discussion, Al Zietlow called for the question. Motion Carried.

Board members Jack Gutschenritter, Bob Rosch, and Al Zietlow expressed their willingness to participate in the Commencement Ceremony on June 6, 2004.

Mr. Greidanus commented regarding an April 17, 2004, Journal Sentinel article about the Antigo High School shop class that sells their services to the local community. This is a student-run, for-profit business operated at no cost to the school. Students also receive a paycheck for the work they do. Mr. Greidanus noted that future budget challenges could make this type of creative endeavor a worthwhile consideration at Arrowhead High School.

Moved by LeBlanc, seconded by Howell that pursuant to State Statute 19.85(1)(c)(e), the Board will move into closed session and reconvene to address public business matters.

Roll Call Vote: Schultz – aye, Zietlow – aye, Howell – aye, Ristow – aye, Goodnow – aye, LeBlanc – aye, Rosch – aye, Gutschenritter – aye, Greidanus – aye. Motion Carried.

Moved by Rosch, seconded by Zietlow to move into open session.

Roll Call Vote: Goodnow – aye, Greidanus – aye, Gutschenritter – aye, Howell – aye, LeBlanc – aye, Ristow – aye, Rosch – aye, Schultz – aye, Zietlow – aye. Motion Carried.

Moved by Zietlow, seconded by LeBlanc to adjourn. Motion Carried.

The meeting adjourned at 11:00 p.m.

Respectfully submitted,

Diane Hoag
Recording Secretary

Susan M. Schultz, Clerk