

ARROWHEAD UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
SEPTEMBER 12, 2007
MINUTES

The meeting was called to order by President LeBlanc at 7:00 p.m. in the District Office Board Room.

Everyone rose for the Pledge of Allegiance.

Members present: Joe LeBlanc, Bob Rosch, Sue Schultz, Craig Thompson, Jack Gutschenritter, Mike Kusch, Kent Rice, Judie Ristow, Al Zietlow

Administration present: Craig Jefson, Steve Kopecky, Bonnie Laugerman, Gregg Wieczorek, Kevin Lipscomb
Also present: Kristi Haunfelder, Lake Country Reporter; Shelly Janke, The Freeman
JoAnn Bahr, Girls Field Hockey Parent Board

The meeting was properly posted.

Moved by Kusch, seconded by Rice to approve the minutes of the August 15, 2007, Regular Board meeting and the August 15, 2007, Annual Meeting as presented. Motion Carried.

Moved by Zietlow, seconded by Rosch to approve the operating bill list and pay vouchers 113902, 113905, 113967-113969, 113971-114567, and 114569-114688 in the amount of \$1,437,857.31. Motion Carried.

CITIZEN COMMUNICATIONS AND COMMENTS – None.

SUPERINTENDENT'S REPORT – Mr. Jefson reported on the start of the 2007/2008 school year activities, which included an inservice for new staff and all staff, a staff picnic, open house, and freshmen orientation. The leadership team met prior to the staff inservices to establish the target areas of our School Improvement Action Plan for the coming year. These include reading and standards/assessments. Each department will be responsible for writing goals for these target areas. Three other areas of focus include instructional practices, grading/reporting, and writing. Teachers will choose one of these five focus areas in terms of their individual professional growth and development. Additional information will be shared with the Board of Education as these initiatives move forward.

The staff inservice included a presentation on autism. Teachers who do not have an autistic student in their class still found that information on how the brain works gave them knowledge that would be useful in a regular classroom.

Thus far, 36 teachers have been trained in the Achieve 3000 online learning/teaching tool, and more will be trained in the future. In the coming months, the Board of Education will be given a presentation on this reading software.

Mr. Jefson distributed a copy of the *Wisconsin English Journal* to the Board of Education. The journal goes to all Wisconsin English teachers. Articles in the journal were written by our staff and students. This is an honor for our Language Arts department, and it demonstrates the quality of our teachers.

Dr. Laugerman reviewed the ACT and AP test results. Our ACT composite score was 24.2 in 2007 and has shown steady growth. In regard to AP testing, in 1998 we had 213 students take 326 exams. In 2007 we had 520 students take 1,023 exams, while the percentage of students achieving a score of 3 or higher in 2007 remained similar to 1998.

Dr. Laugerman also noted that 11 students were invited to complete an application for the 2008 National Merit Scholarship competition. Two of those students have been selected as semi-finalists.

Mr. Jefson reported that the administration is reviewing various ways to acknowledge the academic excellence of our students and more information will be brought back to the Board of Education.

Mr. Jefson acknowledged four of our 2007 graduates who were named to the Wisconsin Badgers Marching Band. They are Liz Conlon, David Nebel, Justin Sattler, and Andy Schultz. Congratulations to these students and the Band program!

CURRICULUM – The next Curriculum Committee meeting is scheduled for September 27, 2007.

FINANCE & LEGISLATION – Mr. Kopecky reviewed the five bids received this morning for short-term borrowing and indicated that the administration is recommending that the short-term borrowing note be secured from Robert Baird, the lowest bidder.

Moved by Zietlow, seconded by Ristow to approve the “Resolution Authorizing Temporary Borrowing In Amount Not To Exceed \$3,400,000.00,” as presented, and secure the Tax and Revenue Anticipation Promissory Note from Robert Baird.
Motion Carried.

The next Finance Committee meeting is scheduled for September 26, 2007.

BUILDINGS & GROUNDS – Chairperson Zietlow reported on the September 5, 2007, meeting.

Mr. Jefson will meet with the Hartland and Lisbon Fire Departments to further discuss their proposal to build a fire tower on school district property and report back at the next Buildings and Grounds Committee meeting.

The Buildings and Grounds Committee also tabled their review of the Mullett Ice Center sport court proposal pending the Finance Committee review of the financial status of the Mullett Ice Center and the agreement between the Mullett Ice Center Board and the Arrowhead Board of Education.

It was noted that the staining on the exterior of the ice center has been determined to be areas of prolonged condensation that are exposed to airborne contaminants such as tree pollen, dirt, etc., that has adhered to the concrete wall and is primarily aesthetic. The Buildings and Grounds Committee will review the recommended/proposed course of action to remedy this situation, which will be an expense of the Mullett Ice Center.

The fitness center equipment purchased with PEP Grant funds has been installed and is being used by the physical education classes and athletic programs. The location proposed by ABEE, Inc. for the outdoor challenge course encroaches on the Science department’s prairie grass area, as well as an art structure located in this area. Mr. Steinbach is working with the Science and Art departments to address these issues. The fence to be installed around the outdoor challenge course, which was a recommendation of the District’s insurance carrier, is an approved expenditure of PEP Grant funds.

Mr. Zietlow also noted that the location of the proposed tennis court shelter has been approved and construction of the Morton building is expected to begin by mid-October. The concrete patio for the courtyard area outside of Door 15 at North Campus has been installed. The Booster Club also plans to install a matching concrete patio on the other side of this entryway in the future. The trophy case has been installed in the North Campus Door 15 gym lobby area. The Booster Club also plans to install lighting in the trophy case in the future.

The North Campus gym floor is under construction and has a target date of October 12, 2007, for completion. Any logo graphic to be installed on the gymnasium floor, such as the Arrowhead Warhawk, will require approval by the Buildings and Grounds Committee prior to installation.

PERSONNEL – The next Personnel Committee meeting is scheduled for September 27, 2007. The committee will meet with Bob Butler to establish the Board’s goals prior to beginning contract negotiations with AUTO. Chairperson Rosch stated that all Board members are welcome to attend or they should contact him prior to the meeting to share their comments.

POLICY – Chairperson Ristow reported on the August 16, 2007, meeting. The administrative team is in the process of developing random drug testing policy and procedures for review by the committee at a future meeting.

The next Policy Committee meeting was rescheduled for September 21, 2007, at 7:00 a.m.

WASB – Mr. Zietlow reminded Board members that the Fall Regional Meeting is scheduled for October 9, 2007, at the Country Springs Hotel and the School Law Seminar is scheduled for October 26, 2007, in Madison. Mr. Zietlow also noted that the Legislative Issues Conference is scheduled for November 3, 2007, in Stevens Point, and he planned to attend.

CESA – Mr. Zietlow reported on the August 21, 2007, CESA #1 general business meeting. Their next meeting is scheduled for September 24, 2007.

ADSEC – No report.

ENDOWMENT FUND – Mr. Jefson reported that the Lodes Scholarship has received \$4,900 in donations to-date. He also noted that the Endowment Fund Board of Directors will be reviewing investment proposals from three providers in terms of their investment risk and rate of return.

NEW BUSINESS:

Moved by Ristow, seconded by Zietlow to approve the contracts for Anthony Pizzo (In-House Substitute Teacher and Asst. Football Coach), Sean Curley (Asst. Boys Volleyball Coach), Jeanne Psket (Spanish Honor Society Advisor), and Beth Osowski (Head Girls Gymnastics Coach). Motion Carried.

FUTURE AGENDA ITEMS – None presented.

Moved by Zietlow, seconded by Kusch to adjourn. Motion Carried.

The meeting adjourned at 8:03 p.m.

Respectfully submitted,

Diane Hoag
Recording Secretary

Susan M. Schultz, Clerk