

ARROWHEAD UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
FEBRUARY 13, 2008
MINUTES

The meeting was called to order by President LeBlanc at 7:03 p.m. in the District Office Board Room.

Everyone rose for the Pledge of Allegiance.

Members present: Joe LeBlanc, Bob Rosch, Sue Schultz, Craig Thompson, Jack Gutschenritter (arrived at 7:05 p.m.), Mike Kusch, Kent Rice, Judie Ristow, Al Zietlow

Administration present: Craig Jefson, Steve Kopecky, Bonnie Laugerman, Gregg Wieczorek

Staff present: Donna Smith, Rebecca McDermid, Matt Luebke, Liz Jorgensen, Steve Schmid, Myragene Pettit

Also present: Kirk Carlson and Chuck Olsen, Arrowhead School District Residents; Erin Lamb, Lake Country Reporter

The meeting was properly posted.

Moved by Ristow, seconded by Zietlow to approve the minutes of the January 9, 2008, Regular Board meeting as presented. Motion Carried.

Moved by Rice, seconded by Kusch to approve the operating bill list and pay vouchers 116144-116153, 116206-116439, 116441-116483, 116485-116624, 116626-116689, and 116691-116734 in the amount of \$1,480,211.12. Motion Carried.

Mr. Gutschenritter arrived at this time.

CITIZEN COMMUNICATIONS AND COMMENTS – Kirk Carlson and Chuck Olsen encouraged the Board of Education to take action this evening to invite the Village of Hartland to reopen discussions regarding the Connector Road and thanked them for taking this matter under consideration.

Mr. Rice distributed copies of the February 2008 issue of *Today's Wisconsin Woman* to the Board of Education and noted that our open enrollment ad was published in this magazine.

SUPERINTENDENT'S REPORT – Mr. Jefson reported that the open enrollment application deadline is February 22, 2008. The Honors Breakfast is scheduled for March 15, 2008, and all Board members are invited to attend. The Arrowhead Scholarship Fund annual dinner and auction is scheduled for Friday, April 11, 2008. The foundation is celebrating its 50th anniversary.

The initial meeting of the Academic Recognition Committee is scheduled for February 15, 2008. The committee will review our procedures for recognizing the academic achievements of students.

Mr. Jefson reviewed the minutes of the January 14 and February 11, 2008, Arrowhead Area Administrators meetings. WEA Trust and ProHealth Care presented to the administrators on employee health and wellness programs they can offer our school districts. The administrators also discussed the creation of an inter-district Wellness Committee.

Mr. Jefson also reported that on February 12, 2008, district administrators and curriculum coordinators met with Nancy Blair from Cardinal Stritch University, who facilitated the team in the planning and prioritizing of collaborative K-12 efforts. The committee's next meeting is scheduled for March 11, 2008, and then sometime in April. The administrators will jointly report back to their respective school boards in April or May.

Mr. Jefson reported on the K-8/UHS Coalition Annual Meeting that he and Mr. Zietlow attended on January 23, 2008.

Mr. Jefson also reported on the freshman orientation presentations held on January 28 and 29, 2008. The Student Random Drug Testing program was explained to parents and students. We received positive feedback from parents regarding the program.

Mr. Jefson stated that he is involved in discussions with area school district administrators and the Waukesha County Sheriff's Dept. regarding school resource officers and issues regarding cost sharing and equity.

Donna Smith, North Campus Library Media Specialist, presented Moodle, an open source course management software program, to the Board of Education. At this time, a total of 62 teachers have been trained in the use of Moodle.

Four teachers demonstrated how they are using Moodle in their classrooms: Rebecca McDermid – Science 9; Matt Luebke – AHS TV, Yearbook, Video Productions; Liz Jorgensen – Creative Writing and Advanced Comp; and Steve Schmid, math teacher, who is developing Moodle to be a resource for new teachers.

Myragene Pettit, Media Center Director and Director of Technology, stated that Moodle provides students with an online learning experience, which has become a college prerequisite in some states. She also stated that Moodle is being utilized as a supplement to face-to-face contact between student and teacher in the classroom.

Dr. Laugerman reported on a pilot course, College Strategies (formerly Reading Strategies), which is being offered second semester. This course is intended to help motivated, college-directed junior students who may need additional preparation in reading comprehension and related skills. The course will also contribute toward the achievement of our Smart Goal, which is to increase reading achievement of students. There are currently 31 students enrolled in the course. Dr. Laugerman also provided an update on our Smart Goal and action plans to improve student learning and achievement and also reviewed the mid-year results.

CURRICULUM – Chairperson Schultz reported on the January 31, 2008, meeting. Dan Rosa and Tony Antony, science instructors, have submitted a grant proposal in the amount of \$10,000 to the Toyota Tapestry Grant. The grant would be used to purchase spectrometers, which will assist students to differentiate colors. They are also working with Quad Graphics to develop color acuity and differentiation activities that could be used in all physical science courses. If we receive the grant, it will be brought back to the full Board for acceptance.

Chairperson Schultz also reviewed the 2008 Summer School offerings and a Summary of Student Participation in the Flexible Scheduling Options (FSO) program this school year.

Moved by Ristow, seconded by Zietlow to approve the Cognitive Disabilities/Café Arrowhead Volleyball/Extended Field Trip request to Orlando, Florida, during the week of Teacher Convention in October 2008, as recommended by the Curriculum Committee. Motion Carried.

The next Curriculum Committee meeting was rescheduled for February 25, 2008, at 7:00 a.m.

FINANCE & LEGISLATION – Mr. Kopecy updated the Board of Education regarding the status of the 2008/2009 budget development. Department budgets for the 2008/2009 school year are due by Friday, February 15, 2008. The personnel budget is in the process of being developed. Mr. Kopecy also reviewed agenda items for the next Finance Committee meeting, which is scheduled for February 20, 2008. The 2008/2009 Preliminary Budget is tentatively scheduled to be presented to the Finance Committee on April 2, 2008.

BUILDINGS & GROUNDS – Chairperson Zietlow reported on the February 7, 2008, meeting. He noted that a floor covering purchased to protect the newly installed gymnasium flooring in the North Campus East Gym was paid for through the Athletic Department's fundraising activities, and no taxpayer's money was spent. Mr. Zietlow also reviewed the land and facility usage planning process as it relates to the determination of when and/or if Arrowhead High School will reach and/or exceed its building space capacity.

The committee also met with representatives from the Town of Merton regarding the current status of the Connector Road, its potential impact on adjacent homeowners in the Town of Merton, and the prospect of future consideration by the Arrowhead School District for the road being located on current district property.

Moved by Rice, seconded by Kusch to direct the administration to formally invite the Village of Hartland to resume discussions with the Arrowhead School District regarding the Connector Road with the hope that we can achieve a mutually agreeable resolution and address the safety concerns that have been raised.

Mrs. Ristow requested a roll call vote.

Roll Call Vote: Rice – aye, Kusch – aye, Schultz – aye, Rosch – abstain, LeBlanc – aye, Ristow – aye, Zietlow – aye, Thompson – aye, Gutschenritter – aye. Aye – 8 and Abstain – 1 (Rosch). Motion Carried.

A Special Board of Education meeting was scheduled for February 18, 2008, at 7:00 a.m. to discuss any potential proposal from the Village of Hartland regarding the Connector Road.

The next Buildings and Grounds Committee meeting is scheduled for March 5, 2008, at 7:00 a.m.

PERSONNEL – Closed session report.

POLICY – Chairperson Ristow reviewed the minutes of the January 10, 2008, meeting.

The next Policy Committee meeting is scheduled for February 21, 2008, at 7:00 a.m.

WASB – Mr. Zietlow reported on the WASB Delegate Assembly he attended on January 23, 2008, as the Arrowhead School District's delegate.

CESA – No report.

ADSEC – No report. Mr. Thompson reported on a “community conversation” that he, Dr. Mary Ann Beckman, and Eileen Dlobik, recently attended at the Ironwood Golf Course, which was hosted by Project Summer. The program is designed to match disabled students with summer employment opportunities in the community, which is hoped will lead to future full-time employment. Arrowhead High School is one of six school districts in southeastern Wisconsin selected this year to participate in Project Summer, which is a three-year program funded by a grant from the U.S. Department of Education. Dr. Beckman, Special Education Director, is the contact person for business owners interested in participating in the program.

ENDOWMENT FUND – No report.

NEW BUSINESS:

Moved by Ristow, seconded by Zietlow to accept, with regret, the resignations/retirements of Andy Marks, effective at the conclusion of the 2007/2008 school year, and Thomas Crichton and Nancy Crichton, effective June 30, 2008, as presented. Motion Carried.

Moved by Zietlow, seconded by Kusch to approve the contracts for Pat Downing (Fine Arts Club Advisor), Kevin Martin (Head Girls Soccer Coach), Jeff Staus (Asst. Girls Soccer Coach), Dave Richman (Asst. Girls Soccer Coach), Tony Dai (Asst. Girls Track Coach), and Aravind Aravindan (Asst. Boys Tennis Coach). Motion Carried.

Moved by Ristow, seconded by Zietlow to approve a 66.0301 Agreement between the Arrowhead Union High School District and Merton School District to enter into a Shared Services Contract for an Arrowhead High School math instructor to teach one section of geometry at Merton School during the 2008/2009 school year, as presented. After further discussion, Al Zietlow called for the question. Motion Carried.

Moved by Zietlow, seconded by Ristow that pursuant to State Statute 19.85(1)(c)(e), the Board will move into closed session and reconvene to address public business matters:

- Superintendent Evaluation
- Personnel Negotiations
- OPEB Actuarial Study

Roll Call Vote: Rice – aye, Kusch – aye, Schultz – aye, Rosch – aye, LeBlanc – aye, Ristow – aye, Zietlow – aye, Thompson – aye, Gutschenritter – aye. Motion Carried.

Moved by Ristow, seconded by Zietlow to move into open session.

Roll Call Vote: Gutschenritter – aye, Kusch – aye, LeBlanc – aye, Rice – aye, Ristow – aye, Rosch – aye, Schultz – aye, Thompson – aye, Zietlow – aye. Motion Carried.

Moved by Zietlow, seconded by Thompson to approve the completion of the OPEB Actuarial Study as proposed. Motion Carried.

FUTURE AGENDA ITEMS – None presented.

Moved by Ristow, seconded by Kusch to adjourn. Motion Carried.

The meeting adjourned at 10:03 p.m.

Respectfully submitted,

Diane Hoag
Recording Secretary

Susan M. Schultz, Clerk