

ARROWHEAD UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
JUNE 11, 2008
MINUTES

The meeting was called to order by President LeBlanc at 7:00 p.m. in the District Office Board Room.

Everyone rose for the Pledge of Allegiance.

Members present: Joe LeBlanc, Bob Rosch, Sue Schultz (arrived at 7:47 p.m.), Craig Thompson, Jack Gutschenritter (arrived at 7:05 p.m.), Mike Kusch, Kent Rice, Judie Ristow, Al Zietlow

Administration present: Craig Jefson, Steve Kopecky, Bonnie Laugerman, Gregg Wiczorek
Also present: Erin Lamb, Lake Country Reporter

The meeting was properly posted.

Moved by Rosch, seconded by Rice to approve the minutes of the May 14, 2008, Regular Board meeting as presented.
Motion Carried.

Moved by Ristow, seconded by Kusch to approve the operating bill list and pay vouchers 117889, 117997-118001, 118003-118014, 118016-118017, 118020-118021, 118023-118043, 118045-118050, 118052-118062, 118065-118066, 118068-118095, 118097-118118, 118120-118121, 118123-118132, 118134-118142, 118150-118152, 118156-118182, 118184-118191, 118193-118206, 118208-118250, 118259-118276, 118279-118281, 118283-118297, 118301-118302, 118304-118342, 118345-118353, 118355-118357, 118359-118364, 118366-118367, 118369-118429, 118431, 200700049-200700068, and 200700074-20070080 in the amount of \$1,687,488.51. Motion Carried.

Jack Gutschenritter arrived at this time.

CITIZEN COMMUNICATIONS AND COMMENTS – None.

SUPERINTENDENT'S REPORT – Mr. Jefson shared suggestions for future Board report topics. If anyone has additional topics to suggest, they should contact Mr. Jefson.

Mr. Jefson reported on the status of the PEP Grant Wellness Committee, which was formed as a requirement of the PEP Grant. Mr. Rosch agreed to serve on the committee as the school board representative. The committee will focus on educating students regarding fitness and nutrition.

Mr. Jefson also reported on the progress of the Academic Recognition Committee, which was composed of a school board member, parent, staff, students, and administration. The purpose of the committee was to review procedures for recognition of academic achievements at Arrowhead High School. The committee decided that six academic awards would be recognized in a featured display case at North Campus: Wisconsin Academic Excellence Higher Education Scholarship; Wisconsin All-State Scholars/Robert C. Byrd Program Scholarship; Kohl Scholarship; Brady All-Stars; National Merit Awards; and the National AP Scholar Award. The target date for completion of the display case is the start of the 2008/2009 school year.

Dr. Laugerman distributed the Guide to Testing and Assessment to the Board of Education for their review. This is an informational flyer for parents regarding standardized testing.

Mr. Jefson reviewed informational items previously distributed to the Board of Education. He noted the congratulatory letter and Certificate of Merit received from the American Society for Quality for being named as one of America's Top High Schools by *Newsweek* magazine. He also noted that of the top 1,300 high schools, Arrowhead High School was ranked 678 in 2008 and summarized our ranking from previous years. The Board of Education also discussed the letter from a group of superintendents to *Newsweek's* editor requesting to be omitted from future rankings and the response from Jay Mathews, who invented the ranking methodology.

Mr. Jefson noted that Arrowhead High School was ranked #1 in athletics in a recent edition of *Sports Illustrated*. He also distributed the Summer 2008 edition of *Wisconsin Sports Network* to the Board of Education, which ranked Arrowhead High School as #1 in the large school category, and also contained articles regarding our boys track and golf teams. Mr. Jefson also noted the letter from the Classic 8 Conference naming Arrowhead High School as the sportsmanship winner in boys track, girls soccer, and girls track. This results in a total of seven sportsmanship recognitions for the 2007/2008 school year.

Mr. Jefson distributed the “Sneak Peeks at 2008 Showstopper Contenders” to the Board of Education which stated that the Broadway Company’s fall production of *Cats* has been named as one of the top three contenders in the *USA Today* National Musical competition.

Mr. Jefson distributed the June 6, 2008, edition of the school newspaper to the Board of Education. He noted that the newspaper was recently renamed *The Arrowhead*, and the front page article is about the four retiring staff members: Tom Crichton, Andy Marks, Diane Judd, and Geoff Steinbach.

Mr. Jefson reported on the end of year activities and noted that graduation went very well despite having to move the event indoors due to the weather. Special thanks to the staff for all their efforts in making the day a success. The Leadership Team will attend a leadership conference in Madison on June 18-20, 2008, and then meet here for a working session on June 23-24, 2008, to plan for the 2008/2009 school year.

Sue Schultz arrived at this time.

Moved by Zietlow, seconded by Rosch to change the order of the agenda and move agenda item IX. A. Curriculum Committee report to follow agenda item IX. E. Policy Committee report. Motion Carried.

FINANCE & LEGISLATION – Chairperson Thompson reported on the May 30, 2008, meeting. The committee reviewed the status of the football field turf replacement account and recommended adding \$25,189 to the account in 2007/2008. They also reviewed the status of the track resurfacing and replacement account and recommended adding \$6,800 to the account in 2007/2008. The committee reviewed the 2007/2008 food service fund ending fund balance, which projects a shortfall of \$33,876, and discussed the various factors that contributed to the fund balance shortfall.

Moved by Zietlow, seconded by Thompson to approve the 18-passenger bus 5-year lease purchase agreement as recommended by the Finance Committee. Motion Carried.

The Finance Committee will meet on July 9, 2008, at 7:00 a.m., to review adjustments to the 2008/2009 budget to be presented to the electorate for approval at the Annual Meeting scheduled for August 20, 2008.

BUILDINGS & GROUNDS – Chairperson Zietlow reported on the June 4, 2008, meeting. The committee reviewed the project scope to remodel the Technology and Engineering Department’s classroom areas to support the implementation of Project Lead the Way. The committee was also given a walking tour of the proposed areas to be remodeled. The committee agreed to move forward with the project and directed the administration to review and accept bids for the project, which are not to exceed \$60,000. Should bids exceed \$60,000, a special Buildings and Grounds Committee meeting will be scheduled to consider possible adjustments to the approved Buildings and Grounds supplemental budget.

The committee was also given a walking tour of the PEP Grant climbing wall in the North Campus west gym and the PEP Grant outdoor ropes challenge course.

The committee directed Mr. Jefson to develop a proposal on how the district could proceed in managing the planning and development of our future facility needs and usage of the district’s properties, with a target date of the August Buildings and Grounds Committee meeting to present the initial proposal.

The next Buildings and Grounds Committee meeting is scheduled for July 9, 2008, following the Finance Committee meeting scheduled at 7:00 a.m.

PERSONNEL – Chairperson Rosch reported on the Healthy Wisconsin Forum, which he, Kent Rice, Joe LeBlanc, and Sue Schultz attended on May 22, 2008, at the Country Springs Hotel and Conference Center in Pewaukee.

The Personnel Committee will continue contract negotiations with the support staff union (AFSCME) on June 25, 2008, and July 8, 2008.

POLICY – Moved by Ristow, seconded by Rice to approve Policy 213. Evaluation**, as presented this evening for a final reading. Motion Carried.

Moved by Ristow, seconded by Rosch to approve Policy 462. Use of Nutritional Supplements, Anabolic-Androgenic Steroids, and Other Performance Enhancing Substances, as presented this evening for a final reading. Motion Carried.

Moved by Ristow, seconded by Rosch to approve the Arrowhead Union High School District Policies and Procedures Manual and Appendices for 2008/2009 in its entirety, as presented this evening for a final reading. Motion Carried.

Chairperson Ristow reported on the May 22, 2008, meeting.

Moved by Ristow, seconded by Kusch to approve revised Policy 514. Sexual Harassment**, with one noted correction. Motion Carried.

The Policy Committee meetings scheduled for June and July 2008 were cancelled.

CURRICULUM – Chairperson Schultz reported on the May 29, 2008, meeting.

Moved by Zietlow, seconded by Kusch to approve the Marching Band's extended field trip to Orlando, Florida, on December 26-31, 2008, as recommended by the Curriculum Committee. Motion Carried.

Moved by Kusch, seconded by Rice to approve the World Language Department's extended field trip to Argentina in June 2009, as recommended by the Curriculum Committee. Motion Carried.

The Curriculum Committee meetings scheduled for June and July 2008 will be cancelled unless a need arises to schedule a meeting. The next Curriculum Committee meeting is scheduled for August 28, 2008, at 7:00 a.m.

WASB – No report.

CESA – Mr. Zietlow reported on the CESA #1 Annual Convention, which he attended on May 20, 2008, as the Convention Delegate. CESA #1 is governed by an 11-member Board of Control representing 45 public school districts in southeastern Wisconsin. At the convention, Mr. Zietlow declared his candidacy for a vacant position on the Board and was elected to the 2008/2009 CESA #1 Board of Control.

ADSEC – No report.

ENDOWMENT FUND – No report.

NEW BUSINESS:

Moved by Kusch, seconded by Rosch to accept the resignations of Lindsay Becker and Rebecca McDermid, effective at the conclusion of the 2007/2008 school year. Motion Carried.

Moved by Rosch, seconded by Rice to approve the following contracts: Teaching – Maria Miller (English) and Jacob Polancich (Band Director); Administrator – Kevin Flegner (Activities Director); Summer School – 6 Weeks: Matt Luebke (Art Survey), Frank Wood and Steve Melzer (It's All About Money), Frank Wood and Steve Melzer (Personal Finance), Liz Jorgensen (Advanced Composition; Creative Writing), Sue Sharp (English 10), Frank Balistreri (Grammar and Usage; Summer Shakespeare), Dave Gierach (Introduction to Sports Literature and Communication; Jump Start), Greg Bisbee (Academic Decathlon; Field Biology), Eileen Dlobik (Jump Start Aide), Erling Antony (Mathematics for the Sciences), Diana Ehlers (Health), Mike Ward and Jeremy Miller (P.E.-Traditional), Tom Taraska and Jim Hessler (P.E.-Club Arrowhead), Claudia Kelm and Del Kaatz (P.E.-Adventure Education), Ron Reichle (American Problems), Beth DesRosiers (Psychology), Tim Tower (Sociology), Paul Zelinger (Small Engine Repair), Kathie Mitich and Meri Christensen (APEX Essentials), and Connie Berg (APEX Essentials Aide); 4 Weeks: Steve Urban (Algebra), Kathie Chvojicek (Advanced Algebra), Jacque Jurewicz (Biology), Ken Hady (Geometry), Doug Drenzek (Science), Erling Antony (Chemistry), Dan Rosa (Physics), Kathy Nelson, Michelle Verkler, and Nina Hunter (English), Andy Zuercher (Physics), Shanna Hechimovich (U.S. History), and Donna Smith (Library Labs); Summer Special Education – Ann Audley, Amy Finn, Carol Kuehl, Judy Grosch, Jill Bohrman, Jenny Dvorak (Aide), Linda Vogt (Aide); Cindy Husting, Vicki Dubnicka, Louise Green, Tom Seegert, Calie Neureuther, Marcia Bruno, and Pauline La Forge (Summer Special Education Tutoring); Summer Driver's Education – Chuck Niesen, Mike Ward, Deb Wied, Tim Williams, and Frank Wood. Motion Carried.

Moved by Zietlow, seconded by Ristow to approve the CESA #6 Services Contract for 2008/2009 as proposed. Motion Carried.

FUTURE AGENDA ITEMS – Discussed earlier this evening during the Superintendent’s Report.

Moved by Zietlow, seconded by Ristow to adjourn. Motion Carried.

The meeting adjourned at 8:39 p.m.

Respectfully submitted,

Diane Hoag
Recording Secretary

Susan M. Schultz, Clerk