

ARROWHEAD UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
MARCH 13, 2013
MINUTES

The meeting was called to order by President LeBlanc at 7:00 p.m. in the District Office Board Room.

Everyone rose for the Pledge of Allegiance.

Members present: Joe LeBlanc, Bob Rosch, Sue Schultz (arrived at 7:04 p.m.), Craig Thompson, Tim Langer, Kent Rice,
Donna Vrakas, Al Zietlow

Unable to attend: Mike Kusch

Administration present: Craig Jefson, Steve Kopecky, Bonnie Laugerman, Mary Ann Beckman, Gregg Wieczorek

Staff present: Liz Jorgensen

Students present: Austin Mikula, Sam Reynolds, Jessica Yost, Elle Lichte

Others present: Laura Mikula, Gail and Gary Reynolds, James and Margaret Yost, Mark Lichte

The meeting was properly posted.

Moved by Zietlow, seconded by Rosch to approve the minutes of the February 13, 2013, Regular Board meeting as presented. Motion Carried.

Moved by Langer, seconded by Zietlow to approve the operating bill list and pay vouchers 28, 137430-137719, 201200299-201200313, and 201200315-201200342 in the amount of \$1,376,444.42. Motion Carried.

CITIZEN COMMUNICATIONS AND COMMENTS – None.

Ms. Schultz arrived at this time.

SUPERINTENDENT'S REPORT –

Ms. Laura Mikula, along with her grandson, Austin Mikula, who is a sophomore at Arrowhead High School, presented the district with three checks for \$1,000 each from the PPG Industries Foundation in Oak Creek, Wisconsin. The donations are being made on behalf of Ms. Mikula, one of their employees, and are designated for: 1) Wings freshman orientation program; 2) special education transition program, which assists children with disabilities throughout their educational years and beyond; and 3) purchase of TI Nspire graphing calculators that students use in class. On behalf of the school district, Mr. Zietlow thanked Ms. Mikula and the PPG Industries Foundation for the donations to Arrowhead High School and our students.

Ms. Liz Jorgensen, English language arts teacher, introduced one of her students, Sam Reynolds, who is a senior. Sam was among the ten finalists of Rand McNally's "Dear Mr. President" essay contest, in which student authors were challenged to present a 400-600 word persuasive essay answering the question, "What important issue would you like the President to address?" Sam's essay was titled, "Tax Rates Ruin Entrepreneurial Spirit," and was one of nearly 8,000 essays submitted from across the country. Finalists will have their essays published in a free e-book at NOOK.com. Sam also shared his experiences during his three-day trip to Washington, D.C. in February, compliments of WorldStrides, where he met the other finalists.

Jessica Yost and Elle Lichte, junior students at Arrowhead High School, shared information regarding the 15:30 Project, which is providing love and support to underprivileged children affected by the AIDS pandemic in South Africa. Two years ago, Jessica volunteered at a children's home in South Africa. The experience changed her life and motivated her to create the 15:30 Project, which refers to the fact that every 30 seconds a child is orphaned by AIDS. During her first trip to the Open Arms-Home for Children, Jessica met 31 children, to total 15 minutes and 30 seconds worth of children orphaned by AIDS; hence, the 15:30 Project was created, along with their mission of "making the world a better place – one child at a time." Jessica and Elle also shared information regarding their fundraising efforts. Over the past two years, they raised \$10,000, which was used for field trips, a new kitchen, high school education costs, and volunteer transportation. They also collected donations of clothes, shoes, school supplies, and other items needed by the children. Jessica and Elle also shared their future goals and plans to continue to build on the success of the 15:30 Project.

The Board of Education discussed the 2012/2013 staff/student recognition list to-date and determined the Board representative(s) for each event.

The Board of Education will continue discussion of replacing their netbooks with a Chromebook or other electronic wireless device at their April 10, 2013, meeting.

CURRICULUM – Chairperson Schultz reported on the February 27, 2013, meeting. The committee reviewed student performance reports compiled from data provided by the seven K-8 feeder districts and Arrowhead High School. They also were presented an overview of proposed changes to Alternative Education services.

It was the consensus of the Curriculum Committee to cancel their meeting scheduled for March 26, 2013. The next Curriculum Committee meeting is scheduled for April 29, 2013, at 3:00 p.m. All Board members are encouraged to attend.

FINANCE & LEGISLATION – Chairperson Thompson reported on the February 20, 2013, meeting.

Moved by Zietlow, seconded by Thompson to approve the 2013/2014 Facility Use Fee Schedule, as recommended by the Finance Committee. Motion Carried.

Moved by Rice, seconded by Langer to approve the 2013/2014 Student Fee Schedule, as recommended by the Finance Committee. Motion Carried.

Mr. Kopecky updated the Board of Education regarding the status of the 2013/2014 budget development. The budget development process is on schedule. The 2013/2014 Preliminary Budget will be presented at the next Finance Committee meeting, which is scheduled for April 10, 2013, at 5:30 p.m. It is recommended that all Board members attend this meeting.

BUILDINGS & GROUNDS – Chairperson Zietlow reported on the March 6, 2013, meeting. The committee discussed the district's Master Plan, site improvement cost estimates relative to components of the plan, and the cost and tax impact of potential borrowing relative to any possible building project. Areas of concern regarding the Master Plan direction and next steps were noted, as well as options for the Board of Education to consider. It was the consensus of the Board of Education that a referendum regarding a potential project to construct a new arts facility was not the appropriate next step for the district at this time, and that an approach to remodel or live within our existing facilities would be the direction the Board of Education will pursue. This matter will be discussed further at the next Buildings and Grounds Committee meeting, which was scheduled for March 20, 2013, at 7:00 a.m.

Mr. Zietlow also reported that the committee reviewed bids received to conduct a site survey. The committee recommends accepting the bid from Kapur and Associates, Inc., the lowest bidder, at a cost of \$24,500.

Moved by Zietlow to accept the bid of \$24,500 from Kapur and Associates, Inc. to conduct a site survey, as recommended by the Buildings and Grounds Committee. The motion failed for lack of a second.

The Buildings and Grounds Committee also reviewed bid tabulations for the Mullett Ice Center site alterations and recommends accepting bid packages 1, 2, and 3 from Berghammer Construction, the lowest bidder, for a total bid package cost of \$206,260. The Mullett family will donate the cost of bid package 1, with the district covering the cost of bid packages 2 and 3.

Moved by Zietlow, seconded by Rosch to accept bid packages 1, 2 and 3 from Berghammer Construction for Mullett Ice Center site alterations, as recommended by the Buildings and Grounds Committee, contingent on acquisition of funding by March 31, 2013. Motion Carried.

PERSONNEL – The next Personnel Committee meeting was scheduled for March 26, 2013, at 6:30 a.m.

POLICY – Committee member Langer reported on the February 21, 2013, meeting.

Moved by Zietlow, seconded by Rice to approve revised Policy 660. Student Scholarships, as recommended by the Policy Committee. Motion Carried.

Moved by Zietlow, seconded by Rice to approve revised Policy/Procedure 623. Open Enrollment**, as recommended by the Policy Committee. Motion Carried.

Moved by Rice, seconded by Rosch to approve revised Policy 222. Professional Staff Hiring, as recommended by the Policy Committee. Motion Carried.

Moved by Zietlow, seconded by Rice to approve revised Policy/Procedure 342. Grade Point Average (GPA)**, as recommended by the Policy Committee. Motion Carried.

Moved by Rosch, seconded by Thompson to approve revised Policy 321. Curriculum Evaluation, as recommended by the Policy Committee. Motion Carried.

Moved by Zietlow, seconded by Langer to approve the Arrowhead Union High School District Policies and Procedures Manual and Appendices in its entirety, as recommended by the Policy Committee. Motion Carried.

The next Policy Committee meeting is scheduled for March 21, 2013, at 7:00 a.m.

WASB – Mr. Zietlow noted that the WASB Spring Academy is scheduled for May 4, 2013, at the Country Springs Hotel in Waukesha.

CESA – Mr. Zietlow reported that the next CESA #1 Board of Control meeting is scheduled for March 19, 2013. He also noted that tomorrow is the deadline to apply for the position of CESA #1 executive director, and the Board of Control will then begin the process of reviewing applications.

MULLETT ICE CENTER COMMUNITY BOARD – Mr. LeBlanc reported on the March 5, 2013, meeting.

Moved by Rice, seconded by Rosch to approve the Mullett Ice Center contracted ice time hourly rates and Mullett Ice Center fees as presented. Motion Carried.

Moved by Zietlow, seconded by Rosch to approve Arrowhead High School applying with the WIAA for a girls ice hockey cooperative. After further discussion, Al Zietlow called for the question. Motion Carried.

NEW BUSINESS:

Moved by Zietlow, seconded by Rosch to approve the cocurricular contracts for Geoff Steinbach (Asst. Boys Track Coach; 75%), Pete Kishline (Asst. Boys Track Coach; 25%), and Doug Drenzek (Asst. Boys Tennis Coach), and to approve the 2013/2014 professional staff contracts for Tony Antony, Kathie Chvojicek, Herb Johnson, Nancy Jorgensen, Kathy Kopp, Deb Viegut, and Lynn Walters, as presented. Motion Carried.

Moved by Rosch, seconded by Rice to reluctantly accept the resignation/retirement of Bonnie Laugerman, effective June 30, 2013, as presented. Motion Carried. The Board of Education thanked Dr. Laugerman for her years of dedicated service and her contributions to the success of Arrowhead High School and our students.

Moved by Zietlow, seconded by Rosch to issue a preliminary staff contract notice of non-renewal to: Kurt Kenas (1/12 FTE layoff), Amy Coraggio (2/12 FTE layoff), Kazuko Scherer (2/12 FTE layoff), Wei Yao (2/12 FTE layoff), Stephanie Rohr (10/12 FTE layoff), and Paul Zelinger (4/12 FTE layoff), effective at the end of the 2012/2013 contract year. Motion Carried.

Moved by Zietlow, seconded by Rosch to approve the special education open enrollment space availability projections as presented. Motion Carried.

FUTURE AGENDA ITEMS – None presented.

Mr. Rosch noted that the inaugural Arrowhead Athletic Hall of Fame banquet is scheduled for May 4, 2013, at The Legend at Bristlecone in Hartland, and all Board members are invited to attend.

Moved by Zietlow, seconded by Langer to adjourn. Motion Carried.

The meeting adjourned at 10:07 p.m.

Respectfully submitted,

Diane Hoag
Recording Secretary

Susan M. Schultz, Clerk