

ARROWHEAD UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
APRIL 11, 2018
MINUTES

The meeting was called to order by President Rosch at 7:00 p.m. in the District Office Board Room.

Everyone rose for the Pledge of Allegiance.

Members present: Bob Rosch, Kent Rice, Sue Schultz, Craig Thompson, Donna Beringer, Dave Dean, Amy Hemmer, Tim Langer

Unable to attend: Al Zietlow

Administration present: Laura Myrah, Steve Kopecky, Adam Boldt, Sue Casetta, Gregg Wieczorek, Donna Smith

Staff present: Forensics advisors Rayen Elmergreen, Paula Nordwig, and Steve Schmid

Student present: Kate Winston

The meeting was properly posted.

Newly elected Board members, Al Zietlow (Lake Country seat), Bob Rosch (Swallow seat), and Craig Thompson (At Large seat), must take the official oath on or before April 23, 2018. Board members were requested to submit their committee appointment preferences for 2018/2019 to Diane Hoag as soon as possible. Committee appointments will be made by the Board President subsequent to the annual election of Board officers in May.

Moved by Langer, seconded by Hemmer to approve the minutes of the March 14, 2018, Regular Board meeting as presented. Aye – 7 and Abstain – 1 (Rice). Motion Carried.

Moved by Hemmer, seconded by Rice to approve the operating bill list and pay vouchers 318, 147823, 149320-149542, and 201700269-201700289, in the amount of \$1,335,177.18 and to approve credit card expenditure transactions as presented in the amount of \$107,001.06. Motion Carried.

COMMUNICATIONS AND COMMENTS FROM MEMBERS OF THE PUBLIC – None.

SUPERINTENDENT’S REPORT –

Ms. Rayen Elmergreen, Language Arts teacher and Forensics advisor, introduced Kate Winston, an Arrowhead sophomore and member of the Forensics team. She shared that Kate, along with fellow team member Maria Beilke, are the WFCA (Wisconsin Forensic Coaches’ Association) 2018 Play Acting champions. Kate also qualified to attend the National Forensics Tournament in Washington, D.C. in May to compete in Oratorical Declamation. Kate presented a TED Talks (Technology Entertainment and Design) speech, “Teach girls bravery, not perfection,” by Reshma Saujani, founder of the tech organization, Girls Who Code, and a former U.S. congressional candidate. Kate was applauded for her performance and congratulated on her achievements.

Ms. Donna Smith, director of library media and technology, presented the Integrated Technology Update 2017-18 end of year report and answered questions.

CURRICULUM – Chairperson Schultz reported on the March 29, 2018, meeting.

Moved by Dean, seconded by Langer to approve the World Languages Department: French program extended field trip to France on March 21-30, 2019 (anticipated dates), as recommended by the Curriculum Committee. Motion Carried.

Moved by Dean, seconded by Langer to approve the World Languages Department: Spanish program extended field trip to Ecuador and the Galapagos Islands on June 20-July 3, 2019 (proposed dates), as recommended by the Curriculum Committee. Motion Carried.

The next Curriculum Committee meeting is scheduled for May 24, 2018, at 6:45 a.m.

FINANCE & LEGISLATION –

Mr. Kopecky reviewed the 2018/2019 Preliminary Budget, which was presented to the Finance Committee at their March 28, 2018, meeting. The budget assumptions associated with the revenue limit formula and state equalization aide are based on the 2017-19 state biennial budget. Budget variables yet to be certified include the actual September membership count, actual state aid (certified in October) and the actual apportionment of equalized values (October). With this in mind, the budget presented reflects the most up-to-date fiscal information received from the State of Wisconsin and the best state equalization aid estimates prepared by the district. Student enrollment is projected to decrease 26 students, from 2,169 students in 2017/2018 to 2,143 students in 2018/2019. The proposed 2018/2019 budget includes a net decrease of .75 FTE teaching positions. The health insurance premium, net of the new HRA process, is projected to increase 1.8%. The revenue limit formula uses \$0 as the per student increase.

Total non-property tax revenues are projected to decrease \$107,619, or -1.25%. State equalization aid is projected to decrease \$521,635, or -10.99%. The property tax levy is projected to be \$18,928,769, an increase of \$6,111, or 0.03%. Based on a 1% increase in the district's equalized value, the mill rate is projected to decrease 0.96%, from \$3.25 in 2017/2018 to \$3.22 in 2018/2019. Due to current budget uncertainties, adjustments to the 2018/2019 Preliminary Budget will be made as necessary. The recommended tax levy for the 2018/2019 school year will be presented to the electorate for approval at the Annual Meeting scheduled for August 15, 2018. The Finance Committee recommends approval of the 2018/2019 Preliminary Budget as presented.

Moved by Rice, seconded by Thompson to approve the 2018/2019 Preliminary Budget (see Preliminary Tax Levy Calculation dated April 2018). Motion Carried.

The next meeting of the Finance Committee is to be determined.

BUILDINGS & GROUNDS – Committee member Rosch reported on the April 11, 2018, meeting.

The committee reviewed the preliminary 2018/2019 Buildings and Grounds Supplemental and Capital Expansion budget, which was included in the 2018/2019 Preliminary Budget presentation, as part of the Finance Committee report earlier this evening.

The committee also reviewed information on the proposed soccer team room building. The soccer groups are fundraising for the total cost of the project. When the district has received 100% of the necessary funding, the project will be brought forward to the full Board of Education for action.

The committee discussed the potential of conducting a threat assessment of district facilities. This is something the district will look into in association with the State of Wisconsin school safety grant. The district will also obtain more information on the school safety assessment requirement associated with the new Wisconsin school safety bill. The committee recommends contacting the district's liability insurance carrier to conduct a basic building safety/threat analysis.

The next Buildings and Grounds Committee meeting is scheduled for May 2, 2018, at 7:00 a.m.

PERSONNEL – Chairperson Rosch reported on the March 23, 2018, meeting.

Moved by Langer, seconded by Rice to approve the 2018/2019 Employee Handbook as presented. Motion Carried.

Moved by Rice, seconded by Langer to approve the PROformance United Health Care health insurance plan, including a \$1,500/\$3,000 deductible, effective July 1, 2018, as presented. Motion Carried.

Moved by Dean, seconded by Thompson to approve implementing, effective July 1, 2018, a Health Reimbursement Arrangement plan, through Diversified Benefit Services, for employees enrolled in the district's health insurance plan, that will reimburse employee deductible expenses up to \$1,000 for employees enrolled in a single health insurance plan and \$2,000 for employees enrolled in a family health insurance plan per calendar year, as presented. Aye – 6 and Abstain – 2 (Hemmer, Langer). Motion Carried.

Chairperson Rosch reported on the March 28, 2018, meeting. The committee met in closed session to conduct an athletic code violation appeal.

The next meeting of the Personnel Committee is to be determined.

POLICY – Chairperson Beringer reported on the March 22, 2018, meeting.

Moved by Rice, seconded by Hemmer to approve new Policy/Procedure 328. Part-time Open Enrollment**, as recommended by the Policy Committee. Motion Carried.

Moved by Dean, seconded by Hemmer to approve the deletion of Policy/Procedure 623.1 Course Options**, as recommended by the Policy Committee. Motion Carried.

Moved by Rice, seconded by Hemmer to approve revised Policy 323. Correspondence Courses, as recommended by the Policy Committee. Motion Carried.

Moved by Dean, seconded by Hemmer to approve revised Policy/Procedure 623. Open Enrollment**, as recommended by the Policy Committee. Motion Carried.

Moved by Rice, seconded by Hemmer to approve revised title for Subsection 390, as recommended by the Policy Committee. Motion Carried.

Moved by Langer, seconded by Hemmer to approve the deletion of Policy/Procedure 390. Youth Options Program**, as recommended by the Policy Committee. Motion Carried.

Moved by Dean, seconded by Hemmer to approve new Policy/Procedure 390.1 Early College Credit Program (ECCP)**, as recommended by the Policy Committee. Motion Carried.

Moved by Rice, seconded by Hemmer to approve new Policy/Procedure 390.2 Technical College Course Program (TCCP)/ Start College Now**, as recommended by the Policy Committee. Motion Carried.

Moved by Rice, seconded by Hemmer to approve new Policy/Procedure 364. Service Animals on School Premises**, as recommended by the Policy Committee. Motion Carried.

Moved by Rice, seconded by Hemmer to approve revised Policy 711.2 Staff Physical Examinations**, as recommended by the Policy Committee. Motion Carried.

The next meeting of the Policy Committee is to be determined.

WASB – The Delegate and Alternate to the 2019 WASB Delegate Assembly will be appointed at the May 9, 2018, Board of Education meeting.

CESA – The district's representative for 2018/2019 and the CESA #1 Annual Delegate Convention will be appointed at the May 9, 2018, Board of Education meeting. The CESA #1 Annual Convention is scheduled for May 15, 2018.

NEW BUSINESS:

Moved by Dean, seconded by Thompson to accept the resignation/retirement of Diana Ehlers, effective at the end of the 2017/2018 school year, and to accept the resignation/retirement of Jan Wenzler, effective September 4, 2018, as presented. Motion Carried.

Moved by Rice, seconded by Langer to approve the 2017/2018 cocurricular letter of appointment for Molly Ziegler (Asst. Boys Tennis Coach) as presented. Motion Carried.

Moved by Langer, seconded by Hemmer to issue a preliminary staff contract notice of non-renewal to Kurt Kenas, effective at the end of the 2017/2018 contract year, as presented. Motion Carried.

There were no donations presented for action by the Board of Education.

Moved by Thompson, seconded by Rice to select Board members Dave Dean, Amy Hemmer, Tim Langer, and Sue Schultz to participate in the Commencement Ceremony on June 2/3, 2018. Motion Carried. All Board members are welcome to attend.

FUTURE AGENDA ITEMS – None presented.

Mr. Rosch noted that the sixth annual Arrowhead Athletic Hall of Fame banquet is scheduled for April 28, 2018, at the Seven Seas in Hartland. The Class of 2018 includes 7 inductees.

Mr. Rosch reminded Board members that the deadline to submit nominations for the Arrowhead Teacher(s) of the Year, as well as the Arrowhead Award, is May 11, 2018. The Personnel/ Selection Committee is scheduled to meet on May 18, 2018, at 7:00 a.m. to review the nominations and select award recipients.

Moved by Dean, seconded by Langer to adjourn. Motion Carried.

The meeting adjourned at 8:47 p.m.

Respectfully submitted,

Diane Hoag
Recording Secretary

Susan M. Schultz, Clerk