

ARROWHEAD UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
MAY 10, 2017
MINUTES

The meeting was called to order by President Rosch at 7:00 p.m. in the District Office Board Room.

Everyone rose for the Pledge of Allegiance.

Members present: Bob Rosch, Kent Rice, Sue Schultz, Craig Thompson, Donna Beringer, Dave Dean, Amy Hemmer, Tim Langer, Al Zietlow

Administration present: Laura Myrah, Steve Kopecky, Adam Boldt, Sue Casetta, Gregg Wieczorek, Kevin Lipscomb
Staff present: Mike Ward, Jeff Luetschwager

Others present: Kyle Teer, Braden Pusch
Pat Noll and Mike Ziegler, Arrowhead Scholarship Fund
Dave Caliebe and Pat Witkowski, Ice Age Trail Alliance

The meeting was properly posted.

Moved by Rice, seconded by Zietlow to approve the minutes of the April 5, 2017, Regular Board meeting and the April 26, 2017, Special Board meeting as presented. Motion Carried.

BOARD REORGANIZATION:

President

Moved by Rice, seconded by Thompson to nominate Bob Rosch for President. Moved by Zietlow, seconded by Rice to close nominations for President and that a unanimous vote be cast for Bob Rosch for President. Motion Carried.

Vice President

Moved by Thompson, seconded by Langer to nominate Kent Rice for Vice President. Moved by Dean to nominate Al Zietlow for Vice President; there was no second on the motion. There were no other nominations for Vice President. Motion Carried to elect Kent Rice for Vice President.

Treasurer

Moved by Rice, seconded by Langer to nominate Craig Thompson for Treasurer. There were no other nominations for Treasurer. Motion Carried.

Clerk

Moved by Rice, seconded by Thompson to nominate Sue Schultz for Clerk. There were no other nominations for Clerk. Motion Carried.

Moved by Langer, seconded by Dean to approve the operating bill list and pay vouchers 417, 147126-147293, 201600364-201600376, 201600378-201600388, and 201600390 in the amount of \$1,431,295.05 and to approve credit card expenditure transactions as presented in the amount of \$84,467.56. Motion Carried.

CITIZEN COMMUNICATIONS AND COMMENTS –

Mr. Kyle Teer, district resident, addressed the Board of Education in regard to the district's communication with the community, fiscal responsibility, his opposition to future referendums, and other matters of concern.

Mr. Braden Pusch, district resident, also addressed the Board of Education in regard to the district's future budgetary decisions, consideration of a communications director position, and requested that his proposal to have web cameras installed to record Board of Education meetings for viewing by interested community members be placed on a future agenda for consideration.

SUPERINTENDENT'S REPORT –

Mr. Pat Noll and Mr. Mike Ziegler, the Arrowhead Scholarship Fund (ASF) former and current president, respectively, shared information about the foundation, which was established in 1958, and incorporated as a not-for-profit corporation in 2003. The purpose of ASF is to raise scholarship monies for seniors graduating from Arrowhead High School. Since 2004, nearly 1,000 scholarships have been awarded, totaling almost \$700,000. Since 1958, well over \$2 million in scholarships has

been awarded. In 2017, 73 students received scholarships totaling \$71,000. Mr. Gregg Wieczorek, school liaison to the ASF, presented Mr. Noll with an award in recognition of his 19 years of service on the ASF board, and also presented an award to Mr. Ziegler recognizing his 10 years of service on the ASF board. Sincere thanks and appreciation were extended to each of them for their many years of service to the Arrowhead Scholarship Fund.

Mr. Jeff Luetschwager, technology and engineering education teacher, shared information regarding a community service project involving students in the Arrowhead Design Engineering Manufacturing Center in partnership with the Ice Age Trail Alliance. The project involved the construction and installation of portions of the Ice Age Trail boardwalk, some of which goes through Hartland. Materials were provided by the Ice Age Trail Alliance. Mr. Dave Caliebe and Ms. Pat Witkowski of the Waukesha/Milwaukee County Chapter of the Ice Age Trail Alliance, also shared information regarding the organization and their positive experiences related to this community service project.

Mr. Lipscomb, director of buildings and grounds, presented the Buildings and Grounds Department end of year report and answered questions.

CURRICULUM – Chairperson Schultz reported on the April 27, 2017, meeting.

Moved by Zietlow, seconded by Dean to approve the Physical Education Department: Coaching and Officiating course proposal as recommended by the Curriculum Committee. Motion Carried.

Moved by Zietlow, seconded by Thompson to approve the World Languages Department: German program extended field trip to Germany on June 11-25, 2018, as recommended by the Curriculum Committee. Motion Carried.

The next Curriculum Committee meeting is scheduled for May 25, 2017, at 6:45 a.m.

FINANCE & LEGISLATION –

Mr. Kopecky reviewed the 2017/2018 Preliminary Budget, which was presented to the Finance Committee at their May 2, 2017, meeting. The budget assumptions associated with the revenue limit formula and state equalization aide are based on the 2017-19 state biennial budget proposal. Budget variables yet to be certified include the actual September membership count, actual state aid (certified in October) and the actual apportionment of equalized values (October). With this in mind, the budget presented reflects the most up-to-date fiscal information received from the State of Wisconsin and the best state equalization aid estimates prepared by the district. Student enrollment is projected to decrease 15 students, from 2,175 students in 2016/2017 to 2,160 students in 2017/2018. The proposed 2017/2018 budget includes a net increase of .42 FTE teaching positions and a net decrease of 1.22 FTE support staff positions. The revenue limit formula uses \$0 as the per student increase.

Total non-property tax revenues are projected to decrease \$596,618, or -7.26%. State equalization aid is projected to decrease \$592,007, or -12.39%. The property tax levy is projected to be \$19,311,061, an increase of \$441,712, or 2.34%. Based on a 1% increase in the district's equalized value, the mill rate is projected to increase 1.33%, from \$3.37 in 2016/2017 to \$3.41 in 2017/2018. Due to current budget uncertainties, adjustments to the 2017/2018 Preliminary Budget will be made as necessary. The recommended tax levy for the 2017/2018 school year will be presented to the electorate for approval at the Annual Meeting scheduled for August 16, 2017.

The Finance Committee recommends approval of the 2017/2018 Preliminary Budget as presented.

Moved by Rice, seconded by Thompson to approve the 2017/2018 Preliminary Budget (see Preliminary Tax Levy Calculation dated April 2017). Motion Carried.

BUILDINGS & GROUNDS – Chairperson Zietlow reported on the May 3, 2017, meeting.

The committee reviewed proposals to provide an environmental survey and demolition/hazardous materials removal/mass demolition specification development of the large dairy barn and three silos on the Vilter property. The committee recommended proceeding with the first step, an environmental survey.

The committee was updated on the progress of the synthetic turf replacement project. Sprinturf was the lowest bidder and was awarded the project. The project is scheduled to begin in early June 2017 and projected to be completed by late July 2017.

The committee reviewed the proposed 2017-18 Priority I Buildings and Grounds and Capital Expansion projects, which total \$1,309,895, and are included in the 2017-18 Preliminary Budget. The district is projecting to use \$302,000 in general fund balance to fund a portion of these one-time projects. The Buildings and Grounds Supplemental and Capital Expansion budget plan totals \$14,345,890 in Priority I, II, and III projects.

The committee also reviewed the summer of 2017 building envelope remodel project. This project includes repairs/replacements to doors three through seven on the east side of North Campus.

The next Buildings and Grounds Committee meeting is scheduled for June 7, 2017, at 7:00 a.m.

POLICY – The next Policy Committee meeting is scheduled for May 18, 2017, at 7:00 a.m.

WASB – Mr. Zietlow reported on the WASB Spring Academy workshop, which he, Mr. Rosch, and Ms. Beringer attended on May 9, 2017.

Moved by Rice, seconded by Dean to appoint Al Zietlow as the Delegate and Donna Beringer as the Alternate to the 2018 WASB Delegate Assembly. Motion Carried.

CESA – Moved by Thompson, seconded by Langer to appoint Al Zietlow as the district's representative to the CESA #1 Annual Delegate Convention scheduled for May 16, 2017. Motion Carried.

NEW BUSINESS:

Moved by Zietlow, seconded by Thompson to approve the 2017/2018 Open Enrollment Attendance Requests provided students meet the criteria as outlined in State Statute 118.51, which includes no expulsions or pending expulsions, no habitual truancy issues, and space is available. Motion Carried.

Moved by Langer, seconded by Zietlow to approve the 2017/2018 Bank Depository Resolution as presented. Motion Carried.

Moved by Zietlow, seconded by Rice to approve the 2017/2018 CESA #1 Services Contract as presented. Motion Carried.

Moved by Zietlow, seconded by Dean that the 2017 Arrowhead High School graduates be certified for graduation as identified by the administration as having met the graduation requirements as set forth by the Arrowhead Union High School District Board of Education and the State of Wisconsin. Motion Carried.

There were no donations presented for action by the Board of Education.

Moved by Rosch, seconded by Langer that pursuant to State Statute 19.85(1)(c)(e), the Board of Education will move into closed session and reconvene to address public business matters:

- Personnel matters

Roll Call Vote: Langer – aye, Thompson – aye, Zietlow – aye, Beringer – aye, Rosch – aye, Rice – aye, Schultz – aye, Dean – aye, Hemmer – aye. Motion Carried. (8:55 p.m.)

Moved by Zietlow, seconded by Dean to move into open session.

Roll Call Vote: Beringer – aye, Dean – aye, Hemmer – aye, Langer – aye, Rice – aye, Rosch – aye, Schultz – aye, Thompson – aye, Zietlow – aye. Motion Carried. (9:28 p.m.)

COMMITTEE REPORTS: PERSONNEL – Chairperson Rosch reported on the April 24, 2017, and May 9, 2017, meetings.

Moved by Rice, seconded by Langer to approve the 2017-18 Personnel Agreement Between the Arrowhead United Teachers' Organization and the Arrowhead Union High School District as presented. Motion Carried.

Moved by Dean, seconded by Rice to approve the 2017-18 teaching staff compensation proposal as presented. Aye – 8 and No – 1 (Hemmer). Motion Carried.

Moved by Zietlow, seconded by Langer to approve the 2017-18 support staff compensation proposal as presented. Motion Carried.

Moved by Rice, seconded by Zietlow to approve the 2017-18 confidential support staff compensation proposal as presented. Motion Carried.

Moved by Rice, seconded by Langer to approve the 2017-18 administration compensation proposal as presented. Motion Carried.

Moved by Zietlow, seconded by Dean to approve the 2017-18 Employee Handbook as presented. Motion Carried.

Moved by Zietlow, seconded by Langer to approve the 2017-18 dental insurance plan design as presented. Motion Carried.

Moved by Langer, seconded by Thompson to approve the 2017-18 long-term disability insurance plan design as presented. Motion Carried.

The next Personnel Committee meeting is scheduled for May 17, 2017, at 7:00 a.m.

NEW BUSINESS: EMPLOYEE TRANSACTIONS

There were no employee resignations/retirements presented for action by the Board of Education.

Moved by Langer, seconded by Dean to approve the 2016/2017 support staff letter of appointment for Kent Motzkus (Custodian III; part-time) and David Lischka (Custodian III; part-time), as presented. Motion Carried.

There were no new professional staff contracts presented for action by the Board of Education.

Moved by Dean, seconded by Langer to approve the 2017/2018 cocurricular contract for Kelly Frank (Head Cheerleading Coach), Tami Ennis (Head Dance Team Coach), and Kathy Ferschinger-Budzien (Asst. Dance Team Coach), as presented. Motion Carried.

Moved by Dean, seconded by Thompson to approve the following Summer School contracts: Angela Gliniecki (Design Concepts; Photography), Steve Melzer (Social Media Marketing and Event Planning Online), Liz Jorgensen (Composition Online; Creative Writing Online; College Essay Workshop; Journalism Online), Dave Gierach (English 9; College Strategies Online), Ryan Andrews (English 10; ACT Prep), Trina Bower (Algebra; Advanced Algebra), Grace Bielski, Gustavo Chaviano (Broadway Company), Jake Polancich, Stacey Zwirlein (Marching Band), Del Kaatz, Ed Nelson, Kari Sagal (P.E.-Adventure Education), Jim Hessler, Jeremy Miller (P.E.-Performance Training), John Hoch, Del Kaatz, Jeremy Miller, Brian Otto (P.E.-Traditional), Cynthia Blaser (Biology; Chemistry), Ron Reichle (American Problems Online), Tamara Varsos (Political Science Online), Beth DesRosiers (Psychology Online), Terri Carnell (College Essay Workshop), Dave Bechtel (Jump Start), Melissa Losiniecki (Spanish 1), Leah Cull, Kelly Hassler (Apex Learning), as presented. Motion Carried.

Moved by Zietlow, seconded by Thompson to approve the contracts for all returning professional staff for the 2017/2018 school year as presented. Motion Carried.

FUTURE AGENDA ITEMS – Video recording of Board of Education meetings

Moved by Rice, seconded by Zietlow to adjourn. Motion Carried.

The meeting adjourned at 9:50 p.m.

Respectfully submitted,

Diane Hoag
Recording Secretary

Susan M. Schultz, Clerk