

ARROWHEAD UNION HIGH SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
MAY 14, 2014  
MINUTES

The meeting was called to order by President LeBlanc at 7:00 p.m. in the District Office Board Room.

Everyone rose for the Pledge of Allegiance.

Members present: Joe LeBlanc, Bob Rosch, Sue Schultz (arrived at 7:20 p.m.), Craig Thompson, Donna Beringer, Dave Dean, Tim Langer, Kent Rice, Al Zietlow

Administration present: Craig Jefson, Steve Kopecky, Mary Ann Beckman, Bonnie Laugerman, Gregg Wieczorek

The meeting was properly posted.

Moved by Rosch, seconded by Zietlow to approve the minutes of the April 9, 2014, Special Board meeting, the April 9, 2014, Regular Board meeting, the April 14, 2014, Special Board meeting, and the April 17, 2014, Special Board meeting as presented. Motion Carried.

Moved by Zietlow, seconded by Langer to change the order of the agenda and move agenda item VI. Board Reorganization to follow agenda item IX. Superintendent's Report. Motion Carried.

Moved by Rosch, seconded by Zietlow to approve the operating bill list and pay vouchers 414, 140104-140149, 140151-140220 and 201300362-201300393 in the amount of \$1,311,221.81 and to approve credit card expenditure transactions as presented in the amount of \$47,166.63. Motion Carried.

CITIZEN COMMUNICATIONS AND COMMENTS – None.

SUPERINTENDENT'S REPORT –

The administration presented a draft parent communication, "Family/Student Sexting Prevention Parent Tip Sheet," to the Board of Education for their review and comment.

Ms. Schultz arrived at this time.

A draft memo addressed to the Arrowhead/Lake Country community, "Climb Above – The Arrowhead Community's Commitment to Keep Youth Free from Alcohol and Drug Abuse," was also presented to the Board of Education for their review and comment.

The Board of Education discussed the 2013/2014 staff/student recognition list to-date and determined the Board representative(s) for each event. The 2013/2014 retirees will be recognized at the staff in-service scheduled for June 12, 2014, and Board members are welcome to attend.

Dr. Laugerman reported on the 44 formal teacher evaluations that were conducted over the past three months.

Board members were reminded that the Senior Party is scheduled for June 6, 2014, at 8:45 p.m., and they are invited to attend the opening to greet and congratulate the Class of 2014.

Mr. Wieczorek reported on the activities scheduled for May 28, 2014, which include the Academic Recognition program, Senior Assembly/Student Senate elections, and the Lip Dub project.

Mr. Jefson presented the latest in a series of videos *Celebrating Arrowhead*. The videos are being produced to highlight our students, staff, and events that are part of the 'Arrowhead Experience,' and are posted on the district's website and YouTube. The most recent video highlights the Technology and Engineering Education Department's Project Lead the Way program.

Dr. Laugerman provided the Board of Education with an update on future plans and timeline regarding the district's initiative involving Mr. Joe Donovan of the Donovan Group LLC, which is a communications and community engagement firm that focuses exclusively on education and provides consulting services to school districts.

BOARD REORGANIZATION:

President

Moved by Rice, seconded by Rosch to nominate Joe LeBlanc for President. There were no other nominations for President. Moved by Rosch, seconded by Zietlow to close nominations for President and that a unanimous vote be cast for Joe LeBlanc for President. Motion Carried.

Vice President

Moved by Thompson, seconded by Rice to nominate Bob Rosch for Vice President. There were no other nominations for Vice President. Motion Carried.

Treasurer

Moved by Rosch, seconded by Dean to nominate Craig Thompson for Treasurer. There were no other nominations for Treasurer. Motion Carried.

Clerk

Moved by Rice, seconded by Rosch to nominate Sue Schultz for Clerk. There were no other nominations for Clerk. Motion Carried.

CURRICULUM – Dr. Laugerman reported on the April 15, 2014, meeting.

The Board of Education discussed the issues and concerns associated with the implementation of Educator Effectiveness (EE), a mandate from the State of Wisconsin and Department of Public Instruction (DPI), which was presented to staff on April 30, 2014.

The next Curriculum Committee meeting is scheduled for May 29, 2014, at 7:00 a.m.

FINANCE & LEGISLATION – Mr. Kopecky updated the Board of Education regarding the status of the 2014/2015 budget development process.

BUILDINGS & GROUNDS – Chairperson Zietlow reported on the May 7, 2014, meeting. The committee reviewed 1) the proposed design and budget for addressing storm water management issues from Kapur and Associates; 2) the summer facility renovation projects; and 3) the locker room remodel design update and progress on securing private contributions for the project.

Moved by Rice, seconded by Rosch to approve contracting with Miron Construction to manage a portion of the Supplemental and Capital Expansion summer projects. Motion Carried.

The next Buildings and Grounds Committee meeting is scheduled for June 4, 2014, at 7:00 a.m.

PERSONNEL – Chairperson Rosch reported on the May 8, 2014, meeting.

Moved by Zietlow, seconded by Thompson to approve the 2014-15 confidential support staff compensation proposal as presented. Motion Carried.

Moved by Zietlow, seconded by Dean to approve the 2014-15 administration compensation proposal as presented. Motion Carried.

Moved by Rice, seconded by Rosch to approve the 2014-15 Personnel Agreement Between the Arrowhead United Teachers' Organization and the Arrowhead Union High School District as presented. Motion Carried.

Moved by Dean, seconded by Rice to approve the 2014-15 teaching staff compensation proposal as presented. Motion Carried.

Moved by Zietlow, seconded by Rosch to approve the 2014-15 support staff compensation proposal as presented. Motion Carried.

Chairperson Rosch informed Board members that at the June regular Board meeting they will receive a superintendent evaluation form to be completed for 2013/2014 and also to recommend goals for 2014/2015.

POLICY – Chairperson Beringer reported on the May 1, 2014, meeting.

Moved by Zietlow, seconded by Rosch to approve new Policy 1090. Smoking and Tobacco Use, as recommended by the Policy Committee. Motion Carried.

Moved by Rosch, seconded by Zietlow to approve revised Procedure 380. Communications/Data Systems\*\*, as recommended by the Policy Committee. Motion Carried.

Moved by Zietlow, seconded by Rosch to approve revised Policy/Procedure 623. Open Enrollment, Including Course Options\*\*, as recommended by the Policy Committee, with noted amendment. Motion Carried.

Moved by Rosch, seconded by Langer to approve revised Policy 711.1 Staff Handbook, as recommended by the Policy Committee. Motion Carried.

Moved by Rice, seconded by Langer to approve the Arrowhead Union High School District Policies and Procedures Manual in its entirety, as recommended by the Policy Committee. Motion Carried.

The next meeting of the Policy Committee is to be determined.

WASB – Moved by Rosch, seconded by Langer to appoint Al Zietlow as the Delegate and Donna Beringer as the Alternate to the 2015 WASB Delegate Assembly. Motion Carried.

CESA – Moved by Rosch, seconded by Thompson to appoint Al Zietlow as the district's representative to the CESA #1 Annual Convention scheduled for May 20, 2014. Motion Carried.

#### NEW BUSINESS:

Moved by Zietlow, seconded by Rosch to accept the Discover Pathway to Financial Success grant in the amount of \$10,000 from Discover Financial Services to cover the cost of financial education technology. Motion Carried. The Board of Education thanked Mr. Paul Brester, business and marketing education teacher, for his efforts in obtaining the grant.

Moved by Rice, seconded by Langer to approve the 2014/2015 Occupational Therapy Services 66.0301 Cooperative Agreement as presented. Motion Carried.

Moved by Zietlow, seconded by Rosch to approve the 2014/2015 Open Enrollment Attendance Requests provided students have no expulsions on record or pending, space is available, and there is no undue financial burden on the Arrowhead Union High School District for those students who will be receiving special education. Motion Carried.

Moved by Rosch, seconded by Thompson to approve the 2014/2015 Bank Depository Resolution as presented. Motion Carried.

Moved by Zietlow, seconded by Rosch to approve the 2014/2015 CESA #1 Services Contract as presented. Motion Carried.

Moved by Zietlow, seconded by Rice that pursuant to State Statute 19.85(1)(b)(c)(g), the Board of Education will move into closed session and reconvene to address public business matters:

- Personnel matters

Roll Call Vote: Langer – aye, Thompson – aye, Zietlow – aye, Beringer – aye, LeBlanc – aye, Rosch – aye, Schultz – aye, Dean – aye, Rice – aye. Motion Carried.

Moved by Zietlow, seconded by Rosch to move into open session.

Roll Call Vote: Beringer – aye, Dean – aye, Langer – aye, LeBlanc – aye, Rice – aye, Rosch – aye, Schultz – aye, Thompson – aye, Zietlow – aye. Motion Carried.

NEW BUSINESS:

Moved by Rosch, seconded by Zietlow to accept the resignation of Theresa Oldenhoff, effective April 28, 2014, the resignation of Darrel Oldenhoff, effective April 28, 2014, the resignation of Debra Wolf, effective May 9, 2014, and the resignation/retirement of Leone Humblet, effective June 13, 2014, as presented. Motion Carried.

Moved by Rosch, seconded by Zietlow to approve the 2014/2015 new professional staff contract for Janelle Hobbs (Math). Motion Carried.

Moved by Zietlow, seconded by Rice to approve the following Summer School – 6-week contracts: Tom Willicombe (Art Survey), Matt Luebke (Photography), Stephanie Polkowski (Composition Online), Liz Jorgensen (Creative Writing Online; College Essay Workshop; Journalism Online), Dave Gierach (English 9; English 10), Diana Ehlers (Health), Nick Brengosz (Algebra), Alicia Obermann (Advanced Algebra), Tom Fechter (Geometry), Steve Schmid (Trigonometry and Statistics; 4 weeks), Grace Bielski, Nancy Jorgensen (Broadway Company), Jake Polancich, Stacey Zwirlein (Marching Band), Del Kaatz, Claudia Kelm, Kari Sagal (P.E.-Adventure Education), Jim Hessler, Jeremy Miller (P.E.-Performance Training), John Hoch, Chuck Niesen, Mike Ward (P.E.-Traditional), Greg Bisbee (Biology), Doug Drenzek (Biology; Medical and Health Scope of Practice), Ron Reichle (American Problems Online; Political Science Online), Tamara Varsos (Political Science Online), Beth DesRosiers (Psychology Online), Kathy Nelson (ACT Prep; College Essay Workshop), Terri Carnell (College Essay Workshop; College Strategies Online), Leah Cull, Mark Johnson (Farm Class), Mark Johnson, Thomas Stuber (Jump Start), Eileen Dlobik (Jump Start Aide), Mike Hall, Annette LeMieux, Brenda King, Kristi Kirk, RN (Medical and Health Scope of Practice), Kathie Mitich (Apex Learning), Connie Berg (Apex Aide), Paula Nordwig (Health Room); Wings – Freshman Experience: Lori Barbee, Adam Boldt, Cheryl Bonlender, Trina Bower, Jen Charles, Mike Dahle, Diana Ehlers, Tim Gliniecki, Heather Hackbarth, Shanna Hechimovich, Mark Johnson, Liz Jorgensen, Kristi Kirk (RN), Kathi Koepke, Kathy Nelson, Alicia Obermann, Deb Paradowski, Jeanne Psket, Beth Schueth, Thomas Stuber, Tamara Varsos, Lynn Walters, Mike Ward, Barb Whyte, Rick Witte, and Linda Kempen (Aide). Motion Carried.

Moved by Rosch, seconded by Zietlow to approve the contracts for all returning professional staff for the 2014/2015 school year as presented. Motion Carried.

FUTURE AGENDA ITEMS – None presented.

Moved by Rice, seconded by Rosch to adjourn. Motion Carried.

The meeting adjourned at 10:32 p.m.

Respectfully submitted,

Diane Hoag  
Recording Secretary

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Susan M. Schultz, Clerk