

ARROWHEAD UNION HIGH SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
AUGUST 14, 2013  
MINUTES

The meeting was called to order by President LeBlanc at 5:01 p.m. in the District Office Board Room.

Everyone rose for the Pledge of Allegiance.

Members present: Joe LeBlanc, Bob Rosch, Sue Schultz, Mike Kusch, Tim Langer, Kent Rice, Donna Vrakas, Al Zietlow  
Unable to attend: Craig Thompson

Administration present: Craig Jefson, Steve Kopecky, Gregg Wieczorek, Kevin Flegner  
Staff present: Michael Williamson

Others present: Mark Kohnhorst, Bob Jenkyns; Lake Country Swim Team

The meeting was properly posted.

Moved by Zietlow, seconded by Rosch to approve the minutes of the June 26, 2013, Special Board meeting and the July 10, 2013, Regular Board meeting as presented. Motion Carried.

Moved by Rosch, seconded by Zietlow to approve the operating bill list and pay vouchers 813, 138487-138592, and 201300001-201300056 in the amount of \$1,312,988.55 and to approve credit card expenditure transactions as presented in the amounts of \$79,287.56 and \$45,094.12. Motion Carried.

CITIZEN COMMUNICATIONS AND COMMENTS – Mr. Mark Kohnhorst, head coach and executive director of the Lake Country Swim Team, introduced himself to the Board of Education and stated that he looked forward to continuing the positive relationship the Lake Country Swim Team has had with Arrowhead High School since 1982.

SUPERINTENDENT'S REPORT – Mr. Jefson reported that administrators have completed the Wisconsin Dept. of Public Instruction (DPI) Educator Effectiveness training; they have all passed the Framework for Teaching Evaluation Instrument Proficiency Test and achieved the administration Teachscape certification.

Mr. Jefson also shared a thank you note from Ms. Keller Russell, a reporter who recently resigned from TMJ4. Ms. Russell had interviewed Mr. Jefson in regard to the transition in the community swim program management.

CURRICULUM – The next Curriculum Committee meeting is scheduled for September 26, 2013, at 7:00 a.m.

FINANCE & LEGISLATION – The Budget Hearing is scheduled this evening at 7:00 p.m., followed by the Annual Meeting at 7:30 p.m.

BUILDINGS & GROUNDS – Chairperson Zietlow reported on the August 13, 2013, meeting. The committee reviewed conceptual ideas/options and associated costing estimates for a potential theater renovation and land development north of Hwy. K, which were presented by representatives from Eppstein Uhen Architects and Miron Construction. The committee also toured the buildings to review some of the summer buildings and grounds projects that have been or will soon be completed.

The next Buildings and Grounds Committee meeting is scheduled for September 4, 2013, at 7:00 a.m.

PERSONNEL – Moved by Rice, seconded by Kusch to approve the following staff to be recipients of the 2013 Arrowhead Award, as recommended by the Personnel Committee: Café Arrowhead Team, including Denise Kostka, Sue Wipijewski, Rose Lammert, Amy Finn, and Lynn Goeden-Hough; Tommy Fetkenhauer; John Hough; Geoff Steinbach; and Nancy Jorgensen. Motion Carried.

POLICY – No report.

WASB – Mr. Zietlow noted that the 2013 WASB Fall Regional meeting for Regions 11 and 15 is scheduled for October 22, 2013, at the Country Springs Hotel in Pewaukee.

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CESA – Mr. Zietlow reported that the next CESA #1 Board of Control meeting is scheduled for August 20, 2013.

MULLETT ICE CENTER COMMUNITY BOARD – Mr. LeBlanc reported on the August 9, 2013, meeting. The Board reviewed the Ice Center's fiscal report for 2012/2013, as well as the proposed budget for 2013/2014. They also received an update relative to the Arrowhead Youth Hockey Association (AYHA) and their current enrollment. Mr. Bryan Mullett provided an overview of the Mullett Ice Center Advisory Committee, which has been developed to assist the Ice Center directors and hockey coaches to support the success and management of the rink. The committee identified several areas of focus in improving the operation of the Ice Center.

NEW BUSINESS:

Moved by Zietlow, seconded by Rosch to accept the donation of \$9,166.74 from the Melodi and Stanford Andersen family to cover the salary/benefit cost of two classroom sections of Japanese. Motion Carried.

Moved by Rosch, seconded by Zietlow to accept the resignation/retirement of Pat Blakely, effective August 30, 2013, and the resignation of Michelle McKenna, dated August 9, 2013. The motion was amended by Rosch, seconded by Zietlow to accept the resignation/retirement of Pat Blakely, effective August 30, 2013, and the resignation of Michelle McKenna, dated August 9, 2013, and assess liquidated damages of \$250.00, in accordance with Part II, Section 5.02 of the Employee Handbook. Motion Carried.

Moved by Zietlow, seconded by Rosch to approve the 2013/2014 administrative contract for Bonnie Laugerman (Director of Learning); to approve the 2013/2014 professional staff contract for Kazuko Scherer (Japanese, 2/12 FTE); to approve the 2013/2014 cocurricular contracts for: Thomas Counsell (Asst. Boys Football Coach), Edward Krupski (Asst. Boys Volleyball Coach), Kim Grimes (Asst. Girls Diving and Swimming Coach), Caleb Hernday (Asst. Girls Diving and Swimming Coach), Elizabeth Buehler (Asst. Girls Field Hockey Coach), Sarah Schultz (Asst. Girls Field Hockey Coach), Sherry Nutt (Asst. Girls Tennis Coach), John Dolphin (Musical Set Construction), Tim Russel (Marching Band Drumline), Kelsey Struhar (Color Guard Advisor), Kim Mann (School Play Set Construction, School Play Stage Manager); and to approve the 2013/2014 support staff letters of appointment for Liz Arsnow (Bus Coordinator) and Candy Lesch (Substitute Coordinator). Motion Carried.

FUTURE AGENDA ITEMS – None presented.

Moved by Rosch, seconded by Langer to adjourn. Motion Carried.

The meeting adjourned at 6:24 p.m.

Respectfully submitted,

Diane Hoag  
Recording Secretary

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Susan M. Schultz, Clerk