

ARROWHEAD UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
NOVEMBER 12, 2014
MINUTES

The meeting was called to order by President LeBlanc at 7:00 p.m. in the District Office Board Room.

Everyone rose for the Pledge of Allegiance.

Members present: Joe LeBlanc, Bob Rosch, Sue Schultz (arrived at 7:22 p.m.), Craig Thompson, Donna Beringer, Dave Dean (left at 8:50 p.m.), Tim Langer, Kent Rice (arrived at 7:11 p.m.), Al Zietlow

Administration present: Craig Jefson, Steve Kopecky, Mary Ann Beckman, Sue Casetta, Bonnie Laugerman, Gregg Wieczorek

Staff present: Jim Albers

The meeting was properly posted.

Moved by Dean, seconded by Rosch to approve the minutes of the October 8, 2014, Regular Board meeting and the October 22, 2014, Special Board meeting as presented. Motion Carried.

Moved by Dean, seconded by Zietlow to approve the operating bill list and pay vouchers 1014, 141060-141144, 141146-141252, and 201400126-201400166 in the amount of \$1,462,257.76 and to approve credit card expenditure transactions as presented in the amount of \$114,137.07. Motion Carried.

CITIZEN COMMUNICATIONS AND COMMENTS – None.

SUPERINTENDENT'S REPORT –

Mr. Jim Albers, science teacher, provided an update regarding the Arrowhead School Forest proposal and answered questions. He also reviewed the Forest Management Plan, dated October 29, 2014, which was prepared by the Wisconsin Department of Natural Resources (DNR) as part of the school forest application process. The area to be enrolled in Wisconsin's School Forest Program covers 13.1 acres and is divided into 4 unique stand types with specific objectives and management recommendations. The Arrowhead School Forest proposal will be presented to the Board of Education for discussion and action at their December 10, 2014, meeting.

Mr. Rice and Ms. Schultz arrived during Mr. Alber's presentation.

Dr. Laugerman provided an update on the work of the Manufacturing Steering Committee, which includes participation from the area's business leaders. It is expected that a report from the committee will be presented to the Board of Education at their January 2015 meeting.

CURRICULUM – Chairperson Schultz reported on the October 21, 2014, meeting.

Moved by Zietlow, seconded by Dean to approve the Science Department: Advanced Placement (AP) Physics 2 and Advanced Placement (AP) Physics C course proposals as recommended by the Curriculum Committee. Motion Carried.

Moved by Zietlow, seconded by Dean to approve the Science/Technology and Engineering Education Departments: Engineering Experience: Systems and Controls course proposal as recommended by the Curriculum Committee. Motion Carried.

Moved by Rice, seconded by Thompson to approve the Math Department: Advanced Math and Statistics I course proposal as recommended by the Curriculum Committee. Motion Carried.

Moved by Zietlow, seconded by Rosch to approve the World Languages Department: Spanish Cultural Immersion extended field trip to Chicago on December 5, 2014, as recommended by the Curriculum Committee. Motion Carried.

Moved by Zietlow, seconded by Dean to approve the World Languages Department: French and German student extended field trip to Chicago on December 5, 2014, as recommended by the Curriculum Committee. Motion Carried.

The next Curriculum Committee meeting is scheduled for December 4, 2014, at 7:00 a.m.

FINANCE & LEGISLATION – Chairperson Thompson reported on the November 11, 2014, meeting.

Moved by Thompson, seconded by Langer to accept the 2013/2014 Financial Audit Report as recommended by the Finance Committee. Motion Carried.

The committee approved contracting for auditing services with Reilly, Penner & Benton LLP for the 2015/2016, 2016/2017, and 2017/2018 fiscal years.

The committee reviewed the upcoming contracted food service program bid timeline. They also reviewed Chartwells Food Services proposal to implement the new Mondo sub sandwich program at South Campus and the Nutrislice interactive menu and communications platform, which will be available on January 5, 2015.

BUILDINGS & GROUNDS – Chairperson Zietlow reported on the November 5, 2014, meeting.

The committee was provided an update on donations for the field hockey/lacrosse complex and plans for the construction project. The deadline for obtaining the necessary donation funding is December 19, 2014. The project timeline is projected for spring/summer 2015.

Moved by Zietlow, seconded by Rosch to approve Miron Construction Co., Inc., (the lowest bidder) as the construction manager for the field hockey/lacrosse complex. Motion Carried.

The committee received an update regarding the proposed North Campus girls and boys lower locker room remodeling project. The deadline to complete the project was extended to January 19, 2015. The total cost to the district is \$300,724 with the donor contributing \$316,460. On August 13, 2014, the Board of Education approved the use of district fund balance in the amount of \$231,140 for the project.

Mr. Dean left at this time.

Moved by Rosch, seconded by Zietlow, to approve the North Campus girls and boys lower locker room remodeling project and the use of additional district fund balance in the amount of \$69,584, for a total of \$300,724, in district funding commitment to the project. Motion Carried.

The next Buildings and Grounds Committee meeting is scheduled for December 3, 2014, at 7:00 a.m.

PERSONNEL – No report.

POLICY – Chairperson Beringer reported on the October 16, 2014, meeting.

Moved by Rosch, seconded by Rice to approve the revised Policy 623. Open Enrollment**, as recommended by the Policy Committee. Motion Carried.

Moved by Zietlow, seconded by Rosch to approve the revised Procedure 623. Open Enrollment**, as recommended by the Policy Committee. Motion Carried.

Moved by Rosch, seconded by Rice to approve the new Policy 623.1 Course Options Program**, as recommended by the Policy Committee. Motion Carried.

Moved by Rice, seconded by Rosch to approve the new Procedure 623.1 Course Options Program**, as recommended by the Policy Committee. Motion Carried.

It was the consensus of the Policy Committee to schedule their next meeting for December 18, 2014.

WASB – Mr. Zietlow reported on the 2014 WSAA/WASB Employment and School Law Seminar, which he attended on October 16 and 17, 2014. He also reported on the 2014 WASB Legislative Advocacy Conference, which he attended on November 8, 2014.

Mr. Zietlow noted that the 2015 Joint State Education Convention is scheduled for January 21-23, 2015, at the Wisconsin Center in Milwaukee. As a member of the WASB Policy & Resolutions Committee, he will attend the Delegate Assembly scheduled for January 21, 2015.

CESA – Mr. Zietlow reported on the 5th Annual Convening: Navigating the Path to Personalized Learning hosted by The Institute @ CESA #1, which he attended on November 3-4, 2014.

NEW BUSINESS:

Moved by Zietlow, seconded by Rosch to accept the resignation/retirement of Pete Nejedlo, effective June 30, 2015. Motion Carried.

Moved by Rice, seconded by Rosch to accept the resignation of Alex Hammel, effective November 21, 2014, and assess liquidated damages of \$500.00, in accordance with Part II, Section 5.02 of the Employee Handbook. Motion Carried.

Moved by Rosch, seconded by Langer to approve the 2014/2015 cocurricular contract for Randy Kohn (Asst. Boys Ice Hockey Coach), Jacob Polancich (Percussion Ensemble Advisor, 66.8%), Greg Malling (Fitness Center Supervisor), Wei Yao (Chinese Club Advisor), Brian Jones (Asst. Alpine Skiing Coach), and Mary Woodson (Asst. Boys Swimming Coach, 50%); to approve the 2014/2015 confidential support staff letter of appointment for Craig Petersen (Asst. Ice Arena Manager) and Carrie Tritabaugh (Human Resources Coordinator, .5 FTE); and to approve the 2014/2015 support staff letter of appointment for Cindy Romenesko (Library Aide), as presented. Motion Carried.

FUTURE AGENDA ITEMS – None presented.

Moved by Rosch, seconded by Rice to adjourn. Motion Carried.

The meeting adjourned at 9:21 p.m.

Respectfully submitted,

Diane Hoag
Recording Secretary

Susan M. Schultz, Clerk