

ARROWHEAD UNION HIGH SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
DECEMBER 13, 2017  
MINUTES

The meeting was called to order by President Rosch at 7:00 p.m. in the District Office Board Room.

Everyone rose for the Pledge of Allegiance.

Members present: Bob Rosch, Kent Rice, Sue Schultz (arrived at 7:06 p.m.), Craig Thompson, Donna Beringer, Dave Dean, Amy Hemmer, Tim Langer (arrived at 7:04 p.m.; left at 8:13 p.m.), Al Zietlow

Administration present: Laura Myrah, Steve Kopecky, Adam Boldt, Sue Casetta, Gregg Wieczorek, Ryan Mangan

Students present: Sam Cox and Elissa Gilbertson

The meeting was properly posted.

Moved by Hemmer, seconded by Rice to approve the minutes of the November 8, 2017, Regular Board meeting as presented. Motion Carried.

Moved by Hemmer, seconded by Zietlow to approve the operating bill list and pay vouchers 1117, 148516-148551, 148553-148576, 148578-148678, and 201700138-201700171 in the amount of \$1,444,244.58 and to approve credit card expenditure transactions as presented in the amount of \$142,029.38. Motion Carried.

COMMUNICATIONS AND COMMENTS FROM MEMBERS OF THE PUBLIC – None.

SUPERINTENDENT'S REPORT –

Mr. Kevin Lewandowski, Key Club advisor and school psychologist, presented information regarding Arrowhead's Key Club. There are currently 340 student members in Key Club. Members perform acts of volunteer service in their communities and learn leadership skills. Two students, Sam Cox and Elissa Gilbertson, who also serve as elected Key Club board members, shared information regarding the Key Club's activities and accomplishments.

Mr. Ryan Mangan, activities director, presented the Activities/Athletics Department report for Fall 2017 and answered questions. He also highlighted some of the many ongoing community service/fundraising projects that students participated in this fall.

Ms. Laura Myrah, superintendent, provided an update on the Focus Plan Development Team, which met on December 7, 2017. The team of 36 volunteers included students, staff members, parents, and other community members. They spent the day evaluating the district's strengths, weaknesses, opportunities, and threats (SWOT), and then developed a draft mission, vision, values, and broad goals. The timeline going forward is for the administrative team to continue working on the draft Focus Plan, get additional staff feedback during the professional development day in January, and bring the final draft of the new Focus Plan to the Board of Education for action at their February 14, 2018, meeting.

Mr. Langer and Ms. Schultz arrived during the Superintendent's Report.

CURRICULUM – Chairperson Schultz reported on the November 30, 2017, meeting.

Moved by Dean, seconded by Rice to approve the Instrumental Music Department: Chamber Strings, Symphonic Band, and Wind Ensemble extended field trip to Italy during spring break/March 2019, as recommended by the Curriculum Committee. Motion Carried.

Moved by Dean, seconded by Langer to approve the 2018/2019 Course Guide and Summer School Guide as recommended by the Curriculum Committee. Motion Carried.

The next Curriculum Committee meeting is scheduled for January 25, 2018, at 6:45 a.m.

FINANCE & LEGISLATION – Mr. Kopecky updated the Board of Education regarding the status of the 2018/2019 budget development process and timeline.

The next Finance Committee meeting is scheduled for February 28, 2018, at 7:00 a.m.

**BUILDINGS & GROUNDS** – Chairperson Zietlow reported on the December 6, 2017, meeting.

The committee discussed the aquatic facility consulting proposal/agreement from TSE Consulting. The Lake Country Swim Team would like to partner with the school district to complete a feasibility study that would include a market analysis study and financial feasibility study associated with a new aquatic facility. The cost of the study is \$11,000, which would be split equally between the school district and Lake Country Swim Team.

Moved by Zietlow, seconded by Rice to approve the TSE Consulting SA aquatic facility feasibility study proposal at a cost not to exceed \$5,500, as presented. Aye – 8 and No – 1 (Langer). Motion Carried.

The committee reviewed the Vilter farmland rental agreement, which includes a land rental price of \$35 per acre in 2018 and \$40 per acre in 2019.

The committee reviewed a proposal from Kapur & Associates for professional services associated with creating a design and cost estimate for a connector road from Arrowhead Drive to Campus Way. The cost of these services is estimated at \$6,300. The Village of Hartland will partner with the school district to complete the professional assessment, with each party contributing up to 50% of the total cost. Contact will be made with the Town of Merton to determine if they would also like to partner with the school district and Village of Hartland on this assessment.

Moved by Langer, seconded by Rice to approve the Kapur & Associates, Inc. proposal to provide preliminary connector road design services and cost estimate at a cost not to exceed \$3,150, as presented. Motion Carried.

The next Buildings and Grounds Committee meeting is scheduled for January 3, 2018, at 7:00 a.m.

**PERSONNEL** – The next Personnel Committee meeting is scheduled for January 4, 2018, at 7:00 a.m.

Mr. Langer left at this time.

**POLICY** – It was the consensus of the Policy Committee to schedule their next meeting for January 24, 2018, at 7:00 a.m.

**WASB** – Mr. Zietlow will attend the WASB Pre-Delegate Assembly resolution discussion session on January 16, 2018, as well as the WASB Delegate Assembly on January 17, 2018, and vote on the 2018 Resolutions on behalf of the Arrowhead School District. Board members were requested to review the WASB Report to the Membership on 2018 Resolutions and share their comments or recommendations with him at the January 10, 2018, Board of Education meeting. He also noted that the 2018 Wisconsin State Education Convention is scheduled for January 17-19, 2018, at the Wisconsin Center in Milwaukee, and encouraged Board members to attend.

**CESA** – Mr. Zietlow reported on the AESA (Association of Educational Service Agencies) 32<sup>nd</sup> Annual Conference, which he attended on November 29-December 2, 2017, in San Antonio, Texas.

**NEW BUSINESS:**

There were no employee resignations/retirements presented for action by the Board of Education.

Moved by Dean, seconded by Rice to approve the 2017/2018 cocurricular letter of appointment for Kristin Zietlow (Asst. Boys Swim Coach) as presented. Aye – 7 and Abstain – 1 (Zietlow). Motion Carried.

Moved by Zietlow, seconded by Rice to disallow, in its entirety, the claim of Kevin A. Hill related to his bodily injury that occurred on January 2, 2017. Aye – 7 and Abstain – 1 (Dean). Motion Carried.

There were no donations presented for action by the Board of Education.

FUTURE AGENDA ITEMS –

- 1) Videotaping school board meetings: the majority of school board members present agreed to refer the matter to the Policy Committee for further discussion and consideration of the proposal presented
- 2) School Board Candidate Forum: the majority of school board members present were not in agreement to refer the matter to the Policy Committee for further discussion and consideration

Moved by Dean, seconded by Zietlow to adjourn. Motion Carried.

The meeting adjourned at 8:35 p.m.

Respectfully submitted,

Diane Hoag  
Recording Secretary

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Susan M. Schultz, Clerk