

## AUHS Facilities Community Task Force

### Meeting Minutes: April 19, 2011 South Campus Library

Attendance: 19

Minutes recorded by Steve Bailey of Donovan Group LLC

- I. Co-chair David Newman opened the meeting and started the discussion on how the task force will conduct voting.
  - a) Members who were unable to attend this meeting will be allowed to vote using an absentee ballot.
  - b) Regardless of the method, the task force will prioritize the list of recommendations, which is the group's objective.
  - c) Mr. Newman proposed two possible different methods of voting:
    - i. Rate each recommendation on a scale of 0-5 (5 being the highest). Each member can rate each recommendation as he or she chooses.
    - ii. Rank the recommendations as 1-5 (1 is first choice, 2 is second, etc). The task force can only use each number one time. Members can also choose to vote "0," which means that the member is unable to endorse that recommendation.
  - d) The group discussed the voting options and the pros and cons of each.
  - e) The task force came to a consensus to vote by ranking items 1-5, and members can abstain from voting for recommendations they do not support.
    - i. Members will vote "5" for recommendations they support the most and "1" for those they support the least. Each number can only be used once. Members can also vote "0" for those they do not support at all, and can do so as many times as they wish.
    - ii. In calculating percentages, each recommendation will be calculated based on how many members voted, not including those who abstained (or voted "0").
    - iii. An abstained vote will be recorded and noted as "unable to support the recommendation." This will be reflected in the report.
    - iv. The following members will be voting on an absentee basis:
      - Richard Burnside
      - Martin Komondoros
      - Anthony Waite
- II. The task force took time on an individual basis to consider the various recommendations. Ballots were then collected and recorded by Joe Donovan of Donovan Group LLC.

### III. Results of voting:

- IV. Because the final report is so large, there will only be one full document printed. The document distributed to the board members will include the recommendations and the first two appendixes only.
  - a) The rest of the appendixes will be provided digitally on flash drives.
  - b) The entire report can also be posted on the district website.
  
- V. Mr. Newman suggested that, if community members are interested, task force members could guide interested individuals through the facilities and the process the group used to come to its recommendations.
  - a) The tour should also be offered to the school board, which can then invite community members.
  - b) A deadline has been set for absentee ballots of end of the day on Thursday, April 21.
  
- VI. Other business:
  - a) The task force will present the recommendations at the May 4, 2011 school board meeting. Mr. Newman will be the lead presenter.
    - i. Mr. Newman requested a practice session for presenting the document, which will be scheduled at a later date.